

## Form Submission

Form:

Sporting Club Grants Program 2022-23 Round 2: Category 1 - Uniforms or Equipment

Form Type:

Grant Application

### INTRODUCTION

#### What you need to know before completing the application form

##### User Registration

It is a requirement to be a Business Victoria registered user in order to 'Save as Draft' or 'Submit' an application form. If you are already a Business Victoria registered user, you will be directed to enter your username and password when you 'Save as Draft' or 'Submit' the application. If you are not a Business Victoria registered user, you will be directed to create a username and password when you 'Save as Draft' or 'Submit' the application form.

##### Privacy and Commercial Confidentiality

The Department of Jobs, Skills, Industry and Regions is committed to protecting your privacy. We collect and handle any personal or health information about you or a third party in your application, for the purpose of administering your grant application and informing the public of successful applications.

In order for us to administer your grant application effectively and efficiently, we may need to disclose your personal or health information with others for the purpose of assessment, consultation, and reporting. This can include departmental staff, Members of Parliament and their staff, external experts, such as members of assessment panels, or other government departments. If you intend to include personal information about third parties in your application, please ensure that they are aware of the contents of this privacy statement.

Any personal information about you or a third party in your correspondence will be collected, held, managed, used, disclosed or transferred in accordance with the provisions of the Privacy and Data Protection Act 2014 (Vic) and other applicable laws.

To obtain a copy of the Department of Jobs, Skills, Industry and Regions Privacy Policy, please email [privacy@ecodev.vic.gov.au](mailto:privacy@ecodev.vic.gov.au). For information about how to access information about you held by the Department of Jobs, Skills, Industry and Regions, please email [privacy@ecodev.vic.gov.au](mailto:privacy@ecodev.vic.gov.au).

For more information, go to the Department's [Privacy Policy](#).

##### Data Security and Ownership

Information in this application is transmitted to the Department's secure environment once you have saved or submitted an application. Your draft form can be seen by Departmental staff but will not be viewed in detail or assessed until you have submitted it.

##### Funding Discretion

Assessment of this application and any decision to approve funding are matters for the State of Victoria in its absolute discretion acting through its Ministers and the Department.

##### State Not Liable for Claims Arising from Application

The State of Victoria will not be liable for any action or claim arising from or in connection with this application and its assessment.

### SECTION 1: APPLICATION CHECKLIST & ATTESTATION

Have you read the [Sporting Club Grants Program](#) guidelines to check your organisation's eligibility for a grant from this program? ☒ Yes ☐ No

Please review the application guidelines before proceeding with this application.

Did your organisation receive a grant in any category from the Sporting Club Grants Program in 2021-22 or 2022-23 Round 1? ☐ Yes ☐ No

If unsure, please check the lists of [Previous Sporting Club Grant Recipients](#) on the Sporting Club Grants webpage.

Answer whichever applicable

Do you have quote/s which correspond to all items, courses and/or services to be funded?

(Quotes must be dated within 3 months from the date of the application submission)

☒ Yes

☐ No

You must obtain a valid quote before you can submit an application

Does your organisation adhere to and enforce the Fair Play Code, or your State Sporting Association's code of conduct and/or member protection policy, which incorporates the Fair Play Code?

Further information about the Fair Play Code can be found on our website at

<https://sport.vic.gov.au/publications-and-resources/community-sport-resources/fair-play-code>

☒ Yes

☐ No

Has your organisation implemented, and is it maintaining, policies relating to the Child Safe Standards in accordance with the Child Wellbeing and Safety Act 2004 (Vic)?

Further information about this code can be found at <https://ccyp.vic.gov.au/child-safe-standards>

☒ Yes

☐ No

Does your organisation comply with the expectations of the Victorian Anti-doping Policy 2012?

