

## Campsite Directions January 19 2021

Scouts Victoria campsites are able to open from November 23 for all activities subject to the directions provided by the Victorian Government.

Regional Victoria campsites opened from September 17 2020.

### Key messages

- Campsites can open indoor accommodation, tents and caravans, etc for group bookings. Communal facilities can open
- Campsites can be used for Scout program day-activities
- Campsites can be used for Scout program overnight camping in tents, cabins, bunkhouses, etc
- Campsites can be used for multiple school camps at the same time

### COVIDSafe Plan

A COVIDSafe Plan is required for all campsites in Victoria that are open for visitors or where work is undertaken at the site by non-permanent residents.

A generic COVIDSafe Plan is available at the Scouts Victoria COVID-19 Update [webpage](#).

### Accommodation

Family and friends' groups are limited to the people from one household plus 15 additional guests from another household.

Community groups of up to 30 participants can stay in tents or indoor accommodation such as cabins or dormitories. Separate bookings cannot share the same rooms. There is a limit of 15 in any single indoor space, such as a dormitory or bunkhouse.

Scout groups can stay in tents or indoor accommodation such as cabins or dormitories. Scout groups must camp in smaller groups of up to 30 people, separated by 5-10 m from other groups. There is a limit of 15 in any single indoor space, such as a dormitory or bunkhouse.

Persons can continue to stay at campsites if it is their primary place of residence, either permanently or temporarily, such as warden/ranger, seasonal workers, emergency accommodation, etc.

### Scout Program Activities

Campsites can be used for Scout program day activities, in groups no bigger than defined by Return to Outdoor Scouting Directions. The default limit is 100 participants in a group plus leaders required to run the activity.



Multiple groups can be on site but must be reasonably separate at all times, including during arrival and departure, while undertaking activities, during breaks and meals and free time. Scout groups undertaking day activities should be separated from accommodation areas.

## **School Camps**

Campsites can be used for School Camps in line with government directions. This is now permitted by DET and DHHS across all of Victoria.

Multiple school camps can only be undertaken at the same time. School Camps do not have to follow gathering and capacity restrictions.

## **Communal Facilities**

Facilities such as toilets, showers, kitchens, meal areas etc can be shared between groups but physical distancing and enhanced cleaning is required. Communal areas should be cleaned and disinfected on a regular basis, with frequently touched surfaces being cleaned twice a day. Meal areas should be outdoors where possible.

## **Indoor Areas**

Indoor areas such as meeting rooms, dining areas, training rooms, etc can operate at 1 person per 2 sqm when QR codes are used to record occupancy. Recording by QR code is not required for school camps or for Scouting youth members,

## **Record requirements**

Campsites must maintain a record of all visitors who attend the campsite for longer than 15 minutes, including visitors, staff, contractors, etc.

Electronic booking systems or QR codes can be used for record keeping, the Victorian Government QR Code Service is the preferred system for QR codes.

Campsites should make reasonable endeavours to confirm that bookings are from individual households or household bubbles; and are not resident in the Restricted Area.

This could be achieved by asking questions during booking process and on arrival at the campsite.

## **Cleaning requirements**

Accommodation that is for the exclusive use of one group booking must be cleaned and disinfected between bookings.

Frequently touched communal surfaces, including door handles, surfaces, taps, hand dryers and handrails, etc are cleaned at least twice a day.

Surfaces are cleaned immediately after a spill or if visibly soiled.

Cleaning and disinfection requires:

- Cleaning with an appropriate detergent; followed by
- Disinfection by a product that has anti-viral properties

## **Physical distancing and Personal Hygiene requirements**

The following requirements must be implemented

- No one is to attend if they are unwell, especially if they have cold or flu-like symptoms
- While indoors and in communal areas and not in their designated accommodation, face masks must be worn by those 12yo and older unless they are involved in strenuous activity or another exception applies
- Practice physical distancing requirements wherever possible
- Hand washing facilities and/or hand sanitiser to be available at entrance points to communal areas

## **If somebody gets sick while at a Scout campsite**

If somebody becomes unwell at Scouts, they will need to return home.

If they show signs of COVID-19 symptoms, especially fever:

- Isolate them from the rest of participants until they are able to return home
- Advise the participant to self-isolate and be tested for COVID-19
- Call 000 if the condition becomes serious, such as difficulty in breathing

Explain to them that they should call the COVID-19 hotline 1800 675 398 or contact their GP. If their symptoms include fever, the Leader in Charge should contact the Scouts Victoria Emergency Line on 03 8543 9877.

## **If a confirmed case of COVID-19 previously attended a Scout campsite**

The detection of a positive COVID-19 case at a Scouting activity will result in a standard public health response, which could include quarantine of an individual or group, and close contacts, for the required period.

It is likely that the Group will be made aware of a potential close contact through being informed directly by the affected person (or their parent) or as part of a follow up of confirmed cases by public health officials or from Scouts Victoria.

- Call the COVID-19 hotline 1800 675 398
- Provide attendance records of meetings that the affected person has attended to public health officials
- Notify the property owner (e.g. campsite management, local council, etc)
- Notify the Scouts Victoria Emergency Line on 03 8543 9877



- Notify WorkSafe Victoria on 13 23 60 if the confirmed case occurs at a workplace
- In conjunction with public health officials and Scouts Victoria, notify other attendees that they may have been exposed and follow DHHS advice on quarantine requirements.
- Depending on the location of the contact, the venue may need to be closed to enable clean and disinfect of the spaces where the people in attendance may have been.
- Permission should be obtained from Scouts Victoria before restarting activities.

## **Scouts Victoria and Victorian State Directives**

Our guidance during the coronavirus pandemic contributes significantly to our obligations for a Duty of Care to our members and the wider community. Not meeting the guidance could put our responsibilities to our members and the wider community at risk. At all times, campsites must follow the directives of Victorian Public Health Authorities and Scouts Victoria. Localised outbreaks may require campsites to again restrict activity and those campsites must respond accordingly.

The Property Manager is responsible for implementation of and monitoring compliance with the COVID-19 directions at the campsite. The Property Manager may be referred to as the COVID Contact or COVID Officer for the campsite, if necessary.

The responsibility for development, implementation and monitoring of COVID-19 directions, policies, rules and guidelines is with the Scouts Victoria Coronavirus Emergency Management Team (Coronavirus EMT) consisting of the Chief Commissioner, Deputy Chief Commissioner, Assistant Chief Commissioner - Personnel, State Commissioner - Risk and Safety and Executive Manager.

The State Commissioner - Risk and Safety can be referred to as the COVID Contact or COVID Officer for Scouts Victoria, if necessary.

The Chief Commissioner has ultimate authority over all uniformed activities within Scouts Victoria.

If you become aware of a Scout activity that may not be compliant with the requirements, contact the Scouts Victoria 24-hour Emergency Line on 03 8543 9877

### **Questions**

If you have any further questions, refer to the [Frequently Asked Questions](#) or send an email to [coronavirus@scoutsvictoria.com.au](mailto:coronavirus@scoutsvictoria.com.au)