



QUEEN'S SCOUT AWARD

HANDBOOK



**Scouts Australia
Victorian Branch
2012 Edition**



Queen's Scout Award Handbook
Updated 2012

The Victorian Venturer Council

This handbook has been produced by the Victorian Venturer Council as a reference to all those involved on the path to the Queen's Scout Award for a Venturer Scout.



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This handbook has been produced by the Victorian Venturer Council as a reference for all those involved on the path to the Queen's Scout Award for a Venturer Scout.

The Queen's Scout Award is granted by the District Commissioner: however each candidate must demonstrate competence in the Technical and Character requirements of the Award before the District Commissioner can make the final decision. The Queen's Scout Award is an Award, not an automatic right. Not only must Venturer Scouts complete defined tasks, but they must also be seen to be setting standards in their personal life of on-going commitment to the Scout Promise and Law.

July 2012



Foreword

The Award

The Queen's Scout Award is our highest Award in the Venturer Scout Section and as such must at all times be seen to be one of the highest standard.

Our programs must be presented in such a way that allows Venturer Scouts to proceed through the Award Scheme and not only gain experience but feel real satisfaction in what they have achieved.

Our Venturer Scouts are aware of the requirements of the Queen's Scout Award through the various handbooks and Venturer Scout Record Book. I wonder, however, how many have seen the "Nomination of Queen's Scout Award" nomination form and have considered all the aspects involved in the nomination.

A number of Units focus on the technical aspects of the Award with little thought given to the equally important character component. So much so, that many Venturer Scouts and Leaders appear unaware that the District Commissioner has the final say, and if a Venturer Scout approaches the interview stage expecting it to be a 'rubber stamp' on their Record Book, they may need to think again.

The Presentation

I have attended many Queens' Scout Presentation Award ceremonies over the years and have never ceased to admire the recipients for their outstanding achievements. We are indeed privileged to be part of these young people's lives.

In most cases, the Badge Presentation Ceremony is often properly prepared and well delivered: however on a few occasions, ceremonies were disorganized and the delivery of the presentation program left a lot to be desired. Where a rehearsal occurred, this was evidenced by the quality of the final presentation.

The ceremonies that are most enjoyable to all present are those which have used a little imagination and have taken an individual approach to the occasion. Ceremonies expertly conducted by our Venturer Scouts provide the opportunity to showcase to the community at large what our training program is about and how proud we are of our young people.

I can't stress strongly enough that these ceremonies must reflect our best efforts to show we hold this Award in high esteem - the Presentation Ceremony must match the Award.

One final and very important comment, it is the QUEEN'S SCOUT AWARD not the Queen Scout Award!

*Commissioner for Venturer Scouts
Victorian Branch*



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1. Introduction

The Queen's Scout Award is widely recognised in the community, yet probably not many people know what it really means.

The words "Queen's Scout" conjure up an image of a clean-cut young person helping a little old lady across the road and yet, like so many things in life, the true significance of the Queen's Scout Award goes much deeper than the general public perception. It is a tribute to the high standard of the Award, and the number of young people who achieve it, that the Award is so widely recognised in the first place.

Technically, the Queen's Scout Award is the highest award available to the Venturer Scout Section of the Scout Association – young people aged between 14 to 18. It is not the Association's highest award, but it is the one most often presented.

And this is despite the fact that it takes a Venturer Scout close to 300 hours – and often more, through personal choice – to achieve the award. They achieve it at a time of their life when they are going through the rigours of teenage years; when they are under pressure from school and VCE; when they are resolving the larger issues of who they are and which direction they want to take in life.

Achieving the Queen's Scout is not just about passing badges, either. A potential Queen's Scout is evaluated by the Scout Association, right up to state level, on whether they have and will continue to fulfil their Scout Promise of service to their God, their country and their community.

The Queen's Scout Award produces a certain type of person – someone who is willing to serve their community; someone who is willing to have a go at expanding their skills and meet challenges. Those skills are judged as valuable in today's community, and are often recognised by potential employers.

Although these skills go across the board for Queen's Scouts, no two ever follow the same path to achieving the Award. Flexibility is built into the scheme to recognise individuals and the paths that they may wish to take. There are certain components that are compulsory – such as Leadership and Initiative courses – but there are others where the Venturer Scout chooses their own challenges and sets their own standards in conjunction with an examiner, usually an expert in that field.

The Queen's Scout Award is made up of four components – the Community Involvement area, the Adventurous Activity area, the Personal Growth area, and the Leadership area. A Queen's Scout might learn to sail a tall ship, serve as a leader in another community group, collect seeds for environment work, hike for four days along the Alpine Walking Trail, learn how to play a musical instrument, develop skills in welding, participate in a team sport, learn leadership skills, discover more about life skills like budgeting, resumes and vocations, and explore and develop personal standards and values.

Above all, the Queen's Scout Award is all about endless opportunity, fantastic fun and learning by doing – all the things that the Scout Association is about, too.

2. History of the Queen's Scout Award

Balmoral Castle in Scotland has been the scene of many famous occasions. One of the most famous in the history of Scouting occurred in October 1909 when Lieutenant-General Robert Baden-Powell was spending the weekend with the Royal Family.

Just before dinner, at a private audience with King Edward VII, Baden-Powell was told that, for all his services to the Country, and especially for founding the Boy Scouts, he was to be made a Knight Commander of the Victorian Order.

During a long conversation after dinner, the new knight, hero of Mafeking, told the King a good deal more about the Scouts, and suggested that boys who passed special tests for efficiency should be ranked as King's Scouts. The King agreed to this and in return suggested that Sir Robert should bring the Scouts to Windsor for a Royal Review.

The first official announcement appeared the following month in the Headquarters Gazette. Baden-Powell wrote: "A new badge with the rank of King's Scout has been approved for those Scouts who prove themselves able and willing to serve the King, should their service at any time be required by him."

Scouts and their Leaders in the early days were not slow to recognise the prestige attached to the King's Scout Badge. Each application had to be sent to Headquarters and was considered on its merits by the Chief Scout.

The Review at Windsor was to have taken place in June 1910, but in May the King died and the Review was cancelled. However it did take place the following year, attended by King George V, who had become the new patron of the Association.

In 1934, King George VI established, as an annual event at Windsor, the Royal Review of Scouts who had gained the King's Scout Badge or who had been given an award for life-saving.

For over 30 years the same requirements had applied for Scouts gaining the King's Scout Badge, but the conditions of society in post-war Britain of 1945 were very different from lifestyles prevailing in the pre-war Britain of 1909. As a result of some concern that was felt in the early 1940's for boys in the older age range, a commission was set up to look into the training given to older Scouts. After careful consultation with the Movement, the Senior Scout Section was formed in 1946. At the same time the whole proficiency badge system was also reviewed and this resulted in a change in the requirements for the King's Scout Badge.

The first King's Scout Certificate was presented at a reception held in B-P's room at Imperial Headquarters on Saturday 26th April, 1947. The following day, those King's Scouts who had been presented with their Certificates went to Windsor and joined many King's Scouts for the Annual Review which was followed by a service in St. George's Chapel.

When King George VI died in 1952, his daughter, who became Queen Elizabeth II, gave her approval for the King's Scout Badge to be known as the Queen's Scout Badge and for the Royal Certificate to bear her facsimile signature. The message remained the same, but the design of the certificate was changed.

In 1990, the Royal Certificate was redesigned for Australian Venturer Scouts and is the one presented today.

The original King's Scout Badge design was based on the crown of Edward VII and it has remained relatively unchanged since its inception in 1911.

(Based on extracts from the British Archives)

3. Award Requirements

The Queen's Scout Award is made, on the recommendation of the District Commissioner, to Venturer Scouts who have demonstrated the character requirements and completed the technical requirements for the Award as specified in the Venturer Scout Record Book and who are, in the opinion of the District Commissioner, worthy of receiving the Award.

3.1 Technical Requirements

To be awarded the Queen's Scout Award a Venturer Scout must:

1. Be a Venturer Scout,
2. Have gained the Venturing Skills Award.
3. Completed the requirements in the four Award areas:
 - Community Involvement,
 - Adventurous Activities,
 - Personal Growth,
 - Leadership Development,
4. Be recommended by the Unit Council and the Venturer Scout Leader,
5. Be recommended by the Zone/District Venturer Scout Council,
6. Be recommended by the Group Leader and the Group Council,
7. Be recommended by the Assistant Region Commissioner for Venturer Scouts that the Venturer Scout is technically qualified to receive the Queen's Scout Award, and
8. Have a personal interview with the District Commissioner or equivalent.

Upon successfully completing requirements 1 – 7, the District Commissioner (or equivalent) will recommend to the Branch Chief Commissioner that the Queen's Scout Award be presented.

Full details of the above steps can be found further on in this handbook

3.2 Character Requirements

The Queen's Scout Award is recognised by the community at large to be a worthwhile achievement and the Royal Certificate is presented to the Venturer Scout by a representative of the Queen. The main point is that the Venturer Scout is recognised as being of good character and a worthy member of the Scout Movement.