Further information about the Victorian Anti-doping Policy 2012 can be found on our website at

<https://sport.vic.gov.au/publications-and-resources/integrity-sport/anti-doping>

☒ Yes

☐ No

## SECTION 2: APPLICANT ORGANISATION

Name of Applicant Organisation

Scout Group Name e.g. 1st Windy Valley Scout Group

Type of Organisation

☐ Incorporated Association

☐ Company limited by guarantee

☐ Aboriginal and Torres Strait Islander corporation

☒ None of the above

Incorporated Association Registration Number:

A1234567B

Check your organisation's registration number at <https://www.consumer.vic.gov.au/clubs-and-fundraising/incorporated-associations/search-for-an-incorporated-association>

Australian Company Number (ACN):

Check your organisation's ACN at <https://connectonline.asic.gov.au/>

Aboriginal and Torres Strait Islander Corporation Number:

<https://www.oric.gov.au/>

N/A

By selecting 'None of the above' you must nominate an eligible auspice organisation in Section 5 of this application to receive, and auspice, any grant funds paid in the event of a successful application.

☒ Agree

☐ Do Not Agree

You must agree to this requirement and complete Section 5: Auspice Organisation

Does your Organisation have an Australian Business Number?

☒ Yes

☐ No

Australian Business Number:

Check your organisation's Australian Business Number at <https://www.abr.business.gov.au/>

39662387026

Please complete and sign an [Australian Taxation Office Statement by a Supplier form](#) and attach it to the Supporting Documents section at the end of this application

Section A: Supplier details - to be the name and address of organisation/club

Section B: Declaration - to be signed by individual on behalf of organisation/club

## Address Information

### Organisation's Physical Location Address

This address relates to the physical location from which your organisation conducts its main business (for example this could be your organisation's head office or club headquarters/home ground).

Country:

Australia

Street Address:

Put Scout Hall Address here

Suburb/Town:

Put Scout Hall Address here

State:

Put Scout Hall Address here

Postcode:

Put Scout Hall Address here

Is the organisation's postal address the same as the physical location address?

☐ Yes

☒ No

### Postal Address

Country:

Australia

Street Address or PO Box:

152 Forster Road

Suburb/Town:

Mt Waverley

State:

Victoria

Postcode:

3149

## SECTION 3: AUTHORISED REPRESENTATIVE

### Authorised Representative

This is the person who is authorised, by the applicant organisation, to:

- submit this application and respond to subsequent queries from Sport and Recreation Victoria; and
- acknowledge a Notice of Acceptance (only if the application is successful)

Title:

Mrs

First Name:

Michelle

Last Name:	Strachan
Role with the organisation:	Grants and Fundraising Manager
Telephone: Please prefix +61 followed by the area code (without the leading zero) then the 8-digit number with no spaces or special characters	+61385439800
Mobile: Please prefix +61 followed by the remainder of the mobile number (without the leading zero) with no spaces or special characters	+61402106060
Email: (Please note, this email address will be used by Sport and Recreation Victoria for all future communications in relation to this grant application. If possible, this email address should be one which is accessible by multiple people within your organisation)	grants.manager@scoutsvictoria.com.au
I would like to opt-in to the Sport and Recreation Victoria grants email distribution list (If you opt-in, from time to time Sport and Recreation Victoria may send you information about new upcoming grant opportunities or other useful information relating to sport and active recreation organisations)	<input checked="" type="checkbox"/>

#### SECTION 4: AUSPICE ORGANISATION

If your organisation is NOT an incorporated association OR a company limited by guarantee OR an Aboriginal and Torres Strait Islander corporation, you must nominate an auspice organisation to receive and auspice any grant funds paid in the event of a successful application.	
If this application is successful, will you require an auspice organisation to manage the grant funds?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

#### AUSPICE ORGANISATION DETAILS

Name of Auspice Organisation:	The Scout Association of Australia Victorian Branch
Type of Organisation	<input checked="" type="checkbox"/> Incorporated Association <input type="checkbox"/> Company limited by guarantee <input type="checkbox"/> Aboriginal and Torres Strait Islander corporation
Auspice Organisation's Incorporated Association Registration Number: Check the auspice organisation's registration number at <a href="https://www.consumer.vic.gov.au/clubs-and-fundraising/incorporated-associations/search-for-an-incorporated-association">https://www.consumer.vic.gov.au/clubs-and-fundraising/incorporated-associations/search-for-an-incorporated-association</a>	A1234567B
Auspice Organisation's Australian Company Number (ACN): Check the auspice organisation's ACN at <a href="https://connectonline.asic.gov.au/">https://connectonline.asic.gov.au/</a>	39662387026
Auspice Organisation's Aboriginal and Torres Strait Islander corporation number: Check the auspice organisation's ACN at <a href="https://www.oric.gov.au/">https://www.oric.gov.au/</a>	
Does the Auspice Organisation have an Australian Business Number?	<input checked="" type="checkbox"/> Yes

