



## SCOUTS AUSTRALIA (VICTORIAN BRANCH) ROLE DESCRIPTION: STATE LEADER - CAVING

Title	State Leader - Caving
Reports to	State Commissioner – Adventurous Activities
Direct Reports	Scout Caving Team members
Measurement	Membership, Quality, and Participation.

This is a voluntary position

The State Leader Caving will lead the Scout Caving Team whose main role is to support the program of Scouting delivered by Groups in sections. The team will deliver activities, training and support around caving, to facilitate a more adventurous Scouting program.

The State Leader Caving reports to the State Commissioner Adventurous Activities who leads all of the Adventurous Activity teams. The Scout Caving Team will also support the delivery of caving activities within the section programs through providing activities and support resources.

### PRIMARY RESPONSIBILITIES

- Leading and promoting the Caving Team and ensuring they operate in accordance with Policy and Rules, administrative practices of the Association and reference to Industry Standards in Victoria
- Membership of the State Adventurous Activities Team
- Being a part of the selection process of leaders for their Team
- Selecting mentors for team members and facilitating the training for their team
- Carrying out regular reviews with their team members
- Facilitating regular meetings of the Scout Caving Team
- Promoting the recruitment of suitable leaders and Rovers to become part of Activity Team
- Communication of the caving activities available to the Scouting community
- Developing and managing a budget for the Caving team
- Have in place a system to manage the team's equipment, including replacement
- Facilitating a structure to ensure advice is available for leaders in regard to conduct of caving activities
- Cross promotion of activities that work well together





## ATTITUDES SKILLS AND KNOWLEDGE REQUIRED

### Attitude

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout Method in delivering the program
2. Have a commitment towards the importance of activities and the 'out' in Scouting
3. Be inclusive in leadership style encouraging their teams to excel
4. Be respectful of all their team accepting individual differences as a resource

### Skills

5. Personal knowledge of and active experience in caving activities
6. Ability to lead, communicate with and motivate adult leaders and work harmoniously to grow the program
7. Planning and delegation skills
8. Demonstrate risk management, work health safety (WHS), and ScoutSafe skills
9. Demonstrate understanding of the role and responsibilities of the State Leader – Adventurous Activities and a commitment to that role

### Knowledge

1. Have completed or be willing to complete Basic Adventurous Activity and Leader of Adult basic training within twelve months of appointment.
2. Have completed or be willing to complete Adventurous Activity advanced training and Leader of Adult advanced training within two years of appointment.