The first stage of the approval process for a potential Queen's Scout is by the Unit Council. This is a two-fold decision. Has the Venturer Scout reached an acceptable standard of the Award Scheme, and has the Venturer Scout demonstrated that they are practising the Scout Promise and Law in everyday life?

All Units should be fully aware of this important step in the Queen's Scout Award and should consider their responsibilities in this matter by monitoring the progress of all potential Queen's Scouts and evaluate their character requirements at least twelve months before the completion of the Award.

The Unit Council may consider such items as is the Venturer Scout:

- ☐ Practising the Promise and Law in everyday life?
- ☐ Upholding the laws of the community?
- ☐ Showing respect for the Queen of Australia?
- ☐ Accepting a belief in their God?
- ☐ Taking on responsibilities and showing leadership within the Unit?
- ☐ Extending friendship and consideration to all members of the Unit?
- ☐ Someone of whom the Unit is proud?

This list is not exhaustive and other aspects of the Venturer Scout's character may need to be examined.

3. Award Requirements (cont.)

3.3 Spiritual Requirements

The Policy and Rules of The Scout Association of Australia sets out under the Aims and Principles the Policy of the Scout Movement in relation to Duty to God. Venturers (and for that matter all members) are required to make their Scout Promise which includes Duty to God, expressed as Duty to My God. Therefore, if a potential Queen's Scout cannot make the promise in regard to Duty to God, the Venturer cannot achieve the Queen's Scout Award.

What does this mean to the Venturer who has not yet formed a basis of a particular belief system for worship or spiritual value?

The policy of the Scout Movement, which includes members of many different forms of religion, is that all members should develop their relationship with the spiritual values of life by adhering to spiritual principles, through loyalty to the religion that expresses them by acceptance of the duties resulting therefrom.

This clause is consistent with the World Organisation of the Scout Movement (WOSM) principle of Duty to God which is defined as "adherence to spiritual principles, loyalty to the religion that expresses them and acceptance of the duties therefrom".

The Scout program for the development of youth provides opportunities for personal growth including spiritual development. Youth members, including Venturers, do not all come to Scouting as fully mature members holding to or believing in their system of belief or spiritual practice. Youth members are developing their spiritual values.

Therefore the Venturer's Promise to Duty to My God should be taken to mean that the Venturer will do their best to develop a spiritual awareness that will take them on a journey towards defining their spiritual values.

The Venturer who shows this commitment to Duty to God can achieve the Queen's Scout Award.

The approach to meeting this commitment may be expressed by the Venturer clearly accepting a responsibility to search beyond what is material for a force higher than mankind. This may include seeking:

- a Spiritual Reality that gives meaning and direction to one's life; and
- to discover meaning in spiritual values and to live one's daily life in accordance with these values.

The Venturer who has already formed their spiritual values would be expected to show growth using the Venturer program to further develop and deepen their spiritual awareness.

3.4 Extension of Time to Complete the Queen's Scout Award

Extensions of time will only be considered in exceptional circumstances.

It is the duty of the Zone/District Venturer Scout Leader to regularly monitor the progress of all potential Queen's Scouts in their Zone/District to avoid possible problems arising at a later date.

An initial application for extension should be made to the relevant Assistant Region Commissioner, Venturer Scouts. If the ARC(VS) decides there is merit in the application for extension for a potential Queen's Scout, then their recommendation will be brought before the Branch Commissioner, Venturer Scouts, who will make the decision.

4. The Queen's Scout Nomination Form

Nominations for the Award should be made on the nomination form available from Branch and Region offices.

Following the completion of all Award Scheme requirements, the Venturer must obtain their Unit Council approval and present their completed badge requirements to their Zone/District Venturer Council.

The Venturer Scout Leader makes sure all signatures are completed in the Record Book, eg. Zone/District Venturer Scout Leader and Zone/District Venturer Scout Council approval.

The Venturer Scout Leader must check to see that the Venturer Scout is a registered member, complete the form and pass it, together with the Venturer Scout's completed Record Book and any folio of material, to the Group Leader for their recommendation. Once this has been obtained, the completed Record Book, any folio of material and the completed nomination form should be forwarded to the Assistant Region Commissioner Venturer Scouts (or nominee) for confirmation that all the technical requirements have been met.

The nomination form, the Record Book and the folio are then passed to the District Commissioner. The District Commissioner interviews the prospective Queen's Scout before making a recommendation.

All Technical Award Scheme requirements must be completed prior to the Venturer Scout's 18th birthday.

The processing of the nomination form (approvals and recommendations) and the interview with the District Commissioner may take place after the Venturer Scout's 18th birthday.

Where the processing of the nomination form takes place after the Venturer Scout's 18th birthday, the Venturer Scout forfeits the right to correct/finish any unapproved work, should there be any.

Upon approval of the Award, the Queen's Scout Badge will be sent to the District Commissioner, who will, in conjunction with the Queen's Scout, the Unit Council and Venturer Scout Leader, make suitable arrangements for its presentation.

4. The Queen's Scout Nomination Form (cont.)

The Scout Association of Australia
Victorian Branch

2010 Revision



Nomination for the Queen's Scout Award

"Her Majesty the Queen has been graciously pleased to authorise the issue of a special Royal Certificate to Venturer Scouts who gain the Queen's Scout Award.
Queen's Scouts are those who, having thoroughly trained themselves in Scoutcraft, place that training at the disposal of the community for public service."

Notes on Making the Nomination

To be awarded the Queen's Scout Award the Venturer Scout must:

- Be a registered Venturer Scout
- Gain the Venturing Skills Award
- Gain the Venturer Award
 - o Complete the requirements in 5 compulsory Venturer Award activities plus an additional 2 Venturer Award activities in any Activity Area
- Complete all 13 Venturer Award activities, plus 1 activity from each Queen's Scout Activity Area.

ACTIVITY AREAS	VENTURER AWARD	QUEEN'S SCOUT AWARD
Outdoor Activities	VA Initiative VA Expedition VA Outdoor	QS Expedition or QS Outdoor
Community Involvement	VA Environment VA First Aid VA Citizenship VA Service	QS Environment or QS Service
Leadership Development	Unit Management VA Vocations	Leadership Course (Compulsory)
Personal Growth	VA Ideals VA Expression VA Lifestyle VA Pursuits	QS Ideals or QS Expression or QS Lifestyle or QS Pursuits

- ☐ Be recommended by the Unit Council and the Venturer Scout Leader (VSL).
- ☐ Be endorsed by the Zone/District Venturer Scout Council (as assessed in conjunction with the Zone/District Leader – Venturer Scouts (Z/DL–VS).
- ☐ Be recommended by the Group Leader (GL) on behalf of the Group Council.
- ☐ Be endorsed by the Assistant Region Commissioner - Venturer Scouts (ARC-VS) that the Venturer Scout is technically qualified to receive the Queen's Scout Award.
- ☐ Have a personal interview with the District Commissioner (DC) or nominee who determines the final recommendation.
- ☐ Upon successfully completing the above requirements, the District Commissioner will recommend to the Region Commissioner and the Branch Chief Commissioner that the Queen's Scout Award be presented.

4. The Queen's Scout Nomination Form (cont.)

SECTION A - TO BE COMPLETED BY THE VENTURER SCOUT LEADER (VSL)

You are signing the recommendation on behalf of the Unit Council and you have the privilege of nominating the Venturer Scout for the Award. Any special qualities displayed by the Venturer Scout should be outlined in this section as you will probably know him or her better than the GL, Z/DL-VS, or DC.

Achievement of Award Area activities and standards alone is not sufficient for a Venturer Scout to gain the Queen's Scout Award - it is only the first requirement.

If you and your Unit Council are sure that the Venturer Scout will satisfy the other interviewing Leaders, complete and pass the form to the GL. If you have reservations, discuss the matter first with the Z/DL-VS and GL. Wherever possible you should avoid embarrassing a Venturer Scout or the other Leaders who may have to disallow the nomination.

Ensure that the DC has had the opportunity to observe your Venturer Scout in action, or you may wish to provide a pre-briefing if required.

It is essential that the DC knows something of the Venturer Scout's background before the interview.

SECTION B - TO BE COMPLETED BY THE GROUP LEADER

You are signing the recommendation on behalf of the Group Council. You should be aware of the achievements of the Venturer Scout while undertaking the Venturer Award scheme. The GL should discuss the nomination with the Group Council. The Group Council's duty is to assess whether or not the Venturer Scout is setting a personal example of the Scout Way of life.

To assist you in guiding discussion, the following questions should be put to the Group Council:

- ☐ Is the Venturer Scout observing the religious policy of the Movement in a practical way appropriate to their age?
- ☐ Has the Venturer Scout demonstrated the ability to accept responsibility in the community?
- ☐ Does the Venturer Scout know that by becoming a Queen's Scout, they are expected to participate as a member of the community?
- ☐ Has the Venturer Scout willingly shown a readiness to assist people through the knowledge gained about training? e.g. has the Venturer Scout readily helped within the Group and other sections?
- ☐ Does the Venturer Scout practise each point of the Scout Law in their personal life?
(Each point in the Law should be considered separately, and examples of ways in which it could be obeyed should be noted.)

