 **BASIC OUTDOOR SKILLS**

 **RECOGNITION OF PROFICIENCY**

**Individuals who have sufficient and current skills, knowledge and experience to apply for formal recognition of proficiency will complete this attachment.**

**Recognition of proficiency may only occur after the required Basic Outdoor Skills eLearning modules have been completed.**

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| **NAME:** |
| **MEMBER NO:** |
| **FORMATION:** |
| **BRANCH:** |

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|  | **Basic Outdoor Skills Attachment.** I certify that proficiency in Basic Outdoor Skills has been recognised: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**(name)**Verified by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Date: \_\_\_\_/\_\_\_\_\_/\_\_\_\_** |

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| **Portfolio of evidence** *Attach the following handouts and any additional information requested. Additional documents should be marked with a portfolio reference number* |
| **No** | **Item description** | **Verified by *(initial)*** |
| 1a | PLANNING A JOEY SCOUT OR CUB SCOUT SLEEPOVER |   |
| 1b | BRANCH RISK MANAGEMENT PLAN |   |
| 1c | GEAR LIST |  |
| 1b | MENU |  |
| 2 | NAVIGATION CONCEPTS  |  |
| 5 | MINIMAL IMPACT PRACTICES |  |
| 6 | WEATHER |  |
| 7 | GENERAL CONSIDERATIONS FOR A JOEY/CUB SCOUT CAMP |  |
| 8 | REPORT FROM TEAM LEADER |  |
| 9 | SELF-ASSESSMENT REPORT |  |
| 10 | Additional evidence can be attached, for example, a plan or example of an activity similar to that of a Joey Scout/Cub Scout camp that you have participated in such as a school or family camp where young children were involved.  |  |

**Handout 1 – PLANNING A SLEEPOVER ACTIVITY**

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| **Personal plan for a sleepover activity involving Joey Scouts or Cub Scouts** |
| 1 | When will this activity happen? |  |
| 2 | What is the location for the activity and what is the name of the map you will be using? |  |
| 3 | Plan for a walk | **Attach a copy of your walk plan**  |
| 4 | Risk Management Plan for the bushwalk | **Attach a copy of your completed Risk Management Plan for this activity (use your Branch’s standard risk management form)** |
| 5 | What communications equipment will you be carrying? |  |
| 6 | Who will be the emergency (home base) contact (who will hold a copy of the activity plan)? |  |
| 7 | What weather conditions will you expect, and what precautions will you take? |  |
| 8 | What type of clothing will you wear or expect participants to bring? |  |
| 9 | Personal gear list for this activity | **Attach a copy of your gear list for the activity** |
| 10 | Food menu for this activity | **Attach copies of your food list & menu for the activity** |
| 11 | What will your water requirements be? |  |
| 12 | When setting up an overnight campsite, what are 5 things you will need to check? | 1.2.3.4.5. |
| 13 | List 5 unhygienic practices in an overnight campsite and how you will manage them? | 1.2.3.4.5. |

**COMMUNICATIONS**

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| **Provide answers for the following questions** |
| List the commonly used emergency telephone numbers |  |
| What information do you need to provide to emergency services to assist them responding to an emergency situation |  |
| List other forms of commonly used communication devices |  |
| **Complete the phonetic alphabet table below** |
| A alpha | J | S |
| B | K | T |
| C | L | U |
| D | M | V |
| E | N november | W |
| F | O | X |
| G | P | Y |
| H | Q | Z zulu |
| I | R |  |

**MINIMAL IMPACT PRACTICES**

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| **Provide answers for the following questions** |
| List the seven principles of “Leave No Trace” | 1.2.3.4.5.6.7. |
| List 10 specific minimum impact practices that you will implement when hiking and/or camping | 1.2.3.4.5.6.7.8.9.10. |
| Describe the term “Cultural Heritage Protection” |  |
| Describe the term “Ecological Sustainability” |  |