	<input type="checkbox"/> No
Auspice Organisation's Australian Business Number (if they have one): <a href="https://www.abr.business.gov.au/">https://www.abr.business.gov.au/</a>	39 662 387 026
Auspice Address Information	
Country:	Australia
Street Address:	152 Forster Road
Suburb/Town:	Mt Waverley
State:	Victoria
Postcode:	3149
Is the auspice organisation's postal address the same their physical address?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Postal Address	
Country:	
Postal Address:	
Suburb/Town:	
State:	
Postcode:	
Auspice Organisation's Authorised Representative	
Title:	Mr
Given Name:	Jon
Surname:	McGregor
Role within the auspice organisation:	Executive Manager
Telephone: Please prefix +61 followed by the area code (without the leading zero) then the 8-digit number with no spaces or special characters	+61385439800
Mobile: Please prefix +61 followed by the remainder of the mobile number (without the leading zero) with no spaces or special characters	+61402106060
Email	grants.manager@scoutsvictoria.com.au

## SECTION 5: PROJECT DETAILS

Please name your project: (eg: Uniforms for U15 girls team)

Project Name:

Add a really catchy name

Amount Requested from this program:

Organisations can apply for up to \$1,000

Note, regardless of your organisation's GST status, if the items to be purchased for this project attract GST, the Amount Requested should include all GST that will be payable (for example clothing which costs \$900 + GST, the Amount Requested should be entered as \$990)

List all uniforms and/or participation equipment that your organisation intends to purchase for this project - these items will need to correspond with the quote provided with this application:

List items for purchasing

Have you applied for or received funding for this project from other funding programs?

☐ Yes  
☐ No

Answer as applicable

Please provide details of the funding program:

as applicable

## SECTION 6: ASSESSMENT CRITERIA

In this section, you must respond to the assessment questions as noted below and in the [2022-23 Sporting Club Grants Program, Round 2 Program Guidelines](#).

Round 2 for the 2022-23 Sporting Club Grants Program will prioritise funding under Category 1 for:

- Gender, age or size specific uniforms or modified equipment that creates equity and/or matches the capabilities of participants
- Adapted equipment that supports players or participants with a disability
- Uniforms for competitors and active participants
- Organisations that aim to minimise the costs to participate

The Sporting Club Grants Program includes a competitive application process. Eligibility does not guarantee success and it is expected that more applications will be received than what can be funded.

Applicants will not be contacted during the assessment phase to clarify or request further information. Applications are assessed on the details submitted.

Responses to each question should be no more than 200 words.

1. Why do you need the requested items for participation and who will benefit?

add answer specific to your Group

2. How will funding help reduce the financial costs of participation at your organisation?

add answer specific to your Group

3. How will this grant impact your community in 2023?

add answer specific to your Group

## SECTION 7: DESCRIBING THE GRANT BENEFICIARIES

What is the main sport or active recreation activity that relates to this application (maximum of 3)?	Camping Hiking Canoeing		
AGE (years)	Group Leaders can get these numbers from Extranet	GENDER	
Children (0-14)		Woman	
Young People (15-24)		Man	
Adults (25-54)		Self-described	
Seniors (54+)			
DIVERSITY		VOLUNTEERS	
People with disabilities		Committee/decision making	
People who are Aboriginal and/or Torres Strait Islander		Other	
People from culturally and linguistically diverse backgrounds			
People who are refugees			
People who are socio-economically disadvantaged			
People who reside in Regional Victoria			
People who identify as LGBTIQ+ (Lesbian, Gay, Bisexual, Trans and gender diverse, Intersex, Queer and questioning)			

