



SCOUTS AUSTRALIA (VICTORIAN BRANCH)
ROLE DESCRIPTION: DISTRICT LEADER – SECTION

Title	District Leader – Section
Reports to	District Commissioner for delivery of effective youth programs
Responsible to	Section Commissioner – Region for Program Standards, Guidance and Expertise
	Support to Leaders working within Groups
Appointment	Appointment is made by District Commissioner in consultation with the Section Commissioner
	Measurement Membership, Quality and Participation

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. We are inclusive of all, regardless of their gender, sexuality, race, religion, or abilities, and do not tolerate any form of harm, abuse or neglect.

The District Leader - Section will share in the Chief Commissioner's leadership focus and will be the primary support for the section leaders. District Leaders are appointed by the District Commissioner in consultation with the Section Commissioner.

The District Leader – Section will facilitate through shared leadership the Section Council (District Section Councils/Training Meetings - Wandarra, Seonee, Mindari, District Venturer Council), a team of volunteers comprising all the section leaders representing Groups within their District and will include Youth Helpers and other youth members as deemed appropriate. They will ensure the Section Council is effective, valuable and relevant.

A review of the performance of the District Leader by both the District Commissioner and Section Commissioner together will occur every three years or earlier if necessary.

PRIMARY RESPONSIBILITIES

1. Within the Section

The District Leader should:

- Monitor, track and respond with direct support
- Provide proactive early intervention
- Visit and understand and know what is happening at Section level





2. Within the District

The District Leader is responsible for:

- Appointing committees that will run activities for youth members within the District
- Provide assistance to the District Development Team when required

3. Quality program delivery

- Ensure that the Youth members within Groups are provided a quality program to engage them and meet their developmental needs which entices full participation
- Ensure that the Scout Method and Youth Involvement is the basis of the program
- Ensure that Plan, Do, Review is implemented throughout the program

4. Award Scheme

Encourage participation in the Award Scheme with the target of increasing the percentage of youth who achieve each level of the award scheme, including the highest award.

5. Development

- Develop the skills and capacity of leaders to deliver the program within the Section
- Support the District where needed with recruitment of new Section Leaders and the establishment of new Sections
- Explore models for delivery of new Sections in conjunction with District Commissioner
- Support new initiatives to develop the Association and the Section

6. Facilitate

- Encourage a process to the Sections that is proactive support that will enable all leaders to deliver the program. Support will be open, honest and timely.
- Hold regular meetings of the District Section Council (Wandarrah, Seeonee, Mindari, DVC))

7. Membership

- Be a member and regular attendee of the Region Section meeting and attend any Section and Program Conferences.
- Provide expertise for the State Retention Strategy of making program delivery easier

8. Coaching/Mentoring

- Mentor, empower and support Section leaders and facilitate their on the job training





9. Communication

- Convey Scouting and our activities to the Scouting community
- Liaise with other members of the District Program Delivery and Support Team to ensure that all youth members have the opportunity to seamlessly move through the sections and have the opportunity to fully engage in the program
- Other duties as required by the Chief Commissioner Scouts Victoria

ATTITUDES SKILLS AND KNOWLEDGE REQUIRED FOR THE JOB

Attitude

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the program
2. Have a commitment towards the importance of activities and the 'out' in Scouting
3. Be inclusive in leadership style encouraging their teams to excel
4. Be respectful of all their team accepting individual differences as a resource

Skills

1. Be able to lead, communicate with and motivate adult leaders and youth and work harmoniously to grow the program
2. Demonstrate planning and delegation skills

Knowledge

1. Have a sound knowledge and strong commitment to the purpose, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organizations
2. Understand and demonstrate the role and responsibilities of a District Leader and have a commitment to that role
3. Hold a Wood Badge
4. Have completed advanced training in their Section
5. Have completed or be prepared to complete basic Leader of Adult training within twelve months of appointment and advanced Leader of Adult training within two years.