**Handout 6 - WEATHER**

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| **Describe the weather you would expect over the next 2-3 days for your state/location by interpreting this synoptic chart.** |
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| Describe the term “Isobars”. |  |
| What season of the year is this synpotic chart most likely to depict? Why? |  |
| Describe the general weather conditions (including cloud formations) that you might expect to observe for your state/location from the above synoptic chart. |  |
| Indicate the wind direction you would expect in your state from the above synoptic chart. |  |
| Which way does the wind circulate around a High presure system and a Low pressure system? |  |

**GENERAL CONSIDERATIONS FOR A JOEY/CUB SCOUT CAMP**

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| State the reasons for and advantages of holding pack/mob holidays |  |  |
| List points that must be considered in planning a Pack holiday |  |  |
| Explain reasons why a leader must be adequately prepared for a Pack/Mob holiday |  |  |
| Describe the rules and regulations relating to Pack/Mob holidays (as per Branch policies) |  |  |
| Describe ways of ensuring that Pack/Mob holidays are successful and of a high standard including explaining different types of themes/games/activities |  |  |
| State the reasons for and advantages of Packs camping under canvas |  |  |
| Describe the role of nature and the outdoors as part of the Scout method in camping |  |  |
| Describe how to evaluate the success of a camp using P>D>R |  |  |

**TEAM LEADER REPORT**

Top of Form

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|  **Team Leader Report**  |
| *Team Leader reports are completed by people who both know you and can support your claims, having seen you demonstrate proficiency. These are not references but statements of information that are relevant to the module(s). The team leader will have witnessed specific activities undertaken that meet the criteria for proficiency.* |
| Applicant’s name: |
| Name of team leader: |
| Qualification(s) of team leader: |
| Phone or email contact for team leader: |
| Date: |
|  Activity / Proficiency / Skills observedDemonstrated camping under canvas skills in a controlled environmentDemonstrated simple navigation skills on a walk in a controlled environmentUsed and maintained a temporary or overnight siteOperated communications systems and equipmentPlanned and guided outdoor recreation activitiesPlanned and minimised environmental impactInterpreted weather conditions in the fieldFacilitated groupsResponded to emergency situationsFollowed WHS proceduresUndertook risk management analysisThe activities observed have included: |
| In what capacity/context are you the applicant’s team leader? |  |
| How long have you worked with the applicant? |  |
| Have you had opportunity to observe the applicant’s skills in relation to the proficiency standards stated? |  |

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|  Please complete the following declaration: |
| I confirm that I am in a position to verify the experience claimed by the applicant in relation to the following modules in the Scout Bushwalking Course / Level 1 Bushwalking:* Demonstrate camping under canvas skills in a controlled environment
* Demonstrate simple navigation skills on a walk in a controlled environment
* Use and maintain a temporary or overnight site
* Operate communications systems and equipment
* Planned and guided outdoor recreation activities
* Planned and minimised environment impact
* Interpreted weather conditions in the field
* Facilitated groups
* Responded to emergency situations
* Followed WHS procedures
* Undertook risk management analysis
 |
| Team Leader signature: Date: |

Bottom of Form

**SELF – ASSESSMENT REPORT**

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| **Self - assessment report** |  |
| *A self-assessment report provides you with the opportunity to reflect on your own skills and knowledge, and provide your assessor with an indication of how familiar you are with the content of each module.* |
| Please tick your level of experience in each of the following tasks: | **I have performed these tasks:** |
| **Frequently** | **Sometimes** | **Never** |
| **Demonstrate camping under canvas skills in a controlled environment** |  |  |  |
| **Use and maintain a temporary or overnight site** |  |  |  |
| **Operate communications systems and equipment** |  |  |  |
| **Demonstrate simple navigation skills on a walk in a controlled environment** |  |  |  |
| **Plan outdoor recreation sessions** |  |  |  |
| **Guide outdoor recreation sessions** |  |  |  |
| **Plan and minimise environmental impact** |  |  |  |
| **Interpret weather conditions in the field** |  |  |  |
| **Facilitate groups** |  |  |  |
| **Respond to emergency situations** |  |  |  |
| **Follow Workplace Health & Safety procedures** |  |  |  |
| **Undertake risk analysis for activities** |  |  |  |