



## SCOUTS AUSTRALIA (VICTORIAN BRANCH)

### ROLE DESCRIPTION STATE COMMISSIONER – RISK & SAFETY

Title	State Commissioner – Risk & Safety
Reports to	Assistant Chief Commissioner – Adventure
Measurement	Building a culture of safety in Scouts Victoria

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

This voluntary role leads Scouts Victoria to build a culture of safety, implement industry best practice for Scouting processes and ensure a safe, cohesive and integrated youth program and environment for adults supporting it. The State Commissioner demonstrates strong experience in Scouts and risk and safety.

The role leads the Scouts Victoria Operational Safety Leadership Committee and may also be involved in other committees with a focus on Risk Management and Safety.

#### PRIMARY RESPONSIBILITIES

- 1 Risk Management**
  - Devise and ensure the implementation of risk management system for program delivery within Scouts Victoria
  - Operate as a subject matter expert with respect to risk management and safety
  - Lead a team to provide risk management advice around high risk areas, including property, campsites, child safety, adventurous activities and major events.
- 2 Safety Management**
  - Develop and maintain the safety management strategy for program delivery within Scouts Victoria
  - In collaboration with the BEC Governance Subcommittee develop policies and procedures to support the strategy
  - Ensure the development of documentation and resources to support adults in Scouting to deliver safer Scouting
  - Provide input to serious incident investigations and subsequent reports/ recommendations
  - Ensure the development of safety induction resources for groups and activity teams
- 3 Training**
  - Liaise with the Adults in Scouting Committee and State Commissioner - Adult Training & Development to support the development of best practice risk and safety training for Scout leaders
  - Contribute to the content and delivery of training to youth members and adults about safety and risk management is appropriate, current and reflective of current industry practices.





- Assist with the development of resources for training Scout members in risk management and safety
- Assist with the delivery of risk management and safety training

#### 4 General

- Chair the Scouts Victoria Operational Safety Leadership Committee
- In consultation with the Executive Manager liaise with appropriate Government bodies as required
- Attend other committee meetings as required
- Other duties as directed

### COMMUNICATION, ATTITUDES, SKILLS AND KNOWLEDGE REQUIRED

#### Attitude

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout Method in delivering the program.
2. Have a commitment to responsible risk taking and building a culture of safety
3. Be inclusive in leadership style.
4. Be respectful of all their team members accepting individual differences as a resource

#### Skills

1. Be able to lead, communicate with and motivate adult Leaders.
2. Demonstrated experience in developing and implementing risk management, work health and safety (WHS) strategies
3. Demonstrated planning and delegation skills.

#### Knowledge

1. Have a sound knowledge and strong commitment to the purpose, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods that distinguish it from other youth organisations.
2. Strong knowledge of best practice and industry standards in risk management and WHS
3. Understand and demonstrate the responsibilities of this role and a commitment to it
4. Have completed Leader of Adult Advanced Training or be willing to complete Leader of Adults Basic Training within 12 months of appointment and complete the Leader of Adult Advanced Training within two years of appointment.

