



**ROLE DESCRIPTION**  
**Youth Commissioner - Program**

<b>Title</b>	Youth Commissioner - Program
<b>Reports to</b>	Assistant Chief Commissioner - Program
<b>Direct Reports</b>	None
<b>Measurement</b>	Membership, Quality and Participation.

This is a voluntary position open to youth members and young leaders 18 – 27 years old with a three-year term.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

The Youth Commissioner - Program will share in the Chief Commissioner's leadership focus and will be a member of the State Program Team.

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

## PRIMARY RESPONSIBILITIES

### 1. Quality program delivery

- To promote the importance of the program in engagement and retention.
- Champion, encourage and lead the work to ensure Regions and Districts have the support to deliver Our Program.
- Work with the Section Councils' youth representatives to ensure the Program is youth focused and driven.
- Develop and lead a team of Our Program Champions (youth) to assist in promoting and presenting workshops and forums for Districts / Regions and inform on program youth issues.
- Work with the State Commissioner – Adult Training & Development to utilise more youth members as part of the program component of training.



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- Work with the State Commissioner – OAS Leader Support and their team to ensure the views of youth are well represented in how OAS is rolled out and supported in Victoria.
- Work with the Youth Commissioner – Adventure matters relating to youth in the Program and Adventure areas.
- Understand and know what is happening within the Districts regarding Our Program implementation and ensure the State Program Team is informed of district progress and concerns.
- Recognising the principles of Youth Leading, Adult Supporting, as much as possible, encourage and allow youth leadership to be at the forefront in the delivery of the workshops, training and forums
- Provide regular updates to the State Commissioner – New Program Implementation and Assistant Chief Commissioner – Program.

**2. Achievement Pathways**

- Possess and share a deep understanding of the Achievement Pathways for all age sections.

**3. Development**

- Be an advocate for youth input and involvement in the delivery of the program in Victoria.
- Develop the skills of youth to deliver the program within their Section.

**4. Facilitate**

- Encourage a process, through the Regions and Districts that enables proactive support to youth and leaders implementing the program.
- Support will be open, honest and timely .
- Facilitate workshops to upskill youth and adults in the program .
- Build a community of youth champions to promote and advocate for the program .

**5. Membership**

- Be a member of the State Program Team, which meets monthly.

**6. Communication**

- Convey the Our Program elements enthusiastically.
- Actively identify examples of 'best practice implementation' of Our Program for marketing purposes.
- Work collaboratively with the State Leadership Team as required.



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- Liaise with other members of the State Program Team to ensure implementation status and comfort with the new program is understood.
- Liaise with the Assistant Chief Commissioner – Youth on relevant youth issues .
- Other duties as required by the Chief Commissioner Scouts Victoria .

**ATTITUDE, SKILLS and KNOWLEDGE REQUIRED**

**Attitude**

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the program.
2. Have a commitment towards the importance of activities and the 'out' in Scouting.
3. Be inclusive in leadership style encouraging their teams to excel.
4. Be respectful of all their team accepting individual differences as a resource.
5. Uphold and demonstrate a commitment to the implementation of Child Safe Scouting.

**Skills**

1. Have, or be willing to develop, a good working knowledge of the new program.
2. Be able to motivate, lead, communicate with and motivate youth and adult leaders and work harmoniously to grow the program.
3. Have planning and delegation skills.
4. Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills.
5. Maintain confidentiality.

**Knowledge**

1. Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organizations .
2. Understand and demonstrate the role and responsibilities of a Youth Commissioner – Program and a commitment to that role.
3. Have completed Scouting Management (formerly Basic Training) LoA training within twelve months and Scouting Leadership LoA training within two years of appointment.

