

ROLE DESCRIPTION
Project Leader - LeaderBuild

Title	Project Leader - LeaderBuild
Reports to	Assistant Chief Commissioner – Group Support
Key Stakeholders	Group Leader, Leaders in Charge
Measurement	Membership, Quality, Delivery, and Participation.

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

The Project Leader – LeaderBuild will share in the strategic direction of Scouts Victoria by recruiting and developing great volunteers.

LeaderBuild is a Scouts Victoria designed initiative to recruit new volunteers to our organisation at our local groups. This role is designed to support Group Leaders who need assistance in delivering the program at groups.

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

PRIMARY RESPONSIBILITIES

1. Delivery

- Visit Scout Groups as required to either lead the delivery, or support the delivery of the LeaderBuild Program, in line with the materials and documentation provided

2. Facilitate

- Encourage and support Group Leaders (or Leaders in Charge) to schedule and execute the delivery of LeaderBuild
- Support the follow-up meetings after the initial LeaderBuild session through assisting with reminders and the communication with interested parties.

3. Communication

- Ability to communicate with people via various media including email, face-to-face, over the phone





ROLE DESCRIPTION
Project Leader - LeaderBuild

- Confident and capable to speak in front of audiences of various sizes
- Other duties as required by the Assistant Chief Commissioner – Group Support

ATTITUDE, SKILLS and KNOWLEDGE REQUIRED

Attitude

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in our organisation
2. Be confident and friendly to people who we are recruiting to join us in Scouting.
3. Uphold and demonstrate a commitment to the implementation of Child Safe Scouting

Skills

1. Be able to lead, communicate with and motivate adult leaders to deliver LeaderBuild.
2. Have planning and communication skills
3. Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills

Knowledge

1. Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organizations
2. Understand the various roles fulfilled in Scout Groups including Section Leaders, Group Support Committee and Adult Helpers
3. Hold a Certificate of Adult Membership

