



ROLE DESCRIPTION

State Leader – Scouts Program Support

Title	State Leader – Scouts Program Support
Reports to	State Commissioner – Scouts
Direct Reports	None
Measurement	Membership, Quality and Participation.

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

The State Scout Council (Vic) provides program and program delivery support to District formations across Victoria. This is done by providing assistance through Scout Commissioners at the region level and by electronic distribution of information.

This program specialist role will deliver a support regime where there is either limited or no functioning Scout Section Region or District structure, particularly outside of the metropolitan area. The State Leader will work closely with concurrent work by the State Scout Council.

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

PRIMARY RESPONSIBILITIES

1. Research

- Seek feedback from Troops, Districts and Regions on the challenges being faced in the delivery of the Scout Program
- In a supportive manner, liaise with Scout Section stakeholders across Victoria and take advice from the State Scout Council
- Build an understanding of the Section structure of Districts outside the metropolitan area and what support is needed from the State Scout Council
- In conjunction with the State Scout Council develop an agreed scope of work to provide the required level of support

2. Work Within the Scout Section

a. Planning

- Develop a project plan that includes information gathering through research and liaison
- Focus on a specific District or Region as nominated by the State Scout Council



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- b. Implementation
 - Develop detailed implementation plan including order of preference for support
 - Agree on a time line
 - Agree on deliverables and milestones
 - Include budget if required
 - Help facilitate the implementation plan by delegating actions to appropriate people
- c. Review
 - Attend monthly State Scout Council and report on milestone progress
 - Review, plan and adjust as required
 - Discuss hand over or completion of support
- d. Communication
 - Participate in State Scout Council (Vic) monthly meetings with monthly updates
 - Liaise closely with State Commissioner Scouts

ATTITUDE, SKILLS and KNOWLEDGE REQUIRED

Attitude

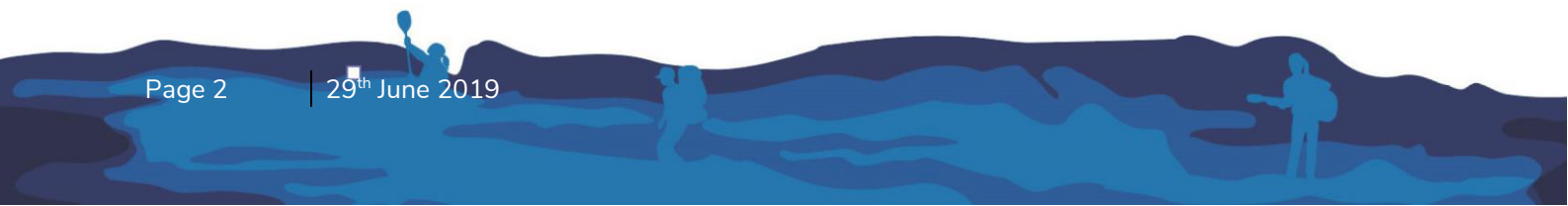
1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the program
2. Have a commitment towards the importance of activities and the 'out' in Scouting
3. Be inclusive in leadership style encouraging their teams to excel
4. Be respectful of all their team accepting individual differences as a resource
5. Uphold and demonstrate a commitment to the implementation of Child Safe Scouting

Skills

1. Be able to motivate, lead, communicate with and motivate adult leaders and work harmoniously to grow the program
2. Have planning and delegation skills
3. Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills
4. Be able to mediate, carry out investigations, write reports and make recommendations

Knowledge

1. Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organizations





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2. Understand and demonstrate the role and responsibilities of this State Leader – Scouts Program Support role.
3. Have completed Advanced Leader of Adults training, or be willing to complete Basic LoA training within twelve months and Advanced LoA training within two years of appointment.
4. Understand that this State Leader role will become the primary role for the successful applicant. The successful applicant will retain his/her current role as their secondary role.