#### SECTION 8: PROJECT BUDGET

INCOME		EXPENDITURE	
Amount Requested from this program	add in amount from screenshot or invoice	Uniforms or equipment	
Contributions (Your Organisation)			
Other Income		Other Expenses	
Other Income Description		Other Expenditure Description	
If you have used 'Other Income' above, provide a breakdown including the description and dollar amount for each item (maximum of 250 characters).		If you have used 'Other Expenditure' above, provide a breakdown including the description and dollar amount for each item (maximum of 250 characters)).	
TOTAL INCOME		TOTAL EXPENDITURE	
	0.00		0.00
Total Income minus Total Expenditure	0.00	Total Income minus Total Expenditure must equal \$0.00 before you can proceed to the next page	

## SECTION 9: ATTACHMENTS

Quote for uniforms / participation equipment	(attachment)	adde invoice or screenshot
ATO Statement By Supplier Form	(attachment)	
Other attachment (if required)	(attachment)	
Other attachment (if required)	(attachment)	
Other attachment (if required)	(attachment)	
Other attachment (if required)	(attachment)	

## SECTION 10: BANK ACCOUNT DETAILS

**Payment Arrangements**

If your application is successful, you'll receive a Notice of Acceptance (via email) from the Department. An authorised representative of the applicant organisation will need to acknowledge the Notice of Acceptance before payment can be made. You should note:

- The transaction is a 'non-taxable supply' and not subject to GST.
- Payment will be made to your organisation's nominated bank account. Individuals' personal bank account details MUST NOT be provided in this application.
- A remittance advice will be sent to the nominated email address provided below, as a record of the payment.
- You should NOT create an invoice in relation to this transaction.

**Bank Account Name:**  
This is the name on the bank account NOT the name of the bank or financial institution.

Scout Association of Australia Victorian Branch

**BSB:**  
(6 digit number without dash, spaces or commas)

083355

**Account No:**  
(Max. 9 digits, without dash, spaces or commas )

515564710

**Email (to be used for remittance advice)**

grants.manager@scoutsvictoria.com.au

Accurate and up to date bank account details:  
I declare that the details provided in this application are true, complete and accurate, including the Australian bank account details (BSB and Account Number). I acknowledge and accept that the provision of incorrect details will delay the processing of my application and/or not receiving payment as a result of the provision of incorrect bank account details.

☒

## SECTION 11: DECLARATION

**1. PRIVACY AND USE OF INFORMATION CONSENT**

I/We authorise and consent to the Department of Jobs, Skills, Industry and Regions (ABN 83 295 188 244) (Department), using and disclosing the information supplied in support of this application for the Sporting Club Grants Program to other State and Commonwealth government departments and agencies and where required, to the Department's external consultants to assess the particulars and merits of this application for each stage of funding and / or support that is available.

Information collected will be used and held for the purposes of assessing the Application and administering, handling, and reviewing the Grant and the Sporting Club Grants Program in accordance with the Department's processes as described in its Privacy Statement.

I/We acknowledge that:

- The Department's Privacy Statement is available on its website <https://djsir.vic.gov.au/privacy>.
- I/We can gain access to personal information (as defined in the Privacy and Data Protection Act 2014 (Vic)) which the Department holds about me/us in certain circumstances specified by legislation.
- Enquiries about access to information should be directed to the Department's Privacy Unit by emailing [privacy@ecodev.vic.gov.au](mailto:privacy@ecodev.vic.gov.au).

## 2. CONDITIONS OF GRANT

1. The Application constitutes an offer by the Applicant to the Department. In the event the Department accepts the Application, it will issue a Notice of Acceptance confirming its acceptance of the Application. If this occurs, an agreement is formed between the Applicant and the Department (Agreement) which includes:

- (a) The Notice of Acceptance
- (b) These conditions of grant
- (c) The terms set out in the Guidelines
- (d) The information supplied by the Applicant in the Application.

In the event of inconsistency, the order of precedence set out above will apply for interpretation purposes.