After careful consideration, the Group Council should recommend whether or not the nomination should proceed.

The Group Council should have firm evidence not to support the nomination. If in doubt, the matter should be discussed with the VL, Z/DL-VS or DC.

Upon the approval of the Group Council, the GL will sign the recommendation and forward it to the ARC-VS.

SECTION C - TO BE COMPLETED BY THE ARC – VENTURER SCOUTS OR NOMINEE

In consultation with the DC and/or Z/DL-VS, your particular responsibility is to ensure that the Venturer Scout has attained the required Award standards to the best of their ability and that they are of an age to qualify for the Badge. If the Venturer Scout is not technically qualified to receive the Award, the nomination must be referred back to the VSL by the Z/DL-VS. If satisfied, endorse the form and return to the Z/DL-VS or VSL so it can be forwarded to the DC.

The ARC-VS, where appropriate, may delegate the responsibility of certifying the technical requirements to a Z/DL-VS.

SECTION D - TO BE COMPLETED BY THE DISTRICT COMMISSIONER

Whether or not to grant the Award is finally your decision. It is hoped that you will have observed the Venturer Scout on occasions other than the formal interview with you. At the interview, you must satisfy yourself that the Venturer Scout has undertaken the required Award Scheme activities and standards. You should be guided by the remarks and comments made by the VSL and GL, as well as the information gained through conversation with the Venturer Scout.

Having satisfied yourself that the Venturer Scout is a worthy recipient of the Queen's Scout Award, you should explain the obligations of a Queen's Scout, which includes:

- ☐ A continuing example through living by the Scout Law and Promise.
- ☐ A responsibility in serving the community in the many ways open to a Queen's Scout.

Your interview with the Venturer Scout should be at a time and place appropriate to the significance and importance of the Award.

NOTE:

If the DC delegates the responsibility of the interview to another Leader e.g., Z/DL-VS, then the Leader must follow the procedure prescribed for the DC. **The DC must still sign the form.**

SECTION E - TO BE COMPLETE BY THE SERVICE CENTRE

The Region Commissioner, (on behalf of the Chief Commissioner) signs:

- ☐ A letter of congratulations to the Queen's Scout.
- ☐ A letter to the DC with badge enclosed for presentation.
 - o Copy to Group Leader
 - o Copy to Branch Headquarters
 - o Copy to Assistant Region Commissioner - Venturer Scouts
 - o Copy to Zone/District Leader - Venturer Scouts

4. The Queen's Scout Nomination Form (cont.)

2010 Revision



The Scout Association of Australia
Victorian Branch



Nomination for the Queen's Scout Award

TO BE COMPLETED BY THE APPLICANT AND THE VENTURER SCOUT LEADER

Surname: Date of Birth:/...../.....

Given Names:
(Complete all in BLOCK LETTERS. These must be correct as this will be the names inscribed on the Certificate).

Address:

..... Postcode Phone No:

Email: Registration No:

--	--	--	--	--	--

Unit: Group:

District: Region:

Years of Service

Joey Scouts ☐ Cub Scouts ☐ Scouts ☐ Venturer Scouts ☐ Guiding ☐ (whole years only)

Date Invested as a Venturer Scout:/...../.....

Date of Venturing Skills Award:/...../.....

Date of Certificate II Awarded (if applicable): ☐ Leadership Support/...../..... ☐ Business/...../.....

DETAILS OF AWARD AREA ACHIEVEMENTS

	VENTURER AWARD		QUEEN'S SCOUT AWARD	
	≡ ACTIVITY	DATE COMPLETED	≡ ACTIVITY	DATE COMPLETED
Outdoor Activities	⑥ VA Initiative/...../.....	⑥ QS Expedition/...../.....
	⑥ VA Expedition/...../.....	or	
	⑥ VA Outdoor/...../.....	⑥ QS Outdoor/...../.....
Community Involvement	⑥ VA Environment/...../.....	⑥ QS Environment/...../.....
	⑥ VA First Aid/...../.....	or	
	⑥ VA Citizenship/...../.....	⑥ QS Service/...../.....
	⑥ VA Service/...../.....		
Leadership Development	⑥ Unit Management/...../.....	⑥ Leadership Course (Compulsory)/...../.....
	⑥ VA Vocations/...../.....		
Personal Growth	⑥ VA Ideals/...../.....	⑥ QS Ideals/...../.....
	⑥ VA Expression/...../.....	or	
	⑥ VA Lifestyle/...../.....	⑥ QS Expression/...../.....
	⑥ VA Pursuits/...../.....	or	
			⑥ QS Lifestyle/...../.....
			or	
			⑥ QS Pursuits/...../.....

Tick appropriate boxes and add completion dates.

The Venturer Scout Record Book and folio should accompany this form to be examined by all reviewers.

4. The Queen's Scout Nomination Form (cont.)

Form to be completed in **BLOCK LETTERS**

SECTION A - TO BE COMPLETED BY THE VENTURER SCOUT LEADER IN SUPPORT OF THE RECOMMENDATION:

REMARKS:

.....

.....

NAME: PHONE NO:

ADDRESS: POSTCODE:

SIGNATURE: POSITION:

EMAIL: DATE FORWARDED TO GL:...../...../.....

SECTION B - TO BE COMPLETED BY THE GROUP LEADER:

I support the recommendation of the Venturer Scout Leader and also believe the Venturer Scout is setting a personal example of the Scout way of life.

REMARKS:

.....

NAME: PHONE NO:

ADDRESS: POSTCODE:

SIGNATURE: POSITION:

EMAIL: DATE FORWARDED TO ARC-VS:/...../.....

SECTION C - TO BE COMPLETED BY THE ASSISTANT REGION COMMISSIONER - VENTURER SCOUTS OR NOMINEE:

This Venturer Scout is technically qualified to receive this Award.

SIGNATURE: NAME:

DATE FORWARDED TO DC:...../...../.....

SECTION D - TO BE COMPLETED BY THE DISTRICT COMMISSIONER:

I have verified that the necessary requirements are fulfilled. The Venturer Scout was interviewed onand the following comments support the previous Leaders' recommendations:

.....

.....

SIGNATURE: DISTRICT:

DATE FORWARDED TO THE SERVICE CENTRE:/...../.....

SECTION E - TO BE COMPLETED AT THE SCOUT SERVICE CENTRE:

1. Application from received from DC

2.

(a) Letter to Queen's Scout

(b) Letter to DC with badge

(c) Copy of letter (b) to GL

(d) Copy of letter (b) to Branch HQ

(e) Copy of letter (b) ARC-VS

(f) Copy of letter (b) to Z/DL VS

Date:/...../.....

SIGNATURE

DATE PROCESSED:/...../.....

5. Roles Relating to the Nomination Form

5.1 Venturer Scout Role

The Award Scheme requirements are self explanatory as outlined in the Venturer Scout Record Book and The Venturer Scout Award Scheme Resource Book.

During the various stages of the Award, the Venturer Scout and the Unit Council must keep the Record Book up to date.

The Venturer Scout must keep a folio of supporting paperwork involved with the Award Scheme activity areas undertaken (for example, relevant Unit Council minutes and course certificates). This folio, together with the Record Book, should form a part of the Unit Council recommendation. The folio may consist of planning notes, reports, records, expedition pre-planning and logs, photographs, research material, discussion papers, etc., compiled in a simple format, or range to a detailed and highly illustrated record.

The choice of the additional material and its presentation is entirely the choice of the Venturer Scout and is not a compulsory requirement.

When preparing for the Award, the Venturer Scout should be aware of the timing of the Presentation Ceremony at Government House. Queen's Scouts whose names have been received at Branch Headquarters by 31st August will receive an invitation to attend the October Ceremony. It is therefore advisable for the prospective Queen's Scout to know the date the nomination form needs to be at the Region Office in order to be processed by the required date.

Potential Queen's Scouts must prepare themselves for the interview with the District Commissioner by considering questions relating to the Promise and Law likely to be asked and the subsequent discussions which may follow, as well as discussion on the activities they have undertaken during their time in the Unit.

It is the responsibility of the potential Queen's Scout to contact the District Commissioner to arrange a time and date for an interview. The potential Queen's Scout should attend the interview in uniform.

5.2 Unit Council and the Venturer Scout Leader Roles

The Unit Council's role is frequently overlooked or misunderstood and this fact has led to delays in the processing of the nomination. It must be remembered that the Unit Council is nominating one of its members for the highest Award in Venturing, an award which is highly recognised in the community. It should be understood that the Venturer Scout concerned is not "applying" for the Award but is being nominated for it.

The Unit Council must be able to ensure that the Award Scheme work undertaken has constituted an act of determination and challenge to the Venturer Scout concerned and that the goals were pre-determined by the Venturer Scout in consultation with the examiner. This assurance should be noted by the Venturer Scout Leader when completing the nomination form.

