



SCOUTS AUSTRALIA (VICTORIAN BRANCH)

ROLE DESCRIPTION

ASSISTANT STATE COMMISSIONER – RISK & SAFETY

Title	Assistant State Commissioner – Risk & Safety
Reports to	State Commissioner – Risk & Safety
Measurement	Building a culture of safety in Scouts Victoria.

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities, and does not tolerate any form of harm, abuse or neglect.

Reporting to the State Commissioner – Risk & Safety, this voluntary role assists Scouts Victoria to build a culture of safety, implement industry best practice for Scouting processes and ensure a safe, cohesive and integrated youth program and environment for adults supporting it. The Assistant State Commissioner demonstrates strong experience in Scouts and risk and safety.

The role is a member of the Scouts Victoria Operational Safety Leadership Committee and may also be involved in other committees with a focus on Risk Management and Safety.

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

PRIMARY RESPONSIBILITIES

1. Risk Management

- Assist in the implementation of the risk management system for program delivery within Scouts Victoria
- Support as a subject matter expert with respect to risk management and safety
- Provide risk management advice around high risk areas, including property, campsites, child safety, adventurous activities and major events.

2. Safety Management

- Develop tools to deliver the safety management strategy for program delivery within Scouts Victoria
- In collaboration with the State Commissioner – Risk and Safety, Scouts Victoria Operational Safety Leadership Committee, develop policies and procedures to support the strategy
- Provide input to serious incident investigations and subsequent reports/ recommendations
- Development of safety induction resources for groups and activity teams





3. Training

- Support the liaising with the Adults in Scouting Committee and State Commissioner - Adult Training & Development to support the development of best practice risk and safety training for Scout leaders
- Contribute to the content and delivery of training to youth members and adults about safety and risk management is appropriate, current and reflective of current industry practices.
- Assist with the development of resources for training Scout members in risk management and safety
- Assist with the delivery of risk management and safety training

4. General

- Be a member of the Scouts Victoria Operational Safety Leadership Committee
- Attend other committee meetings as required
- Other duties as directed

ATTITUDE, SKILLS and KNOWLEDGE REQUIRED

1. Attitude

- Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout Method in delivering the program
- Be inclusive in Leadership style encouraging teams to excel
- Have a commitment to responsible risk taking and building a culture of safety

2. Skills

- Be able to lead, communicate with and motivate adult Leaders
- Demonstrated planning and delegation skills
- Demonstrated experience in implementing risk and/or safety management strategies

3. Knowledge

- Have a sound Knowledge and strong commitment to the purpose, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods that distinguish it from other youth organizations
- Strong knowledge of best practice and industry standards in risk management and WHS
- Understand and demonstrate the responsibilities of this role and a commitment to it
- Have completed Advanced Leader of Adult training or be prepared to complete Leader of Adult Basic training within 12 months and Advanced LOA training within 2 years of appointment