2. In these conditions of grant, the following definitions apply:

- Applicant means the legal entity specified in the Application which has submitted the application for funding under the Program for the Project and which will become the Recipient upon acceptance by the Department.
- Application means the application submitted by the Applicant to the Department for funding under the Program for the Project.
- Department or State means the State of Victorian through its Department of Jobs, Skills, Industry and Regions.
- Grant means the funding provided by the Department to the Recipient under this Agreement for the Project.
- Guidelines means the Sporting Club Grants Program Application Guidelines 2022-23.
- Program means the Sporting Club Grants Program.
- Project means the activities specified in the Application by the Applicant for which the Grant is provided.
- Recipient means the Applicant as specified in the Application where the application has been accepted by the Department, by the issue of a Notice of Acceptance.
- Child Abuse has the same meaning as it is defined in the Child Wellbeing and Safety Act 2005 (Vic);
- Child Safe Standards has the same meaning as it is defined in the Child Wellbeing and Safety Act 2005 (Vic);

3. The Agreement commences on the date the Recipient acknowledges receipt of the a Notice of Acceptance and expires when the Project is completed, and the Recipient has provided all information requested by the Department pursuant clause 27. Clauses 12, 13, 15, 16, 17, 18, 19 and 20 survive expiry or termination of the Agreement.

4. The Department will pay the Grant to the Recipient subject to the terms and conditions of the Agreement, upon the Recipient acknowledging receipt of the Notice of Acceptance

5. The Recipient must apply the Grant solely for purpose of the Project.

6. The Recipient is fully liable for:

- (a) carrying out the Project and complying with all obligations under this Agreement; and
- (b) all acts and omissions of the Recipient (or its subcontractors) in connection with the Project as if they were the acts or omissions of the Recipient.

7. The parties agree that under this Agreement the Recipient is not making a taxable supply, and therefore is not subject to a GST liability. However if GST is found to be payable, the Grant shall be increased by an amount equal to any GST payable with respect to the taxable supply for which payment is made provided that with the claim for payment, the Recipient submits a tax invoice, unless the parties have agreed in writing to have issued a recipient created tax invoice. If GST is payable, the total amount of moneys paid under this Agreement will be increased to include the total amount of GST payable.

8. The Recipient must not commence the Project or purchase any item for the purposes of the Project before the Program round closes and must satisfactorily complete the Project by no later than 12 months after receiving the Grant.

9. The Recipient shall be responsible for the delivery of the Project. The Recipient must promptly advise the Department if the Recipient will not or may not perform or complete the Project. In such event the Department may require the refund of the whole or part of the Grant as it determines appropriate, in its absolute discretion.

10. Nothing contained in the Agreement is to be construed as creating any obligation, commitment or undertaking by the Department to provide additional or further funding or assistance beyond that provided in this Agreement.

11. Neither the Recipient nor its employees, servants or agents shall by reason of the Grant, be or become an agent of or in the service or employment of the State of Victoria in relation to the Project or for any other purpose whatsoever and the Recipient shall be responsible for all matters requisite as employer or otherwise in relation to such persons.

12. The Recipient grants to the Department a non-exclusive, fully paid up licence to reproduce, publish or otherwise use for non-commercial purposes the reports and any documents and other materials provided by the Recipient under this Agreement.

13. The Recipient warrants that any intellectual property used by it in connection with the Project or the reports and any documents and other materials provided by the Recipient to the Department under this Agreement are the sole property of the Recipient or the Recipient is legally entitled to use that intellectual property for that purpose.

14. The Recipient must account for the Grant and all Project expenditure separately from other funds of the Recipient and in accordance with generally accepted accounting principles.

15. Upon request, the Recipient must permit the Department and/or the Auditor General of Victoria access to accounting records relating to the Project and where relevant, inspect any Project works, the Project site or any equipment relating to the Project.

16. If the Recipient breaches these conditions or if the Department is of the reasonable opinion that:

- (a) the Project is not proceeding satisfactorily; or
- (b) the Recipient has engaged or may engage in any conduct which affects or may adversely affect the goodwill or reputation of the Recipient, the Project, the Department, a Minister, or the State;
- (c) the Grant funds have not been expended solely on the Project; or
- (d) the Recipient has provided any false or misleading information in the application process,

the Department may in its absolute discretion:-

- (e) withhold any payment due to be made under the Grant;
- (f) require the repayment to the Department of the whole or part of the Grant as may be determined by the Department in its absolute discretion; and/or
- (g) by written notice terminate this Agreement.