The first stage of the nomination deals not only with the Award Scheme requirements, but also with the character requirements of the nominee. This procedure should be seen as an on-going part of Venturer Scout training, both for the Unit Council and for the nominee.

After approval by the Zone/District Venturer Scout Council, the Venturer Scout Leader completes the form on behalf of the Unit Council and forwards it, together with the Record Book and folio of materials to the Group Leader for Group Council recommendation. Units drawing members from more than one Group should refer the nomination to the Group Leader of the Group with whom the Venturer Scout is registered.

After Group Council recommendation has been obtained, the Nomination Form, the Record Book and folio are to be forwarded to the Assistant Region Commissioner Venturer Scouts will then return the form, Record Book and folio to the Venturer Scout Leader.

5. Roles Relating to the Nomination Form (cont.)

Guidelines for completing the comment section:

- Venturer Scout's character
- Venturer Scout's role within the Unit
- Venturer Scout's role within the community
- Venturer Scout's role within the Scout Movement
- Venturer Scout's personal application to the Promise and Law

5.3 Zone/District Venturer Scout Leader Role

(This is not part of the nomination form requirements, but a process that leads to the technical correctness of the Award Scheme by the potential Queen's Scout)

Once the Unit Council confirms that the nominee has completed the technical aspects of the Award and is of suitable character, the Venturer Scout should then present themselves to the Zone/District Venturer Scout Council.

As each Venturer Scout's Queen's Scout Award Scheme work has been progressively checked by the Zone/District Venturer Scout Council, it should only be a matter of the Venturer Scout bringing all the information together (along with the Award Scheme Badge Activity Statements) to gain approval from the Council.

A meeting with the Zone/District Venturer Scout Leader maybe advisable at least two weeks prior to the Zone/District Venturer Scout Council meeting to ensure the technical qualifications, dates and signatures are checked. This will prevent embarrassment for the Venturer Scout if items are unfinished and allow time to correct any outstanding matters.

5.4 Group Leader and Group Council Role

The Group Leader and the Group Council (other than Venturer Scout Leaders) are not expected to know the technical requirements of the Award.

Their role is to assess and determine the character of the Venturer Scout through remarks made by the Venturer Scout Leader, the presented folio, and through personal knowledge of the Venturer Scout. If they want clarification on any point, they may refer back to the Venturer Scout Leader or discuss it with the District Commissioner. They must have strong evidence to support any rejection of the nomination.

To assist the Group Leader and Group Council with their assessment of the Venturer Scout's character, a list of four questions are provided on the nomination form.

The Venturer Scout is not required to have a formal interview with the Group Leader and/or the Group Council unless there are specific issues.

The Group Council, having satisfied themselves about the suitability of the Venturer Scout, pass all signed documents on to the District Commissioner. This step, as with the Unit Council recommendation, is a preliminary one and is not construed in any way as formal approval for the Award. This responsibility rests with the District Commissioner.

Once the Region Commissioner has confirmed the Award by letter to the Group Leader, it is the Group Leader's responsibility to notify the Venturer Scout Leader immediately.

5.5 Assistant Region Commissioner for Venturer Scout Role

The role of the Assistant Region Commissioner Venturer Scouts is that of the expert in Venturing to assure the District Commissioner that the technical requirements are correct.

This action should be directly linked with the District Commissioner's role and occur prior to the interview with the Venturer Scout.

5. Roles Relating to the Nomination Form (cont.)

This action gives the District Commissioner prior knowledge of the quality of the work which may not otherwise be appreciated.

The Assistant Region Commissioner Venturer Scouts should consider the overall standard within the Region and subsequently the Branch.

5.6 District Commissioner's Role

Whether or not the Award is finally approved is the decision of the District Commissioner. It is the role of the District Commissioner to observe the potential Queen's Scout some months before the Award Scheme work is completed and definitely prior to the interview.

The Zone/District Venturer Scout Leader should be involved in this process, advising the District Commissioner of potential Queen's Scouts and suggesting opportunities where the District Commissioner may meet with members of Venturer Scout Units.

Once the potential Queen's Scout has completed the technical requirements for the Queen's Scout Award, received Unit Council and Zone/District Venturer Scout Council approval, and Group Council recommendation, the folio, Record Book and nomination form are submitted to the Assistant Region Commissioner, Venturer Scouts for technical approval.

The District Commissioner then conducts a personal interview with the Venturer Scout. It is the responsibility of the potential Queen's Scout to contact the District Commissioner to arrange an interview.

At the interview, the District Commissioner must be satisfied that the Venturer Scout measures up to the required standards. The District Commissioner should be guided by the remarks and comments made by the Venturer Scout Leader and Group Leader, as well as information gained through conversation with the Venturer Scout.

Being satisfied that the Venturer Scout is a worthy recipient of the Queen's Scout Award, the District Commissioner should explain the obligations of a Queen's Scout which would include:

1. A continuing example through living by the Scout Promise and Law, and
2. A responsibility to serve the community in the many ways open to a Queen's Scout.

Following the recommendation of the District Commissioner, the form is forwarded to the Region Office where the achievement will be acknowledged by the Region Commissioner.

In an attempt to personalise the interview and make it more sincere, a list of suggested questions and discussion starters is available for District Commissioners from the Branch Commissioner, Venturer Scouts. They are to remain with the District Commissioner and not passed onto other leaders.

5.6.1 District Commissioner's Interview Guidelines

The Queen's Scout Award is the District Commissioner's Award. The Queen's Scout Award is an award and not an automatic right for a Venturer Scout.

Not only does a Queen's Scout complete defined tasks, he or she must also be seen to be setting standards in his or her personal life of ongoing commitment to the Scout Promise and Law.

The interview by the District Commissioner of a potential Queen's Scout should be the final stage of local involvement.

Preparation:

It is mandatory for the District Commissioner to spend time prior to the interview to create a list of starter questions that will both establish the objective of the interview and set the potential Queen's Scout at ease.

5. Roles Relating to the Nomination Form (cont.)

The District Commissioner must receive the potential Queen's Scout's nomination form, folio and Record Book for detailed review prior to the interview. The District Commissioner should spend some time reading this material and preparing for the interview. It is preferable that the potential Queen's Scout is not given the nomination form.

The Interview

The interview between the District Commissioner and the potential Queen's Scout should be completely confidential and should not involve anyone else unless it is imperative that the Zone/District Venturer Scout Leader be involved because of some important influencing factor. It is important to realise that correct preparation and investigation should avoid a possible embarrassing situation.

The approach of the District Commissioner will rest in the Venturer Scout's memory for life. It is therefore essential that this memory remains positive to the Venturer Scout and Scouting. While the interview may be one of many for the District Commissioner, it is the only one for the Venturer Scout.

The interview should:

- ☐ be conducted in accordance with the Association's Code of Conduct policy,
- ☐ be free from intrusions and disturbances,
- ☐ be set in an appropriate atmosphere,
- ☐ enhance the status of the process, and
- ☐ be conducted with both the District Commissioner and Venturer Scout in correct uniform.

The interview should:

- ☐ be a challenging and memorable experience for the potential Queen's Scout,
- ☐ keep the potential Queen's Scout at ease during the interview,
- ☐ not be excessively formal and allow the Venturer Scout to "open up" and discuss matters freely, and
- ☐ take approximately half to one hour of formal discussion.

Where a candidate is related to the District Commissioner, the interview is to be delegated to another District Commissioner to perform with additional supporting background information.

Structure of the Interview

As part of the preparation process, a District Commissioner should write a method of approach such as:

- ☐ Welcome
- ☐ Explanation of the interview process
- ☐ Review the folio and Record Book
- ☐ Explore activities the Venturer Scout has undertaken
- ☐ Lead into general questions and discussion

Final Comment:

At the completion of the interview the District Commissioner must advise the candidate of the outcome:

- ☐ if successful, congratulate the Queen's Scout.
- ☐ if unsuccessful, advise them of their right to appeal.

If the candidate needs to be re-interviewed, advise the issues on which the candidate needs to be re-interviewed, arrange a return time and date and advise the Venturer Scout Leader

In recommending the Award, the District Commissioner should point out to the Queen's Scout that, at the Badge Presentation Ceremony, they are undertaking an act of faith to be a Queen's Scout for life and are willing to uphold the principles of all Queen's Scouts.



