



Advanced Training Evaluation & Individual Project

- To qualify for the Wood Badge a candidate needs to complete two further stages after attending an Advanced Practical Course.
- The two stages, the Advanced Training Individual Project (Individual Project) and the Advanced Training Evaluation (Evaluation) should be completed concurrently.
- This form encompasses the Individual Project and Evaluation.

HOW TO COMPLETE THIS FORM

Advanced Training Individual Project

- It is expected that the candidate will complete their Advanced Training Individual Project concurrently with their Advanced Training Evaluation.
- At the candidate's Advanced Practical Course the Course Leader will have approved the Advanced Training Individual Project.
- The Advanced Training Individual Project completion will be assessed by their Team Leader, typically their Group Leader.
- The completed Advanced Training Individual Project form will be scanned to the Victorian Scout Centre Training Office at training@scoutsvictoria.com.au

Advanced Training Evaluation

- An Advanced Training Evaluation is to be conducted during the approximately four (4) months after the completion of a candidate's Advanced Training (Advanced Practical Course)
- In Victoria, (where every Group belongs to a District), the final Wood Badge Evaluation is the responsibility of the District Commissioner and the evaluation will be carried out by the District Commissioner or his/her delegate. This needs to be a suitably experienced person, as per past practice.
- The Advanced Training Evaluation will be recorded by the completion of the Nationally approved Advanced Training Evaluation form (attached)
- The evaluation period may be extended to focus on area(s) which require further improvement before the award of the Wood Badge.
- Refer to The Wood Badge Evaluation and Assessment factsheet for further information.

PROCESSING OF WOOD BADGE APPLICATION BY THE TRAINING OFFICE

- The Victorian Training Office is only able to fully process a candidate's Wood Badge application when both the Project Goal Setting Paper and the Advanced Training Evaluation forms are received.
- Scan the completed Project Goal Setting Paper and the Advanced Training Evaluation to the Training Office, Victorian Scout Centre at training@scoutsvictoria.com.au where the forms will be verified.
- The candidate's records will be updated and the Parchment, Wood Badge and Gilwell scarf will be sent to the District Commissioner. *(see training resources for forms)*



SCOUTS VICTORIA PROJECT GOAL SETTING PAPER

Participant Name: _____

STATEMENT OF PERSONAL GOAL

I intend to enhance my personal development by:

.....

OBJECTIVES: (Specific, short-term action steps that are simple and achievable)

ACTIONS

1.

2.

3.

4.

<p>APPROVAL OF PROJECT GOAL Accepted by Participant</p> <p>Approved by Advanced Course Leader</p>	<p>Signature: _____ Date: _____</p> <p>Name: _____</p> <p>Signature: _____ Date: _____</p>
<p>NOMINATED TEAM LEADER</p>	<p>Name: _____</p>
<p>ASSESSMENT OF PROJECT (by Team Leader) Project successfully completed</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/> Date: _____</p> <p>Signature: _____</p> <p>Approved by Name: _____</p> <p>Role: _____</p>
<p>POST APPROVAL ACTION BY PARTICIPANT Notify DC or DLATS of completion</p> <p>Forward scanned copy to training@scoutsvictoria.com.au</p>	<p>Completed <input type="checkbox"/> Date: _____</p> <p>Completed <input type="checkbox"/> Date: _____</p>

THE SCOUT ASSOCIATION OF AUSTRALIA
ADVANCED TRAINING EVALUATION



Name of Candidate	_____
Membership Number:	_____
Appointment:	_____
Group:	_____
District:	_____
Region:	_____
Advanced Training Date:	_____
	Advanced / /
	Practical _____

Scoring Key	
Never	1
Rarely	2
Sometimes / Often	3
Usually	4
Always	5
Not Applicable	N

EVALUATION:

Place score below

Demonstrates a commitment to the Scout Promise and Law.	
Section principles, applicable to the role (e.g. Mob Care & Share, Pack / Patrol system, Unit self -development, Crew Service, Formation Leadership), are applied consistently.	
Demonstrates sound programming / planning skills (Long Term and Short Term).	
Weekly Programs / Agendas show a balance including the Fundamentals of Scouting (AoPG; Physical, Intellectual, Social, Emotional, Character and Spiritual development of Youth and Adults leading to character development).	
Out of doors activities / events are regular and show a variety of content.	
Encourages and supports the implementation of the relevant Award Scheme (where applicable)	
Actively supports the linking process for youth (where applicable).	
Demonstrates a commitment to 'Scout Safe' practices, in particular risk management.	
Maintains appropriate and accurate records.	
Proactively supports and encourages the policies and procedures of Scouting.	
Adopts a responsible approach to the care and maintenance of relevant resources, especially equipment.	
Strong contributor at key Formation meetings (e.g. Group Council, Crew Meetings, etc.).	
Constructively participates at related meetings (e.g. District / Region Training Meetings, etc.).	
Actively supports District / Region / State Activities.	
Creates a harmonious and supportive environment for youth and / or adults (in particular showing concern for individual members and adopting shared leadership).	
Forms strong relationships with Parents and / or Community.	
Demonstrates an application of Advanced Training principles (Region/District Leader's observation).	
OVERALL RATING (this may be an average of the individual evaluation items or a general view of the Adult Member's capability by the reviewer).	
The candidate's Team Leader has confirmed that the candidate has satisfied the aim and goals of the Wood Badge Project ("Y" or "N"). If no advise if an extension is to apply.	

COMMENTS:

(NOTE - where a score of less than 4 is recorded in any evaluation item comments are mandatory):

Meeting Visit Dates – Evaluation is to be conducted over a 4 month period which should be reflected in the visit dates

<u>Date</u>	<u>Type of meeting / activity</u>	<u>Name of visiting Leader</u>
<u>1.</u>		
<u>2.</u>		
<u>3.</u>		
<u>4.</u>		
<u>Other</u>		

RECOMMENDATION:

	Please ✓ the appropriate box below	
Award Wood Badge	<input type="checkbox"/>	
A further evaluation period is required.	<input type="checkbox"/>	No. of Months: <input type="text"/>
There is inadequate evidence to support the awarding of the Wood Badge and the following additional training is recommended:		

Candidate's signature _____

I agree / disagree* with this evaluation. (*please circle one)

Supervising Leader / Commissioner's signature: _____

Name of Supervising Leader / Commissioner: _____

Appointment: _____

Formation: _____

Date _____ / _____ / _____

Training Office, Victorian Scout Centre processing of Wood Badge Application: -

- The Training Office will only process a Wood Badge application when both the Project Goal Setting Paper and Advanced Training Evaluation forms have been provided.
- Scan the completed forms to the Training Office, Victorian Scout Centre at training@scoutsvictoria.com.au where the application will be verified.