



ROLE DESCRIPTION

Assistant State Commissioner – Cub Scouts

Title	Assistant State Commissioner – Cub Scouts
Reports to	State Commissioner – Cub Scouts
Direct Reports	None
Measurement	Membership, Quality and Participation

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

The Assistant State Commissioner – Cub Scouts will share in the Chief Commissioner's leadership focus and will assist in leading the State Cub Scout Council. This Council is empowered to support the program of Scouting which is delivered by Groups in sections.

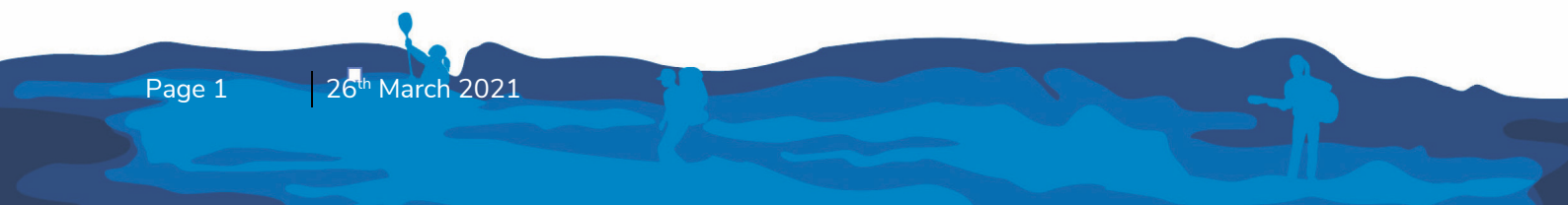
Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

State Cub Scout Council

The Assistant State Commissioner – Cub Scouts will assist in leading the State Cub Scout Council, a team of volunteers representing Cub Scouting within Regions and will include Cub Scout Commissioners – Region, State Leaders, Project Leaders and representatives as deemed appropriate.

The State Cub Scout Council is responsible for:

- Appointing Team Leaders who will run the various Major Events for the Cub Scout Section.
- Liaising with the various Adventurous and other Activities to ensure current knowledge of the award scheme requirements for the Cub Scout Section is understood.
- Providing assistance to the State Development Team and National Training Team (Vic) when required.



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PRIMARY RESPONSIBILITIES

Within the Section

Assist in ensuring the Cub Scout Commissioners – Regions work through the District Leader – Cub Scouts to:

- Monitor, track and respond with direct support
- Provide proactive early intervention
- Understand and know what is happening at Unit level

Quality program delivery

- Assist in ensuring that Cub Scouts are provided a quality program to engage them and meet their developmental needs which entices full participation.
- Actively support and encourage the State Cub Scout Council's goal of at least 4 Unit councils per year in every Cub Scout Unit in Victoria.

Award Scheme

- Encourage participation in the Cub Scout Award Scheme with the target of increasing the percentage of youth who achieve each level of the award scheme, including the Grey Wolf Award.

Development

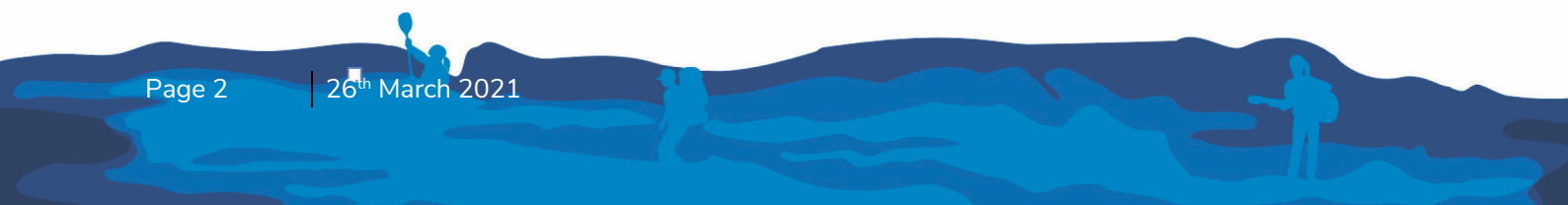
- Promote the Cub Scout program in schools
- Recruitment of leaders to the section
- Assist with the establishment of new Units and explore models for delivery when required
- Develop the skills and capacity of leaders to deliver the program within the Section

Facilitate

- Encourage a process, through Regions and Districts to Cub Scout Units, that enables proactive support to all leaders in facilitating a challenging and fun program.
- Give open, honest and timely support.
- Attend regular meetings of the State Cub Scout Council.
- Drive change to ensure relevancy for both the operation of the State Cub Scout Council and Scouting within Victoria.

Membership

- Be a member and regular attendee of the State Cub Scout Council
- Be part of the selection process for Cub Scout Commissioners – Region, State Leaders – Cub Scouts and Project Leaders – Cub Scouts where appropriate



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Coaching Mentoring

- Mentor members of the State Cub Scout Council and facilitate their training for the role

Communication

- Promote Cub Scouting and their activities to the Scouting community
- Work collaboratively with the State Leadership Team
- Liaise with other members of the State Program Team to ensure that all youth members have the opportunity to seamlessly move through the sections and also have the opportunity to fully engage in the program
- Be a delegate for the State Commissioner - Cub Scouts when needed.
- Liaise with the Assistant Chief Commissioner – Youth on relevant youth issues.
- Other duties as required by the State Commissioner - Cub Scouts or Chief Commissioner Scouts Victoria.

ATTITUDE, SKILLS and KNOWLEDGE REQUIRED

Attitude

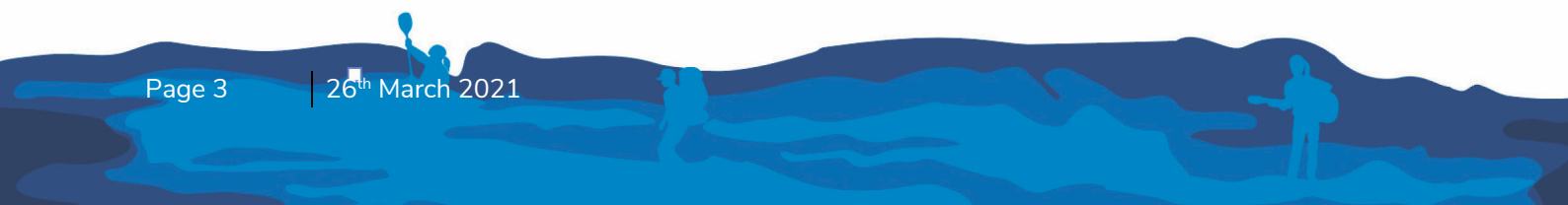
1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the program
2. Have a commitment towards the importance of activities and the 'out' in Scouting
3. Be inclusive in leadership style encouraging their teams to excel
4. Be respectful of all their team accepting individual differences as a resource
5. Uphold and demonstrate a commitment to the implementation of Child Safe Scouting

Skills

1. Ability to motivate, lead, communicate with and work harmoniously to grow the program
2. Demonstrate planning, monitoring and delegation skills
3. Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills in the adventurous activity environment
4. Maintain confidentiality

Knowledge

1. Have an understanding of Scout training requirements.
2. Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organizations.





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3. Understand and demonstrate the role and responsibilities of Assistant State Commissioner – Cub Scouts and have a commitment to that role
4. Hold a Certificate of Advanced Adult Leadership in the Cub Scout Section
5. Have attained Certificate of Advanced Adult Leadership (Leader of Adults) or
 - i. be prepared to attain Certificate of Proficiency within 12 months
 - ii. complete Certificate of Advanced Adult Leadership within 2 years