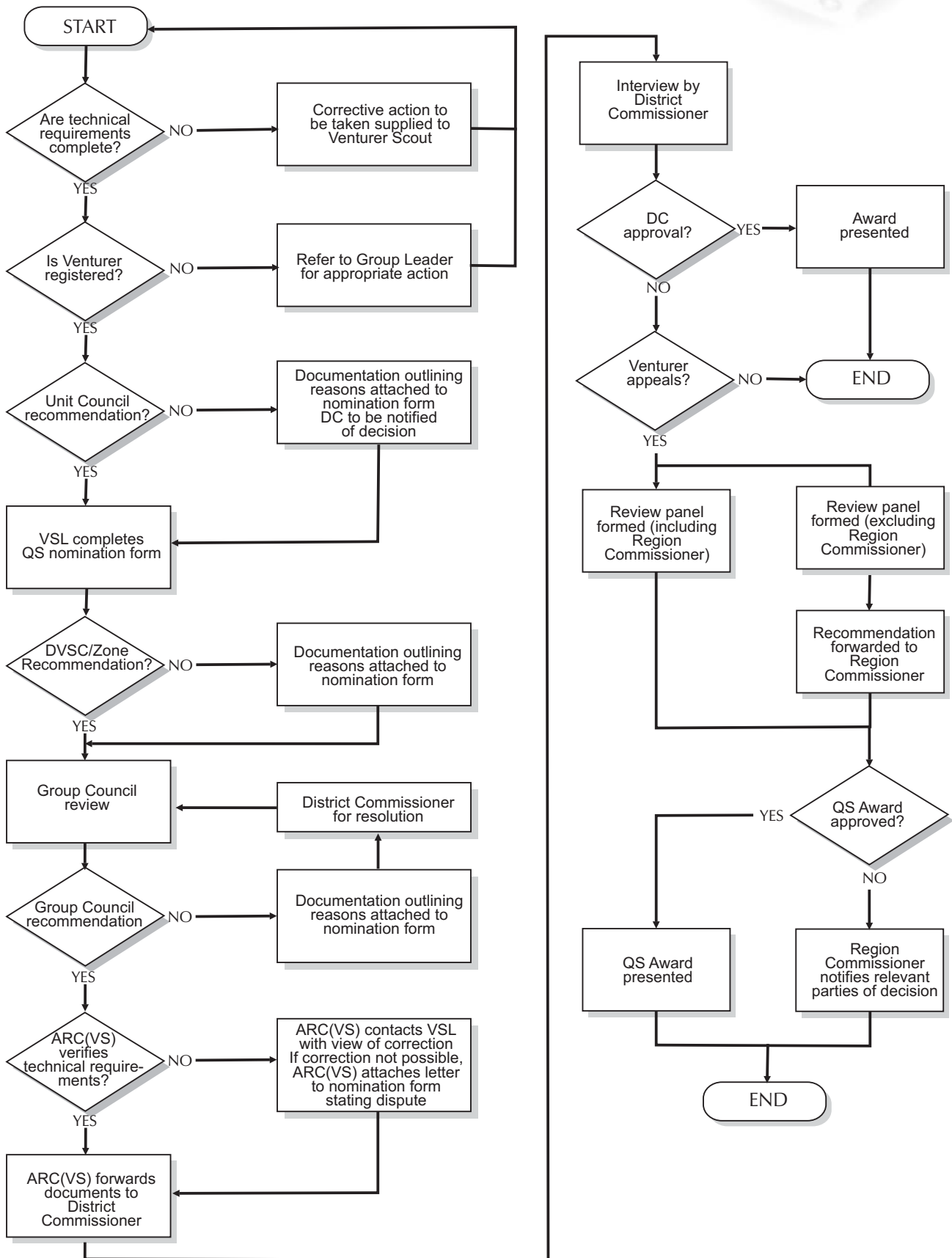
5. Roles Relating to the Nomination Form (cont.)

5.7 Region Commissioner's Role

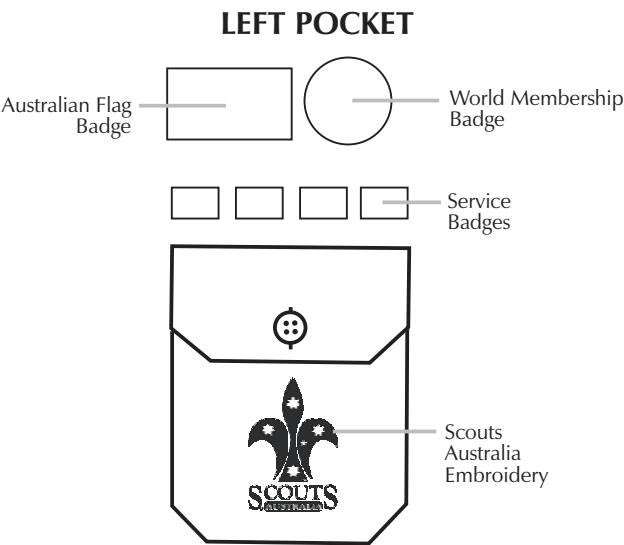
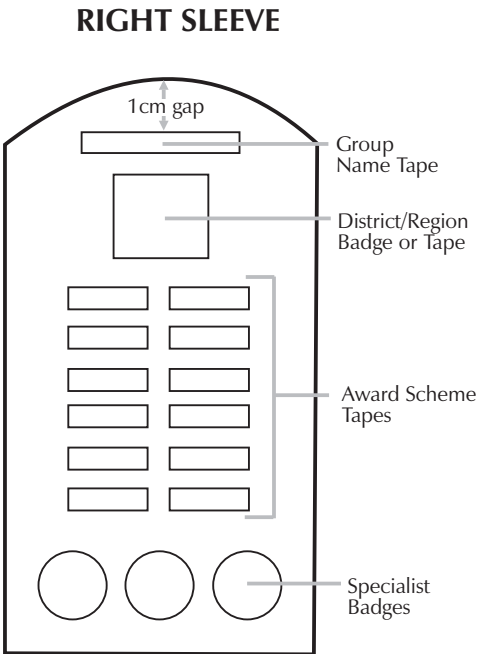
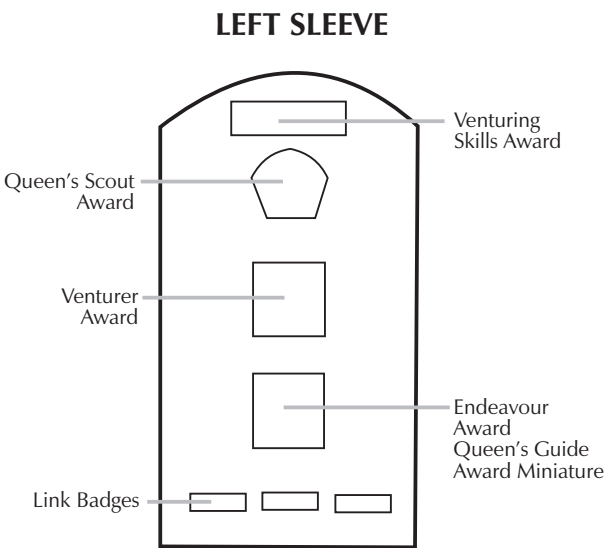
The Region Commissioner is not expected to be aware of the technical requirements of the Award. The role of the Region Commissioner is to acknowledge the recommendation of the District Commissioner, and (on behalf of the Chief Commissioner), to sign a letter to

- the Queen's Scout,
- the Group Leader,
- the District Commissioner,
- the Zone/District Venturer Scout Leader,
- the Assistant Region Commissioner Venturer Scouts, and
- Branch Headquarters.

5. Roles Relating to the Nomination Form (cont.)



6. Badges & Emblems





7. Transfers

When a Venturer Scout transfers to another District, it is essential that the previous District Commissioner passes on the Zone/District Venturer Scout Leader's approval for all work completed plus a character reference as appropriate, to the date of the transfer.

8. Problem Resolution

Re-assessment of Standards/Requirements

8.1 Technical Requirements

The Assistant Region Commissioner Venturer Scouts has the ultimate responsibility of approving a Venturer Scout's Award Scheme work.

However, each Venturer Scout should be considered individually and the Award Scheme work proven to be "the best of the Venturer Scout's ability".

All Award Scheme work must be approved by the Unit Council.

Where a Zone/District approved examiner is required, it is the responsibility of the Zone/District Venturer Scout Council to approve the examiner for the particular activity area (for example, Expedition 1 and Outdoor 1).

Once Award Scheme activity areas are approved and completed, it should be only in exceptional circumstances that they be re-examined in the case of sub-standard or inappropriate work.

If the Assistant Region Commissioner Venturer Scouts is not satisfied with the Award Scheme standards in a Zone or District, it is their responsibility to investigate the faults and provide the necessary training or coaching required.

Where an Assistant Region Commissioner Venturer Scouts has concerns about the Award Scheme technical requirements of a potential Queen's Scout, it is recommended that they consult with the District Commissioner regarding these concerns.

8.2 Character Requirements

8.2.1 Unit Council Decision

A Unit Council should have an on-going review of all its potential Queen's Scouts, thus preventing disappointment by a Venturer Scout if either the technical or character requirements are not met by their 18th Birthday.

If the Unit Council feels at any time that the Venturer Scout does not comply adequately with the Character Requirements, the Venturer Scout should be informed IMMEDIATELY and given a set of requirements to achieve in a given time, after which time the Venturer Scout's progress would be reviewed.

It is essential to the Venturer Scout and the Unit Council that these requirements and timelines be documented and all parties receive a copy. The original copy of the document should be attached to the Unit Council meeting minutes.

8. Problem Resolution (cont.)

8.2.2 Group Council Decision

The Group Leader, on behalf of the Group Council, would be required to provide a written statement stating the grounds for the objection.

