

ROLE DESCRIPTION
State Commissioner – Cub Scouts

Title	State Commissioner – Cub Scouts
Reports to	Assistant Chief Commissioner – Program
Direct Reports	Assistant State Commissioner – Cub Scouts Cub Scout Commissioners – Regions State Leader – Program Support Specialists – Cub Scouts
Measurement	Membership, Quality and Participation

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

The State Commissioner – Cub Scouts will share in the Chief Commissioner's leadership focus and will lead their State Cub Scout Council. This Council is empowered to support the program of Cub Scouting which is delivered by Groups in sections.

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

State Cub Scout Council

The State Commissioner – Cub Scouts will lead the State Cub Scout Council, a team of volunteers representing Cub Scouting within Regions and will include Cub Scout Commissioners, State Leaders, Project Leaders and representatives as deemed appropriate.

The State Cub Scout Council is responsible for:

- Appointing Team Leaders who will run the various Major Events for the Cub Scout Section
- Liaising with the various Adventurous and other Activities to ensure current knowledge of the Achievement Pathways requirements relevant for the Cub Scout section
- Relationship to accredited qualifications



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- Provide assistance to the State Development Team and National Training Team (Victoria) when required



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PRIMARY RESPONSIBILITIES

1. Within the Section

Ensure the Cub Scout Commissioners – Regions work through the District Leader – Cub Scouts to:

- Monitor, track and respond with direct support
- Provide proactive early intervention
- Understand and know what is happening at the Cub Scout Unit level

2. Quality program delivery

- Ensure that Cub Scouts are provided a quality program to engage them and meet their developmental needs which entices full participation.

3. Achievement Pathways

- Encourage Cub Scout participation in the Achievement Pathways with the aim of increasing participation in all elements, including the Grey Wolf Award.

4. Development

- Promote the Cub Scout program in schools
- Recruitment of leaders to the section
- Establishment of new Cubs Scout Units and explore models for delivery
- Develop the skills and capacity of leaders to deliver the program within the Section

5. Facilitate

- Encourage a process, through Regions and Districts to Cub Scout Units, that enables proactive support to all leaders in
 - delivering an adventurous, challenging, fun and inclusive program
 - developing and facilitating effective Cub Scout Unit Councils
 - the implementation of youth leading adult supporting
- Support will be open, honest and timely
- Hold regular meetings of the State Cub Scout Council
- Carry out timely reviews with members of the State Cub Scout Council
- Drive change to ensure relevancy for both the operation of the State Cub Scout Council and Scouting and its activities within Victoria

6. Membership

- Be a member and regular attendee of the State Program Team



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- Be part of the selection process for Assistant State Commissioner - Cub Scouts, Cub Commissioner Region, State Leaders – Cub Scouts and Project Leaders - Cub Scouts where appropriate.
- Provide expertise for the State Retention Strategy of making program delivery easier

7. Finance

- Provide and manage a budget
- Oversee the budgets of the Cub Scout Section including major activities

8. Coaching/Mentoring

- Mentor members of the State Cub Scout Council and facilitate their training for the role

9. Communication

- Convey Cub Scouts and their activities to the Scouting community
- Work collaboratively with the State Leadership Team
- Liaise with other members of the State Program Team to ensure that all youth members have the opportunity to seamlessly move through the sections and have the opportunity to fully engage in the program
- Liaise with counterparts in other States and relevant National Commissioners for standards, guidance and expertise
- Liaise with Assistant Chief Commissioner – Youth on relevant youth issues
- Other duties as required by the Chief Commissioner Scouts Victoria

ATTITUDE, SKILLS and KNOWLEDGE REQUIRED

Attitude

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the program
2. Have a commitment towards the importance of activities and the 'out' in Scouting
3. Be inclusive in leadership style encouraging their teams to excel
4. Be respectful of all their team accepting individual differences as a resource
5. Uphold and demonstrate a commitment to the implementation of Child Safe Scouting

Skills

1. Personal knowledge of and active experience in Cub Scouts activities
2. Be able to motivate, lead, communicate with and motivate adult leaders and work harmoniously to grow the program





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3. Have planning, monitoring and delegation skills
4. Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills
5. Maintain confidentiality

Knowledge

1. Have an understanding of Cub Scout adult training requirements.
2. Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organizations
3. Understand and demonstrate the role and responsibilities of a State Commissioner – Cub Scouts and have a commitment to that role
4. Hold a Wood Badge having completed Wood Badge level training in Youth Program Delivery (or a previous sectional equivalent, e.g. completed Advanced training in the Cub section).
5. Have completed Program Support training to Wood Badge level (previously known as Leader of Adults Basic and Advanced training) or be willing to complete the Scouting Management course (LOA Basic) within twelve months and Scouting Leadership (Leader of Adults) training within two years of appointment.

