



The Venturer Award Scheme Checklist

(or for people who want to know stuff!)

The Standards for the Venturer Award Scheme are entrusted to the Unit Council and monitored by the Zone Venturer Scout Council.

This is an important responsibility and every member of the Unit needs to be aware of the requirements of the Award Scheme. Making a correct assessment of a Venturer's activity proposal against the criteria is very important as well as ensuring to that there will be a challenge to test them to the very best of their ability.

The **Venturer Scout Record Book** is the definitive reference to the requirements, guidelines and levels of achievement expected of Venturers in each area of the Award Scheme.

The **Badge Activity Statement** form outlines specific details of the Award level, planning and Examiner information which need to be provided. It is presented for the Award approval and final completion by the Unit Council, the Examiner and the Zone Venturer Council (when a new Examiner is recommended or for a Queen's Scout proposal).

The **Award Scheme Pathways** chart details the approval process requirements for Unit Council and Zone Council proposals and presentations. Read this carefully when you evaluate how a Venturer is required to gain approval for their Award Scheme activities.

The **Zone Venturer Proposal/Presentation Scripts** are tools to assist Venturers when presenting their activity at both the Unit and Zone Council. Together with the Badge Activity Statement, It ensures that all relevant items are detailed, reduces questions and helps with confidence when explaining the activity to a group of people.

AWARD SCHEME PLANNING/PRESENTATION CHECKLIST

<input type="checkbox"/>	Have you completed the <i>Badge Activity Statement</i> form?	<input type="checkbox"/>	Who is your Examiner?
<input type="checkbox"/>	Is your activity relevant to the Award Areas chosen? Consider How?	<input type="checkbox"/>	What are their qualifications, experience and contact details?
<input type="checkbox"/>	What is the purpose of the activity?	<input type="checkbox"/>	Have you asked if the Zone has existing approved Examiners in this area?
<input type="checkbox"/>	What date will you start (and expect to complete) the activity?	<input type="checkbox"/>	Will you require special permission to undertaken this activity (Scouting rules, local authorities)?
<input type="checkbox"/>	What is the required minimum hours? (duration now only for Leadership) Does your activity meet these?	<input type="checkbox"/>	Have you presented your proposal for approval to the Unit Council prior to commencement?
<input type="checkbox"/>	Is the activity over a period of time or an intensive period (please explain)?	<input type="checkbox"/>	Have you completed the Venturer Presentation Script before you explain your activity to your Unit Council (and the Zone Venturer Council if required)?
<input type="checkbox"/>	What challenges, training and skills do you expect will be required? Do you have existing skills or need more?	<input type="checkbox"/>	Did you receive a copy of the Unit Minutes which recorded your Award Proposal / Completion?
<input type="checkbox"/>	What is your goal(s) for the final achievement and expected outcomes?	<input type="checkbox"/>	When the activity is completed, have you presented it for approval to the Unit Council (and the Zone Venturer Council if required).

Questions?

- Ask your VL to clarify or contact a Z/DVL directly for advice or clarity
- List of Approved Examiners – contact a Z/DVL for information
- Exceptional activity opportunity? – don't wait for the Zone meeting – call a ZVL to discuss or talk with your VL by phone. Unit Council approval needs to occur at the earliest opportunity.

AWARD SCHEME PROPOSAL SCRIPT

(for use at Unit Council and/or ZVC)

INTRODUCTION

Hello I am
(First name) (Last Name)

from Venturer Unit (not required for unit council)

and I am proposing to undertake the following activity area: Venturer Award
 Queen's Scout Award

ACTIVITY DETAIL

I intend to do this by
.....
.....
.....

(Consider how this meets the requirements of the badge in the Venturer Record Book, would it fit better elsewhere? If so then explain why/how it fits this badge area)

I will be starting this on

and will complete it on
(Does this timeframe meet the requirements in the Venturer Record Book? If this is an intensive period, does it meet the need for this?)

I will report to the unit on my progress by
.....
.....

EXAMINER

Either

I have met and discussed with the examiner my objectives. My examiner for this is and his/her qualifications to examine this activity are.....

Or

I have not yet been able to find an examiner and would like to ask whether the Zone Council could recommend someone appropriate?

UNIT COUNCIL APPROVAL (only required when presenting to ZVC)

This proposal has been approved by my Unit Council at their meeting held on/...../20....

BADGE ACTIVITY STATEMENT

Please complete a badge activity statement and ensure all the details are completed and are reflected in this proposal. Bring the badge activity statement to Unit and Zone Councils.

AWARD SCHEME COMPLETION SCRIPT

(for use at Unit Council and/or ZVC)

INTRODUCTION

Hello I am
(First name) (Last Name)

from Venturer Unit (not required for unit council)

and I am reporting the completion of Venturer Award
the following activity area: Queen's Scout Award

That I proposed at the Unit or Zone Council meeting on/...../20....

ACTIVITY DETAIL

I
.....
.....
.....
.....

(Consider how this meets the requirements of the badge in the Venturer Record Book? Are there any specific activities that you needed to do?)

I started this on

and completed it on

(Does this timeframe meet the requirements in the Venturer Record Book? If this is an intensive period, does it meet the need for this?)

Reflection on what you achieved may assist in presenting to Unit or Zone Councils. Some questions that you might like to reflect on are:

What did you enjoy about the activity?

Did you learn anything?

Would you do anything differently if you did this again?

Is there anything extra you would like to share about your experiences?

UNIT COUNCIL APPROVAL (only required when presenting to ZVC)

This completion has been approved by my Unit Council at their meeting held on/...../20....

BADGE ACTIVITY STATEMENT

Please complete a badge activity statement and ensure all the details are completed and are reflected in this completion. Bring the badge activity statement to Unit and Zone Councils, duly completed in sections 3 and 4.

QUEEN'S SCOUT PRESENTATION

(for use at Unit Council and/or ZVC)

Area	QS Award Tape	Activity Undertaken
Outdoor Activities	Expedition	Location : _____ Date: _____ Type: _____
	Outdoor	Start Date: _____ End Date: _____ Activity: _____
Community Involvement	Environment <i>(earns World Scout Environment badge)</i>	A1: A2: A3: A4: A5: B:
	Service <i>(Alternative 1 could entitle Venturer to Youth Helper badge)</i>	Alternative Selected: 1 Scouting or 2 Community <i>(Circle Alternative)</i> Activity: Start Date: _____ End Date: _____
Leadership Development	Leadership Course	Location : _____ Date: _____ Leadership role: _____ Start Date: _____ End Date: _____
Personal Growth	Expression	Start Date: _____ End Date: _____ Activity: _____
	Ideals	1: 2: 3: 4:
	Lifestyle	1: 2a or 2b: Start Date: _____ End Date: _____
	Pursuits	Start Date: _____ End Date: _____ Activity: _____