The Group Leader should convene a meeting comprising the Unit Chairman, the Venturer Scout Leaders and other Section Leaders, to discuss the objections. The meeting should propose either a solution or a rejection of the Queen's Scout nomination.

8.2.3 District Commissioner's Decision

As the District Commissioner ultimately grants the Queen's Scout Award, it is necessary for them to be aware of potential Queen's Scouts within the District and to keep in touch with the Venturer Scout Leader and Zone/District Venturer Scout Leader regarding any problems well before the interview stage.

However, if the situation arises, or has the potential to arise, the District Commissioner would be advised to meet with the Venturer Scout and discuss the problems, offering positive encouragement and guidelines for expectations.

The District Commissioner may feel the need to involve the Assistant Region Commissioner Venturer Scouts.

If a District Commissioner doesn't approve a Queen's Scout nomination, they must advise the Venturer Scout of the decision and inform them of their right to appeal.

In the past, the Branch Venturer Scout Council is aware of circumstances in which Venturer Scouts have felt aggrieved as a result of a Queen's Scout Award not being approved.

The Queen's Scout nomination moves through the system, that is, the Unit Council, the Zone/District Venturer Scout Council, the Assistant Region Commissioner for Venturer Scouts, Group Leader, to the District Commissioner. If at any stage of the process a recommendation is not forthcoming, then the District Commissioner must be informed of the reasons.

If as a result of investigations, a decision is made by the District Commissioner to award the Queen's Scout Award, then that decision is final.

9. Appeals

If the District Commissioner decides not to grant the Award, then the Venturer Scout may appeal to the Region Commissioner who will form a Review Panel comprising the Assistant Region Commissioner Venturer Scouts and two District Commissioners (or nominees).

If the Region Commissioner wishes to be involved, then only one District Commissioner should sit on the Review Panel.

Under normal circumstances, the Chair of the panel would be the Assistant Region Commissioner Venturer Scouts, although the Region Commissioner may hold that position.

Where the Region Commissioner is part of the Review Panel, then the decision of the panel is final.

If the Region Commissioner is not part of the panel, then the panel will make a recommendation to the Region Commissioner who will make the final decision.

The Review Panel has the right to:

- ☐ receive oral or written submissions,
- ☐ carry out any investigations that the panel deems necessary,
- ☐ seek information from appropriate sources including examiners,
- ☐ ask questions of all relevant parties, and
- ☐ ask for evidence associated with the Award Scheme.

The Review Panel is responsible for:

- ☐ negotiating a suitable date, time and location with all parties for the appeal hearing,
- ☐ ensuring all parties are notified of arrangements and the role they each will play in the appeal hearing,
- ☐ arranging for notes to be taken to form a report at the conclusion of the appeal hearing, and
- ☐ notifying all personnel involved in the appeal process of the hearing outcome.

Appeals against decisions are to be lodged in writing to the Region Commissioner within 30 days of receiving an unfavourable decision being made.

10. Presentation Ceremonies

10.1 Royal Certificate - Government House

All Queen's Scouts are invited to attend Government House to receive their Royal Certificate from the Chief Scout.

The Queen's Scout is able to invite their Venturer Scout Leader and parents along to witness the presentation.

Queen's Scouts whose names have been received at Branch Headquarters by 31st August will receive an invitation to attend the October ceremony.

Those unable to attend will have the option of attending the following year or have their Royal Certificate sent to their Region office for presentation.

Strict guidelines are set down for correct uniform, including the correct placement and number of badges to be worn to the Government House presentation.

10.2 Queen's Scout Badge Presentation

10.2.1 Presentation Guidelines

It is the responsibility of the District Commissioner in consultation with the Unit Council to see that the Queen's Scout Badge is presented in a proper and fitting manner in accordance with the wishes of the Queen's Scout.

It's an occasion where the Group, Unit and District Commissioner work together to prepare one of the most important events in the Group.

The wishes of the Queen's Scout are vital in deciding the date, time, location and who is to present the Queen's Scout Badge, as well as the general format of the Ceremony.

The Ceremony should not be used for any other purpose, such as the presentation of awards to Leaders or Venturer Scouts. If the occasion arises where acknowledgment to a Leader or Venturer Scout is appropriate given the wider audience, the relevant parties could be reconvened after the completion of the Queen's Scout Ceremony and refreshments, in other words, sufficiently removed from the main purpose of the gathering.

These guidelines are provided to assist the Queen's Scout recipient, the Unit Council, Venturer Scout Leaders, Group Leader and District Commissioner, in planning the Ceremony.

They are not intended to be rigidly followed and any variation to the guidelines which will enhance the Presentation should be considered. However the reaffirmation of the Promise must be included in the ceremony.

10.2.2 Dress Code

The organisers of events have the right to establish a dress code for the event (P&R - Uniform).

As Queen's Scout presentations are very public events, sometimes involving all or some of local, State and Federal government dignitaries, a consistent approach to the appearance of the Unit should be addressed. All members of the Unit should endeavour to appear in similar dress – all black or all brown shoes, consistent colour of trousers/slacks/skirts, no jeans and nicely rolled scarves.

A similar dress code is expected for the Queen's Scout certificate presentation at Government House.

10. Presentation Ceremonies (cont.)

10.2.3 Prior To The Presentation

1. Determine a *date, time and location* when the following members can attend – the District Commissioner, Unit members, leaders and District staff, parents, and Group members.
2. Determine *who is to present the Queen's Scout Badge*.
3. Determine *who will take part in the presentation*, this includes the District Commissioner who should be given a role
4. *Invitations:* specially printed or Unit/Group letterhead
Invitation List: could include:
 - Parliamentarians,
 - Local Government Representatives
 - Church Representatives
 - Civic Organisations and Service Clubs
 - Branch Leaders, if applicable
 - Region Commissioner
 - Assistant Region Commissioner, Venturer Scouts
 - Region Activity Leaders for Venturer Scouts, if applicable
 - Members of the District Association
 - District Commissioner
 - Zone/District Venturer Scout Leader
 - Other District leaders
 - Group Leader and Group Committee
 - Leaders and youth members within the Queen's Scout's Group
 - Leaders and youth members within the Zone/District
 - Other Leaders as appropriate, Examiners, past Queen's Scouts
 - Members of the Guide Association
5. *Special Guests* – Organise to have special guests received at the door and shown to their seats or positions.
6. *Program* – The program should be of a good standard, providing details of the presentation, the achievements of the Queen's Scout, personal history and an outline of the Award Scheme.
All participants should be clear about what they are expected to do and when they are expected to carry out their part. A Unit rehearsal should occur before the ceremony.
The length of the program is important. Ensure that it's not too long as it becomes very boring!
7. *Photographer* – Invite the local media or arrange for a competent photographer. Brief them on the order of events and the name and details of the recipient.
8. *Honour Board* – Have the name of the Awardee added to the Honour Board.
Arrange for the unveiling of the board at the appropriate time in the program.
9. *Presentation* (where applicable) of:
 - Queen's Scout miniature badge.
 - Queen's Scout mother's and father's pins
 - Queen's Scout plaque
10. *Cake* – Some Units like to have a special Queen's Scout cake for the occasion.
11. *Display* – Prepare a display of the Unit's activities, especially those that involved the Queen's Scout.
12. *Refreshments* – Determine who is going to provide the refreshments and the approximate number of people to be catered for.
11. *Preparation of the Hall or other Presentation Area*
Cleaned, removal of unnecessary items, cleared entry path, etc.

10. Presentation Ceremonies (cont.)

10.2.4 The Ceremony

It is appropriate for the Unit Council and the Unit members to be involved in the Presentation Ceremony as much as possible. As the event is one of great honour to the recipient, every effort must be made to conduct the ceremony in such a way as to reflect the importance of occasion.

We are on show to the rest of the Group, the District and the community – we must make a good impression.

All Presentation participants **MUST** have rehearsed and be well briefed on the program.

All participants must be prepared:

- ☐ to know and have practised their roles,
- ☐ to speak slowly and clearly,
- ☐ if reading from prepared documents, to do so confidently,
- ☐ to know when to enter and exit the program,
- ☐ to know where to stand while delivering their part, and
- ☐ to deliver their part in a mature manner.

1. *The Floor Plan*

The ceremony may be held indoors or outdoors. In either location adequate provision needs to be made for:

- ample seating.
- a clear view of the ceremony.
- is there a need for a microphone?
- lighting.
- heating.
- cooling.
- flag pole and flag (has the flag been folded correctly?)
- music, if applicable.
- lectern or table for speeches and presentations.
- PLEASE provide seating for those Venturer Scouts and Leaders conducting the ceremony - it's too long and too distracting to have them stand.

2. *The Master of Ceremonies* – May be the Unit Chairman, Venturer Scout Leader, Zone/District Venturer Leader, Goup Leader or other suitable person.

3. *Suggested Order*

All participants take up positions or organised **entry**

This could include a **parade of Group flags**, candle procession, National Anthem, the Queen's Scout being escorted to the presentation area, etc.