17. Where the Department is of the reasonable opinion that:-

- (a) there has been a significant deterioration in the financial circumstances of the Recipient;
- (b) the Recipient is subject to an insolvency administration; or
- (c) continued association with the Project or the Recipient may bring a Minister, the Department or the State into disrepute,

the Department may in its absolute discretion withhold, suspend, cancel or terminate any payment or payments due or to fall due and/or by written notice terminate the Grant.

18. The Department reserves the right to publicise the benefits accruing as the result of the provision of this Grant. The Department may issue a mutually agreeable media release regarding the Project. The Recipient must not publicise the Grant until after the publicity release by the Department without the approval of the Department. The Recipient must cooperate with the Department in relation to all publicity associated with the Grant. The Recipient must ensure that the State's support (except the Grant amount) for the Project is acknowledged on all promotional materials and appropriate signage consistent with the Guidelines for Victorian Government Advertising and Communications (available at [www.dpc.vic.gov.au](http://www.dpc.vic.gov.au)) or as otherwise specified by the Department.

19. The Department may include the name of the Recipient and the amount of the Grant in its annual report.

20. The Recipient hereby indemnifies the Department, its officers, employees and agents against any cost, loss, liability or expense incurred by the Department arising from any act or omission of the Recipient in connection with the Project or breach of these conditions by the Recipient.

21. If the Recipient receives funding from the Victorian Government to deliver services to children under the age of 18 under this or any other grant project, the Recipient must, at a minimum, for the term of the Project, maintain adequate insurance against liability for child abuse on an occurrence basis that:

- (a) provides an explicit coverage statement in respect of child abuse;
- (b) is for a minimum insured amount of \$5 million per claim or, in the case of coverage provided on the basis of a monetary aggregated claims amount, \$10 million per annum on an occurrence basis, and
- (c) indemnifies the insured for, amongst other things, its legal liabilities to third parties for personal injury, including shock and mental injury, and the policy does not contain any exclusions or limitations of coverage for Child Abuse or molestation and includes liability:
  - i. of the Recipient regardless of the basis of the legal claim, including but not limited to a claim based in negligence, direct liability or vicarious liability; and
  - ii. arising from abuse perpetrated by persons associated with the Recipient.

22. The Recipient acknowledges and agrees that if the Project includes child-related work (as defined in section 7 of the Worker Screening Act 2020 (Vic)), it will ensure that the staff and volunteers engaged in child-related work have approval under a current Working with Children Check.

23. Where the Recipient is a relevant entity for the purposes of Child Safe Standards under the Child Wellbeing and Safety Act 2004 (Vic), it must implement the Child Safe Standards in accordance with that Act for that:

- i. the safety of all relevant children is promoted;
- ii. Child Abuse is prevented; and
- iii. allegations of Child Abuse are properly responded to.

24. The Recipient must not engage subcontractors to conduct the whole or any part of the Project without the prior written approval of the Department.

25. Any variations to these conditions or to the Project must be in writing and agreed by both parties.

26. Each provision of these conditions (or part thereof) will, unless the context requires otherwise, be read and construed as a separate or severable provision so that if any provision or part thereof is void or otherwise unenforceable for any reason then that provision or part thereof, will be severed and the remainder will be read and construed as if the severable provision or part thereof, had never existed.

27. The laws of the State of Victoria shall govern these conditions and the parties submit themselves to the jurisdiction of the courts in the State of Victoria.

28. The Recipient must provide to the Department such information as the Department may request from time to time in relation to the Project, the Recipient's activities and the expenditure of the Grant, including information in relation to the evaluation of the Project.

