**Scouts Victoria COVIDSafe Plan**

**Location / Activity:** Scouting activities indoors or outdoors including camping

**Prepared by:** Simon Casey,State Commissioner – Risk & Safety

**Date reviewed:** Effective from June 24, 2022

**Organisation**

Organisation: Scouts Victoria

Address: 152 Forster Road Mount Waverley VIC 3149

ABN: 39 662 387 026

Contact: Scouts Victoria Emergency Line Operator 03 8543 9877

**Physical distancing and interactions in enclosed spaces**

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| Establish a system to screen members and visitors before attending.  | *As required under Scouts Victoria directions, no member is to participate if they are unwell, especially if they have cold or flu-like symptoms.**Events that have shared accommodation can register for the Scouts Victoria COVID Screening form* [*https://scoutsvictoria.com.au/covid-19-faq/getting-tested/*](https://scoutsvictoria.com.au/covid-19-faq/getting-tested/) |
| Provide guidance on physical distancing such as signage and floor markings | *General signage to recommend members maintain physical distancing.* *Consider pedestrian management techniques such as clearly marked separate entry and exit points for highly congested areas.* |
| Manage areas and activities to comply with gathering, capacity and density limits  | *There are no capacity limits or density quotient restrictions for indoor or outdoor Scouting*  |
| Avoid interactions in enclosed spaces by moving as much outside as possible | *Outdoor activities are encouraged* |
| Enhance airflow | *If indoors, windows and doors to be left open or air conditioning to be optimised to provide enhanced airflow.* |

**Vaccination Requirements**

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| Vaccination requirements for Leaders, Adult Helpers or other workers running the program | *Leaders and adult helpers are no longer required to be vaccinated, unless their role includes disability care* |
| Vaccination Requirements for youth members | *Youth members and young adult members do not need to demonstrate their vaccination status* |
| Vaccination Requirements for parents or visitors  | *Parents or visitors do not need to be vaccinated.* |

**Face masks**

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| Face masks are worn where required.  | *Wearing of face masks should be in line with the current Victorian Government directions, refer to the latest* [*Scouts Victoria COVID-19 update*](https://scoutsvictoria.com.au/about-us/news/covid-19-update/)*.**Unless an exemption applies, face masks are only required for members and visitors aged 8 years or over when travelling on public transport or buses, if indoors and a close contact, and when providing first aid.* |

**Practice good hygiene**

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| Provide hand cleaning facilities | *Hand washing facilities and/or hand sanitiser to be available at each open entrance to the hall or other indoor areas* |
| Manage use of high-touch communal items. | *Equipment that is worn on the face / head should not be shared during activities unless it is cleaned between users.**Regular cleaning of equipment and frequently touched surfaces* |
| Undertake cleaning and disinfection at the premises.  | *While in use, halls and other indoor areas should be cleaned and disinfected regularly.**Soiled surfaces and spills should be cleaned with water and detergent.* *Cleaning should be undertaken using a standard detergent that is appropriate for the surface.* *Frequently touched surfaces should be cleaned and then disinfected with either a disinfectant spray (e.g. bleach cleaner, Glen 20, or Quaternary Ammonium compounds, etc) or disinfectant wipes, such as wipes containing Quaternary Ammonium compounds (e.g. benzalkonium chloride).* |
| Ensure adequate supplies of cleaning products, including detergent and disinfectant. | *Sufficient cleaning products must be available for use by groups after each section meeting or activity.* |

**Food and Drink**

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| Provision of Food and Drink should be within Hospitality service COVID Guidelines | *Where food is provided:** *General hygiene, cleaning and physical distancing rules apply*
* *Hand washing before and after*
* *It is preferable that food is consumed in outdoor settings*
* *Consider pedestrian management to maintain one way flow and reduce potential for congregation around the food servery*
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**Keep records and act quickly if a Positive Case attends**

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| Support workers to stay home even if they only have mild symptoms. | *As per Scouts Victoria directions, members should stay at home and get tested if they have any symptoms.* |
| How you will manage a suspected or confirmed case. | *Record the attendance of leaders, youth members, parents, visitors, etc.**If somebody becomes unwell at a Scouting activity, they will need to demonstrate a negative result using a COVID test or isolate and return home.**If they test positive or show signs of COVID-19 symptoms, especially fever:** *Ask them to wear a face mask and isolate them from others until they are able to return home*
* *Refer to* [*Managing Positive Cases and Close Contacts*](https://scoutsvictoria.com.au/covid-19-faq/managing-positive-cases-and-close-contacts/) *for advice on notifying other attendees and further steps*
* *Notify Scouts Victoria on* *coronavirus@scoutsvictoria.com.au* *if required*
* *Advise the participant to test for COVID-19 and self-isolate until a negative result is obtained.*

*If the condition becomes serious, such as difficulty in breathing, call 000 and then advise the Scouts Victoria Emergency Line on 03 8543 9877.* |
| *Extra care is required during isolation if the unwell person is a youth.* | *It is important to keep the youth relaxed, and not arouse concern in others. Calmly ask them to wear a face mask and follow you away from the space where the main activity is occurring.**The youth should remain 2m away from others and wait in a separate area away from others for their parent to collect them. Try to be in-sight of other adults at this time.**Leaders need to reassure and support the youth. They should not feel forgotten or criticised by others.* |
| Undertake cleaning and disinfection at the premises. Prepare to re-open the premises. | *Where there has been ongoing regular cleaning and disinfection, it is unlikely that a COVID Deep Clean will be required.* *Permission should be obtained from Scouts Victoria before restarting activities.* |