Flag break (ask everyone to stand and members salute the flag)

Welcome to everyone present

Announce the presence of special guests (and their correct title)

Read any apologies

Introduction of Queen's Scout

Outline the **significance of the Queen's Scout Award** (see Introduction on page 1)

Citation of the achievements of the Queen's Scout (this could include the use of portable displays, Unit members, audio-visuals, etc.)

10. Presentation Ceremonies (cont.)

Chosen Speakers (e.g. Cub Scout Leader, Scout Leader, Guide Leader, Venturer Scout Leader who may wish to highlight the Queen's Scout's history and achievements.

Presentation of the Queen's Scout Badge

This begins the formal part of the ceremony and its delivery should be in keeping with the importance of the occasion. At this point some presentations include a "Eulogy" and "Charge". If used, the wording and sentiment must inspire all present, including the Queen's Scout.

It is recommended that these passages be read by Leaders.

Eulogy:

Queen's Scouts are those who, having thoroughly trained themselves in Scoutcraft, place that training at the disposal of the community for public service.

The solid foundations on which the Scoutcraft is built is the Scout Law. Unless a Scout observes the Scout Law to the best of their ability, by the very wording of the Law, they ceases to be a Scout.

Re-affirm Promise:

All invested members stand and give the Scout Sign.

The Queen's Scout makes the Scout sign with the right hand and holds the Venturer Scout Flag which is lowered to horizontal with the left.

On my honour	OR	On my honour
I promise that I will do my best		I promise that I will do my best
To do my duty to my God, and		To do my duty to my God, and
To the Queen of Australia		To Australia
To help other people, and		To help other people, and
To live by the Scout Law.		To live by the Scout Law.

Charge:

I charge you ever to remember, to discharge your duties as a Queen's Scout, to set an example to your fellow Venturer Scouts, and to place your knowledge of Venturing at the disposal of your Leaders, so that in the fullness of time, the other Venturer Scouts in your Unit will, by your unselfish assistance, have knowledge of Venturing as you have.

OR

I charge you ever to remember your duties as a Queen's Scout, to set an example to your fellow Venturers and Scouts and make available your knowledge of Scouting to your peers. May your example also inspire others to accept the challenge of Venturing as you have done, and in time through your unselfish assistance achieve what you have achieved.

Presentation of the Queen's Scout Badge

The person chosen by the Queen's Scout to present the badge must be clearly briefed on the timing and the task.

They must also be clear on where the badge is to be pinned on the left shirt sleeve.

It is preferable for the Queen's Scout to stand side-on to the majority of the audience for easy viewing of the badge placement.

Explain to the audience any special significance in the choice of the person to present the Queen's Scout Badge.

10. Presentation Ceremonies (cont.)

Other Presentations can now be made:

Group – plaque/book

Unit – Queen's Scout miniature badge or gift from Snowgum range of products

Parents – Mother's brooch (available in multiple numbers) and Father's pin (both available from Snowgum, badge secretary or Region office)

Unveiling of the Honour Board

Response by Queen's Scout – This should be prepared and may include reference to those Leaders, Venturer Scouts, Examiners, etc., who have supported the Queen's Scout's achievements. A special mention should be made to the family for their support.

Prayer or Epilogue – especially chosen for the occasion

Flag Down – ceremony concludes

10.2.5 Additional Readings and Prayers

The next few pages provide readings and prayers which you may like to use in your Unit's Queen's Scout Presentation Ceremony.

How about writing your own prayers? Many Units do just that, making them more personal and meaningful to the Queen's Scout and the Unit.

The Queen's Scout Badge:

The Queen's Scout Badge represents accomplishment in Scouting Skills, in teamwork as a member of the Unit and Group, and in the Spirit of Scouting as represented by living the Scout Promise and Laws.

The Queen's Scout Badge represents the ability to be of service to your companions and your community.

The Queen's Scout Badge represents an understanding of community and nation, and a willingness to help others.

The Queen's Scout Badge stands for a job started, a job finished.

The Queen's Scout Badge represents good, honest work.

The Queen's Scout Badge stands for strength of character.

The Queen's Scout Badge is a symbol of what you have done, but more importantly, it points to what you will be in the future.

Honour & Responsibility

As a Queen's Scout, your position is one of honour and responsibility. You become an example to other Venturer Scouts, and in our community.

Your actions are now a little more conspicuous, and people will expect more of you.

By accepting your responsibility and by carrying it out to the best of your ability, you will be carrying on the example of other Queen's Scouts and all of Scouting.

The torch you carry is not only yours, but is also ours.

10. Presentation Ceremonies (cont.)

Look Wide:

The wide vision of a Venturer is embodied in his creed – Look Wide – implying that they should lift their eyes above the level of the shoulders of the person in front, until they can see beyond the heights yet to be conquered.

The challenge to your imagination offered by Venturing has shown you to be capable of mastering many exploits, using the experience gained in the Pack or Troop. The exhilaration of experimenting in the broad field of Scouting, has given to you the desire to become a leader in the field of young people, and afforded you the opportunity of showing your ability to improvise.

To help a fellow Scout enjoy Scouting as much as you have, is one way you can help them to make the most of their opportunities. Therefore teach them all you know.

Go forward then – Look Wide – and be a good Queen's Scout, and may your journey bring you good Scouting wherever your quest may take you.

Friendship

On a special occasion such as this, sometimes it is hard to say what you need to say.

Everyone is special in their own way.

Today we see people coming together for a special event, laughing, joking, smiling and having fun.

Every time I see people in the Scouting Movement, especially those here today, every time we go hiking, camping or when we just muck around in the hall, I think to myself, no, not a wonderful world, but how lucky am I to know these people, to help these people and for their assistance?

Through Venturers we have found acceptance and friendship. When we are lonely or when we have good news to share, we know we can contact someone we've met in Venturing.

I have met many people through Scouts, and through joining the Scouting Movement, that I have changed for the better, and I am sure, so have you.

It takes a special kind of person to be a Scout, to be caring and friendly. I see the qualities of our Scout Law in these Queen Scout's today.

Today is a special occasion and as Venturers, we have come from near and far to help fill this day with laughter and friendship.

We don't all go to the same school, we don't all hang out together and in most cases, we'd never have talked to each other, ever!

We have found friendship in Venturers and most importantly, other special people like ourselves.

So think of your times in Venturers and who you spent those time with, the friends you made in Venturers.

So thank you God for these special people, thank you for the good times and thank you God for you.

10. Presentation Ceremonies (cont.)

Be Prepared:

"Be Prepared" is the Scouting motto. For Scouts this can mean "Be Prepared for Venturing".

"Look Wide" is the Venturer motto. These days it is only too easy for people to get set in their ways. The pressures of academic competition would seem to make life outside the VCE an impossible dream. But you are at an age where you should be exploring everything, not becoming narrow.

You have shown, that with the abilities of organisation and planning that a Venturer develops, dreams can become reality. You have demonstrated that by looking wide, you have discovered interests that you would not have dreamed about. What is more, you have developed your own character. You can think for yourself and you have gained confidence.

You are now "prepared" and, by your example, and by continuing to live by the Scout Law, you can go into the adult community as leaders of the future wherever your future may lie.

Go forward, Be Prepared, Look Wide, take up the opportunities and challenges of life with confidence, and be worthy members of our great world wide Scout brotherhood.

Good Scouting.

The Scottasaurus

The "Scottasaurus" is a novel way the 5th Ballarat Unit presented this history of one of its Queen's Scouts, Scott Mason. Each member of the Unit had a charred piece of paper from which they read the story below.

Well this is all history and a funny thing happened the other day we were sifting through the burnt out remains amongst the rocks near the barbecue and we found these charred remains of a particular bit of history relating to past members of the 5th Ballarat Venturers.

I'd like to share them with you.

There were a whole heap of bones and charred remnants of what appeared to be an old record.

I can't quite make out the first words, but they look like "The Evolution of the Scottasaurus!"

Now, you may well ask ... What is a Scottasaurus? ... and I have to say to you that the particular species that we were involved with was a very laid back example of a primitive Scouting species, often seen sporting reflective eyewear and short blond hair.

I will now read the bones of the Scottasaurus This particular Scottasaurus began its evolution in the 3rd Ballarat Cub Scouts as a definitely cut example of a spindly bod who attended camps and meetings under the watchful eye of a very "sharp" Akela at first he was a dutiful member of the mob but quickly deteriorated to the usual opinionated, older Cub Scout, who was even heard to claim that his charred damper with the sticky doughy inside ... was the only way to eat damper and who was that who shone their torch into the houses after being directly told to be more respectful of the community.

The next stage of his metamorphosis saw the Scottasaurus grow heftier and more in line with the typical Scout, again a member of the 3rd Ballarat Scouts. After leaving the Law of the Jungle and just missing out on attending the Ballarat Jamboree, he came under the control of "Tyrannadobbosaurus" and developed a friendship with the ball-loving "baby Dobbosaurus".

The species tried camping, rafting on big bubbles, challenging the mountainous terrain of Chisholm Street on Flintstone-like conveyances.

