

Wood Badge Presentation Process

The Wood Badge presentation is an important finalisation in a Leaders training progression and is the culmination of what can be many years of endeavour and hard work.

The Mutual Agreement between a Leader and their Group Leader or District Commissioner formed the expectation that the new Leader would complete their training in an agreed time and it would be unfair, if, on completing this training the presentation of their Wood Badge, Gilwell Scarf and Beads is held up unnecessarily.

The following sets out guidelines to be followed which will make this presentation something to be remembered.

1. Following the Leaders Wood Badge Evaluation (Advanced Training Evaluation) and Project Goal Setting Paper submission to the Victorian Branch Training Office the Office submits a request to the Scouts Australia National Office for the Leaders Wood Badge Parchment, Gilwell Scarf and Beads.
2. The Parchment, Scarf and Beads are sent to Victoria for collection or posting which should occur immediately. The Training Office records all Wood Badges that have been issued for presentation and the date.
3. The District Commissioner must now put in place the plan for presentation working towards a **two week** deadline. We recognise that the Ceremonies Booklet is different to our procedure in Victoria. The following judgements must be considered:
 - A. Date
 - B. Time
 - C. Location
 - D. Circumstances surrounding the presentation meaning;
 - i. **Recipients own choice to be agreed as a suitable meeting**, Region meeting, District meeting, Group meeting, Section meeting, Public gathering.
 - ii. **Recipients own choice to be agreed Presenter** for example; RC, DC, GL, Region/District Leader, PLA, Mentor, Youth Member,
 - iii. Presentations may be conducted by more than one person alone. ie; parchment by one, Scarf and Beads by another.
 - iv. Does the recipient desire a “public” presentation?
 - v. Contingencies in the event that the agreed presenter cannot make the presentation due to foreseen and unforeseen circumstances such as ill health or holidays.

The Wood Badge presentation is an important milestone in a Leaders career and should be treated with the importance it deserves. Leaders with the responsibility for managing this presentation must not unduly delay it once they have received it from the Branch Office.

No Scarf or Beads attributed to one Leader must ever be presented to another Leader for any reason.

No Scarf or Beads must ever be presented to a Leader without the accompanying Parchment.

Garry Breadon.

State Commissioner – Adult Training and Development. September 2017.