

**ROLE DESCRIPTION**  
**State Leader Paddling**

<b>Title</b>	State Leader - Paddling
<b>Reports to</b>	State Commissioner – Adventurous Activities
<b>Direct Reports</b>	None
<b>Measurement</b>	Membership, Quality and Participation

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

The State Leader- Paddling will lead the Scout Paddling Team, whose main role is to support the program of Scouting delivered in Groups and sections. The team will deliver activities, train, and upskill section leaders, and provide support around paddling to facilitate an adventurous Scouting program. Activities the position oversees include canoeing, kayaking, sea kayaking, stand-up paddleboarding, white-water rafting, and swift-water rescue and safety. The Team is also a primary contact for youth members seeking to undertake the paddling Outdoor Adventure Skills.

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

#### PRIMARY RESPONSIBILITIES

- Leading and promoting the Paddling Team and ensuring they operate in accordance with Policy and Rules, administrative practices of the Association and reference to the Adventurous Activity Standards voluntary code in Victoria
- Membership of the State Adventurous Activities Team
- Being a part of the selection process of leaders for their Team
- Selecting mentors for team members and facilitating the training for their team
- Carrying out regular reviews with their team members
- Facilitating regular meetings of the Scout Paddling Team



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- Promoting the recruitment of suitable leaders and Rovers to become part of Activity Team
- Communication of the paddling activities available to the Scouting community and promotion of paddling to all members of Scouting irrespective of abilities.
- Developing and managing a budget for the Paddling Team
- Have in place a system to manage the team's equipment, including replacement
- Ensuring that advice is available for leaders in regard to conduct of paddling activities
- Advising the Chief Commissioner and State Commissioner – Adventurous Activities on paddling issues.

**ATTITUDE, SKILLS and KNOWLEDGE REQUIRED**

**Attitude**

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the program
2. Have a commitment towards the importance of activities and the 'out' in Scouting
3. Be inclusive in leadership style encouraging their teams to excel
4. Be respectful of all their team accepting individual differences as a resource
5. Uphold and demonstrate a commitment to the implementation of Child Safe Scouting

**Skills**

1. Personal knowledge of and active experience in paddling activities
2. Be able to motivate, lead, communicate with and motivate adult leaders and work harmoniously to grow the program
3. Have planning, monitoring and delegation skills
4. Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills in the adventurous activity environment
5. Maintain confidentiality

**Knowledge**

1. Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organizations
2. Understand and demonstrate the role and responsibilities of State Leader – Paddling and have a commitment to that role
3. Already have completed or be willing to completed Basic Activity and Leader of Adult Basic training) within twelve months of appointment.



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4. Have attained Certificate of Advanced Adult Leadership (Leader of Adults) or
  - i. be prepared to attain Certificate of Proficiency within 12 months
  - ii. complete Certificate of Advanced Adult Leadership within 2 years.

