



ROLE DESCRIPTION
Group Leader

Title	Group Leader Assistant Group Leader supports the Group Leader by delegation
Reports to	District Commissioner
Direct Reports	Section Leaders Group Support Committee
Accountable to	Group's Unit Councils
Measurement	Membership, Quality, Delivery, and Participation.

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

Group Leaders are our local managers. They support the Group's Section Leaders who are at the forefront of delivering the youth program. Also, Group Leaders manage the Group's Support committees to support the Group's youth program and resources.

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

PRIMARY RESPONSIBILITIES

1. To facilitate a respectful, positive and inclusive Scout Group that gives opportunities for young people to be successful in their Scouting journey.
2. To lead and promote the Scout Group in the local community and ensure it operates in accordance with the Policies and Rules and administrative practices of the Association.
3. Collaborate with the group's Leaders and Support Committee to produce an annual development plan to recruit and retain youth, leaders, and non-uniformed members and to deliver the Scout program to the local community.
4. To encourage and support each Section Leader in the Group by facilitating their training and providing the means for them to implement the youth program.
5. To chair the Group Council meeting of all adult leaders which ensures effective communication between them and monitors the progress and training program of young people.
6. Establish and be a member of the Group's Support Committee of non-uniformed members and supporters who support the Group Leader in providing finance, meeting places, facilities, and equipment.





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7. To ensure the Group remains viable in terms of finance, members, insurance, and equipment requirements.
8. To appoint and review the performance of each Leader in the Group and take action to ensure the existence of quality leadership.
9. To be a member of the District Team and report to the District Commissioner on the Group's progress, needs and plans.
10. To make recommendations for both uniformed and non-uniformed members with respect to utilising the Scout Adult Recognition, Gallantry and Community Awards.
11. Promote a positive friendly atmosphere prevails in the Group and that new members are welcomed and that youth members are at the centre of everything we do.
12. Support all Leaders, Adult Helpers and Adult Supporters (Group Support Committee, Group Rostered Parents, etc) to meet their obligations for training and membership eligibility.
13. To resolve or refer to the District Commissioner for investigation any disputes between members of the Group. Any dispute in which the Group Leader is directly involved must be referred to the District Commissioner.

ATTITUDE, SKILLS and KNOWLEDGE REQUIRED

Attitude

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the program adhering to the Scout Promise and Law
2. Demonstrate that youth are at the centre of everything we do with a youth focussed approach. Appropriate support and role model behaviour is paramount in everything we do.
3. Have a commitment towards the importance of activities and the 'out' in Scouting.
4. Be inclusive in leadership style encouraging their teams to excel.
5. Be respectful of all their team accepting individual differences as a resource.
6. Uphold and demonstrate a commitment to the implementation of Child Safe Scouting.
7. Be prepared to delegate and share leadership and foster the development of other adults

Skills

1. Be able to motivate, lead and communicate with adult leaders and work harmoniously to grow the program.
2. Have planning, monitoring and delegation skills.
3. Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills in the adventurous activity environment
4. Maintain confidentiality

Knowledge

1. Have an understanding of Scout training requirements.





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2. Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organizations.
3. Understand and demonstrate the role and responsibilities of a Group Leader and have a commitment to that role.
4. Have commitment to understanding new policies and procedures as they arise.
5. Have attained Certificate of Advanced Adult Leadership (Leader of Adults) or
 - i. be prepared to attain Certificate of Proficiency within 12 months
 - ii. complete Certificate of Advanced Adult Leadership within 2 years