29. The Department is committed to promoting the Fair Play Code (Code), and expects that the Code will be actively promoted, adhered to and enforced by all sporting associations, clubs and other organisations. The Recipient will take all reasonable steps to ensure compliance with the Code by the Recipient and its Related Entities and the Recipient agrees that it will actively promote the Code in the Recipient's sport and to all Related Entities. The Recipient agrees to provide Timely Notice of any Unresolved Breach of the Code by the Recipient or Related Entities of which the Recipient becomes aware.

For the purposes of this clause 28:

(a) Breach of the Code includes any conduct which the Department, in its discretion, reasonably believe is, or may lead to, a contravention of the Code including conduct in any way connected with the Project.

(b) Related Entities means the Recipient's members, affiliates, and all other persons in the Recipient's sport over whom the Recipient can influence, control, or in relation to whose conduct the Recipient sets rules, standards or guidelines.

(c) Timely Notice means giving written notice to the Department as soon as practicable and within seven (7) days.

(d) Unresolved Breach means a Breach of the Code or a complaint of a Breach of the Code, that has not been, or is not being, investigated, assessed or resolved at the appropriate level in accordance with the Code.

30. The Recipient must comply with the following conditions:

(a) If, prior to entering into the Agreement, the Recipient was named in the Royal Commission into Institutional Responses to Child Sexual Abuse, or received notice that it was named in an application for redress to the National Redress Scheme for Institutional Child Sexual Abuse established under the National Redress Scheme for Institutional Child Sexual Abuse Act 2018 (Cth) (National Redress Scheme), it must join or provide advice to the Department that it intends to join the National Redress Scheme as described in the Guidelines;

(b) The Recipient must comply with the expectations of the Victorian Anti-doping Policy 2012 found at <https://sport.vic.gov.au/publications-and-resources/integrity-sport/anti-doping>

### 3. DECLARATION AND ACKNOWLEDGEMENT

I declare that:

1. I am authorised by the organisation specified in the application (Applicant) to make this application for support from the Sporting Club Grants Program (Program) on its behalf.

2. On behalf of the Applicant I confirm:

(a) the statements made in this application and all supporting documentation are being provided by me on behalf of the Applicant and are true and correct in every particular.

(b) the Applicant has supplied all relevant information for the Department to assess the Application including information about the Applicant and its conditions of financial hardship, and confirm that I have not omitted any relevant information.

(c) this is and will be the only application made, in this round or in the previous financial year (2021-22) by the Applicant under the Program.

(d) the Applicant acknowledges that the failure to provide some or all of the information which the Department requests or requires to make an assessment of the financial condition of the Applicant may result in this application not being processed or approved.

(e) the Applicant consents to the use of information in this Application in accordance with the Privacy and Use of Information Consent.

(f) the Applicant understands that this application remains subject to audit for a period of four years from the date of application.

(g) that the Australian bank account details (BSB and Account Number) provided as part of this application is the nominated account on behalf of the Applicant and that all account details are true, complete and correct.

(h) the Applicant understands that the Department's use of personal information provided for the purposes of this application complies with the Privacy and Data Protection Act 2014 (Vic).

(i) the Applicant understands and agrees that Recipients of this grant program may receive an evaluation survey regarding their grant from the Department and will be required to participate in program evaluation activities, if requested.

(j) the Applicant understands that if any information provided in this application is found to be untrue or misleading, the grant funds will be repayable on demand, the matter may be referred to law enforcement and penalties may apply.

(k) the Applicant understands and agrees that this Application constitutes an offer to the Department. If the Applicant is successful in obtaining funding, the Department will issue a Notice of Acceptance and a binding agreement governing the use of the approved funding will be formed between the Applicant and the Department incorporating:

- the Notice of Acceptance
- the conditions of grant
- the terms set out in the Guidelines
- the information supplied by the Applicant in the Application.

In the event of inconsistency, the order of precedence set out above will apply for interpretation purposes.

By checking this box, I confirm that I am making the above declarations and agree on behalf of the Applicant to all terms of the Program as set out in the conditions of grant, Guidelines and my Application.



You must accept the declaration prior to submitting your application

Name:

Person filling out form

Position:

position in Group

Date:

date

After you click on the 'Save and Submit' button on the final page, a confirmation message will be displayed on your screen. If you do not receive this message please call 1800 325 206.