Just before he entered the third and final stage of his evolution process he did manage to find his way across the continent to the Western Australian Jamboree.

The evolution of the Scottasaurus continued with the influence of the carnivorous third generation. The Scottasaurus joined with the more venturesome members of the pack. These were the 5th Ballarat Venturers under the shifting leadership of various king predators. They tackled the unknown and took on the changing world.....

10. Presentation Ceremonies (cont.)

Again, they challenged the unknown on wheels. With three other intrepid explorers they travelled from their home territory to the rugged coastline using their own set of wheels and brute, physical strength, overcoming obstacles and meeting with the natives on the way.

At one point, the conveyance even beat the traveller along the track. At night they slept near the forbidden fruits guarding it with their very lives.

The Scottasaurus checked out the native hinterland at Mooramong, taking in the wonders of creating natural bushfire, culling the predators, checking out the plantlife and destroying the obnoxious fauna all in the name of conservation.

Like later intrepid explorers, the Scottasaurus challenged the mighty Murray River with its snags and dangerous currents. He searched for different ways helping the natives by helping out with the younger members of the species.

The concern for fellow members had him follow the Mindwarp and study the effects of the world on his environment, tackling rock-climbing walls, exploring the depths of the oceans and the strength of his fitness to survive.

Over the years he joined with the natives in checking out the various infrastructures of the community, organised activities for the developing species. He developed skills in initiative, first aid, leadership, service, order, and most of all, the value of fun and friendship.

By this time, he has run with his group and developed into a member that was able to take on the challenge of Kaleidoscope to challenge the growing younger members of the species and develop personally along his own interests and spread his wings among the wider Scouting species.

He now faces the world having taken the challenges and opportunities and skills that he has learnt and evolved into that rare and valued species The Queen's Scout.

10.2.6 The Queen's Scout's Response

Probably the worrying part of the Queen's Scout Ceremony for the Queen's Scout, is their response to the audience.

After listening to the achievements of the Queen's Scout and witnessing the presentations, the expectation is for the Queen's Scout to make a reasonable reply. And this should be the case.

Public speaking is something most people try to avoid, but there are times in our lives when it has to be done.

Queen's Scouts should find their session notes from the "Effective Speaking Session" from the Leadership Course. Remember your vocal delivery, your mannerisms and stance, prepare notes on cards if you need to, and remember eye contact!. Don't forget – deep breathing just before you start to speak to relax.

Queen's Scouts who giggle during their speech, or any other part of the ceremony, put across a poor image.

Yes, we all get nervous, and this is an important occasion, however as a Queen's Scout you cannot get away with just one or two sentences in your response.

To assist those of you who want some ideas of what other Queen's Scouts have said, these few speeches may be of some help.

To begin, I would like to thank my family and friends in Scouting or otherwise, for being here tonight.

Your presence means a lot to me. I would like to extend a few individual thank you's to the people who have helped me along the bumpy road to attaining my Queen's Scout.

10. Presentation Ceremonies (cont.)

To all my examiners, far too numerous to count. These people volunteer their time to enlighten and support the Scouts of our generation in the hope that they will go on to bigger and better things. I will try not to let you down.

To my Leaders throughout the Sections. Cub Leaders, Scout Leaders, Venturer Leaders To you all, I owe a great debt of gratitude and I thank you for your patience and understanding.

My friends. Thank you to you all. You have shown me the value of true friendship and the ride has been a little less bumpy meeting you along the way.

My family. To my sisters,, you have been through all this before and know how I feel tonight. Thank you for showing me the holes to jump and the clouds to duck. I only hope that some day I can return the favour. And finally, although they've heard this three times already, thank you Mum and Dad. You helped me battle through the bad times by focusing on the good. Helped me to see the right way when I go the wrong way. Helped me ignore the bad in people and seek out the good. Everything I am today and in everything I'm going to be, I can always look back to you and find encouragement, kindness and the occasional loan. Thank you.

As the sun sets on this chapter of my life, I can see doors opening in every direction and I thank everyone of you who have helped me along the way, although the greatest test is still to come, which door do I choose?

Scott

Good evening everyone. First of all I'd like to thank two very special people, my Mum and Dad. I'd like to thank them both for all their constant reminders over the last three years, always helping me on. As have many others,, the Venturers, all of you have been really great in helping me.

I'm very glad you could all make it to share this night with me. I know a lot of you may have travelled far to be here. There are people from as far as, so thank you for being here.

"The whole of life lies in the verb seeing."

This is a quote that I have borrowed from a book given to me by my Nanna this year.

I think within my life in Scouting, I have done a lot of seeing. I've seen the sun through its whole journey from rise to set, I've slept beneath the stars and made many, many friends, many of you are here tonight.

The better parts of my life have been spent in Scouting. Numerous times have I come home on Sunday nights saying, "Wow, that was the best weekend of my life," only to go away again on an even bigger and better weekend.

Some of these memorable weekends include, many at Gilwell, caving at Buchan, snowboarding at Buller, hiking at Bogong, both Hoadleys and VG. Significant events include sipping hot chocolate at the cafe halfway up the slopes of Buller, cooking whole rabbits on sticks on the survival weekend, sleeping outside at the Jamboree, jelly wrestling at VG, the Sunday night at the Hoadley Hide VOC, and also working at the Melbourne Show. These are just a few of the exciting times I've had in my Scouting life.

People often ask why I did my Queen's Scout and I relate this back to one of my first outings in Cubs. This was Queen's Scout Presentation. It seemed like a challenge then and ever since I've never looked back.

10. Presentation Ceremonies (cont.)

As I finish these words and let you go forth to devour the supper, I'd just like to say again, thanks Mum and Dad,, and all my other mates, thanks for coming and thanks for staying by me.

Nick

I would like to thank all of you for attending my Queen's Scout Award Presentation. I would also like to thank everyone who has assisted me along the way to this evening, from my Cub and Scout Leaders, to my Venturer Leaders and many other Scouters who have helped me to achieve this Award.

Scouting has been a very rewarding experience for me, one which I'm sure will continue for many years to come.

I would also like to thank my friends and family for their support, but especially my Mum who has encouraged, supported and assisted me with every step along the road to becoming a Queen's Scout.

Ben

I would like to thank my parents for all their support, especially my father who has been a great inspiration and encouragement to me to pursue my interest in Scouting.

I am already coming to realise how important the skills I have learnt over the last four years of Scouting are. I would also like to thank my family, friends and fellow Venturers.

I thank all the members of the Scouting organisation from in Branch to our District Commissioner..... Closer to home, I thank the Committee and my Group Leader who has put a large amount of hard work into the organisation of this very special and memorable evening.

Sophie

I would like to thank you all for attending my Queen's Scout Award Presentation. I would also like to thank everyone who has assisted me along the way to this evening, from my Cub and Scout Leaders through to my Venturer Leaders and friends, all of whom have played a part in the forming of my belief that Scouting has much to offer people of all ages.

Not only is this an opportunity to celebrate the achievements of my Queen's Scout Award, but also an opportunity to show the younger members the many ways in which they can achieve success through Scouting.

Scouting has been a rewarding experience for me as I have participated in lots of activities and met hundreds of fellow members from all parts of the world.

A very special thanks to who kept me going when I thought I would not make it.

Stuart

10. Presentation Ceremonies (cont.)

10.2.7 Other Ideas You Might Like To Consider

1. The printed program may include:
 - a photograph of the Queen's Scout
 - a photocopy of the Royal Certificate
2. The ceremony may include portable musical instruments (played by professionals?)
3. Unit Involvement: The Unit members should be involved in the major part of the program, for example:
 - flag break
 - MC
 - flag bearers or candle bearers (light the candles prior to using—they will light easily when they are needed, or you could try using sparklers)
 - demonstrating/reading the Scout Laws or similar activity
 - presentations
 - prayer
 - flag down
 - photographer
 - guest reception
4. Serviettes with the Queen's Scout Badge printed on them
5. Jigsaw Boards – the Queen's Scout Badge

A number of Units use the Queen's Scout Badge in an enlarged, wooden form, to describe the significance of the Queen's Scout Badge in relation to the crown.

This explanation has no basis and it is totally incorrect. Therefore we should not be using it, as it misrepresents the badge, misinforms the general public and Scouting members alike.

Use these boards as a static focal point or background display at the Presentation Ceremony.
6. Turn the Hall into a "bush setting"
 - have a camp corner with tent, cooking items, foliage etc.
 - with the use of lighting and foliage, recreate the hall into a bush setting.
 - lantern lighting.
7. Lighting
 - use of spot lights on target areas, e.g. Queen's Scout Poster or large Queen's Scout Badge owned by the Unit, Presentation area, etc.
 - change of lighting if using candles at a certain point in the program.
8. Outdoor Locations
 - Region or District campsite
 - Beach
 - National Park
 - Well known community area or park
 - Area surrounding the Scout Hall

Planning should include alternative arrangements for changed weather conditions.
9. Queen's Scout Poster

Each Unit will be provided with a laminated poster of the Queen's Scout Badge to be used in the Presentation Ceremony.