

SCOUTS VICTORIA

APPLICATION FOR APPROVAL OF BUILDING WORKS



Scouts
VICTORIA

FORM P2

For assistance and advice on completing this form please contact Scouts Vic Property Administrator on 8543 9810 or email property@scoutsvictoria.com.au

● Group & Applicant's Details

Group/Formation Name :	
District:	Region:
Building Name & Property No:	
Street Address:	
Name :	Phone:
Position/Role in Group:	
E-mail:	
Group contact who will assist with managing the project in conjunction with Scouts VIC property	
Name:	
E-mail:	Phone:

● Proposed Works

Brief description <i>(note - priority must be given to addressing any outstanding essential safety measures):</i>	
Scope agreed with Scouts Vic building supervisor – copy attached:	Yes No Quotes attached: Yes No
Drawing/sketches attached: Yes No	Description/photos of existing building attached: Yes No
Estimated cost:	Including contingency allowance of:
Group contribution:	Local Government: Other external:
Scouts VIC grant:	Scouts VIC loan: Term of loan Total funding:
In-kind donations of materials or labour not included above?: Yes No	Approximate value:

● Supporting Info

Current youth numbers data attached: Yes No	Next year projected numbers attached: Yes No
Last three years financial reports attached: Yes No	Current and next year budgets attached: Yes No
Hall maintenance plans and budgets attached, current and next three years: Yes No	
Details of community groups using the hall, and plans to increase such use attached: Yes No	



● Signatures

Name	Signature	Date
Group Leader:		
District Commissioner:		
Region Commissioner:		

For Use Of Property Management Subcommittee		
Works authorised as applied for: Yes No		Subcommittee meeting date:
Funding Approval		
Group contribution:	Local Government:	Other external:
Scout Vic grant:	Scout VIC loan: Term of Loan	Total funding:
Comments and any special conditions:		
Signature - Chairman Property Management Subcommittee:		