



**ROLE DESCRIPTION**  
**State Commissioner – Scouts**

<b>Title</b>	State Commissioner – Scouts
<b>Reports to</b>	Assistant Chief Commissioner - Program
<b>Direct Reports</b>	Assistant State Commissioner – Scouts Scout Commissioners – Regions State Leader – Scouts, State Leader – Events State Scout Council – Youth Members
<b>Measurement</b>	Membership, Quality and Participation.

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

The State Commissioner – Scouts will share in the Chief Commissioner’s leadership focus and will lead the State Scout Council. This Council is empowered to support the program of Scouting which is delivered by Groups in sections.

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

**State Scout Council**

The State Commissioner – Scouts will lead the State Scout Council, a team of volunteers representing Scouting within Regions and will include Scout Commissioners – Region, State Leaders, Project Leaders and representatives as deemed appropriate.

The Council is responsible for:

- Appointing Team Leaders who will run the various Major Events for the Section
- Liaising with the various Adventurous and other Activities to ensure current knowledge of the award scheme requirements
- Relationship to accredited qualifications
- Providing assistance to the State Development Team and National Training Team (Vic) when required



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**PRIMARY RESPONSIBILITIES**

**1. Within the section**

Ensure the Scout Commissioners – Regions work through the District Leader – Scouts to

- Monitor, track and respond with direct support
- Provide proactive early intervention
- Understand and know what is happening at Troop level

**2. Quality program delivery**

- Ensure that Scouts are provided a quality program to engage them and meet their developmental needs which entices full participation.

**3. Award Scheme**

- Encourage participation in the Scout Award Scheme with the target of increasing the percent of youth who achieve each level of the award scheme, including the Australian Scout Medallion

**4. Development**

- Promote the Scout program in schools
- Recruitment of leaders to the section
- Establish new Troops and explore models for delivery
- Develop the skills and capacity of leaders to deliver the program within the Section

**5. Facilitate**

- Encourage a process through the Regions and Districts to the Scout Troops that is proactive support that will enable all leaders to deliver the program. Support will be open, honest and timely
- Hold regular meetings of the State Scout Council
- Carry out timely reviews with members of the State Scout Council
- Drive change to ensure relevancy for both the operation of the State Scout Council and Scouting and their activities within Victoria

**6. Membership**

- Be a member of the State Program Team





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- Be part of the selection process for Assistant State Commissioner – Scout, Scout Commissioner – Region, State Leaders – Scouts and Project Leaders – Scouts where appropriate
- Provide expertise for the State Retention Strategy of making program delivery easier

**7. Finance**

- Provide and manage a budget
- Oversee the budgets of the Scout section including major activities

**8. Coaching/Mentoring**

- Mentor members of the State Scout Council and facilitate their training for the role

**9. Communication**

- Convey Scouting and their activities to the Scouting community
- Work collaboratively with the State Leadership Team
- Liaise with other members of the State Program Team to ensure that all youth members have the opportunity to seamlessly move through the sections and have the opportunity to fully engage in the program
- Liaise with counterparts in other States and relevant National Commissioner for standards, guidance and expertise
- Liaise with the Assistant Chief Commissioner – Youth Advocacy on relevant youth issues
- Other duties as required by the Chief Commissioner Scouts Victoria

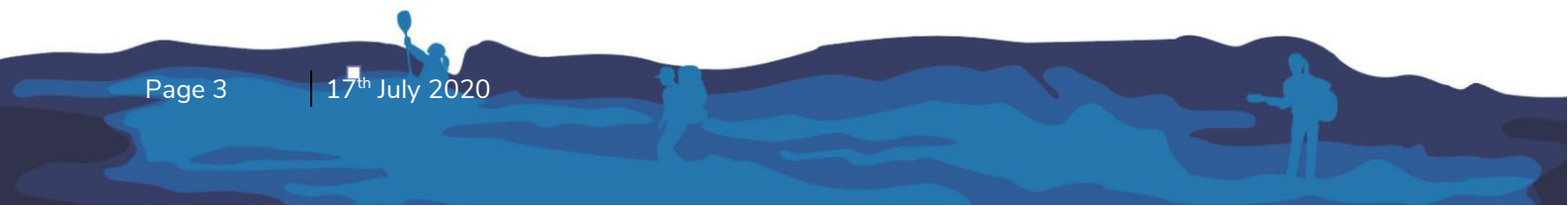
**ATTITUDE, SKILLS and KNOWLEDGE REQUIRED**

**Attitude**

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the program
2. Have a commitment towards the importance of activities and the 'out' in Scouting
3. Be inclusive in leadership style encouraging their teams to excel
4. Be respectful of all their team accepting individual differences as a resource
5. Uphold and demonstrate a commitment to the implementation of Child Safe Scouting

**Skills**

1. Personal knowledge of and active experience in adult training and adventurous activities





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2. Be able to motivate, lead, communicate with and motivate adult leaders and work harmoniously to grow the program
3. Have planning, monitoring and delegation skills
4. Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills in the adventurous activity environment
5. Maintain confidentiality

**Knowledge**

1. Have an understanding of Scout training requirements.
2. Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organizations
3. Understand and demonstrate the role and responsibilities of a State Commissioner and have a commitment to that role
4. Have completed Advanced Leader of Adults training, or be willing to complete Basic LoA training within twelve months and Advanced LoA training within two years of appointment.

