

SCOUTS AUSTRALIA (VICTORIAN BRANCH)



ROLE DESCRIPTION Project Leader – Youth Summit

Title	Project Leader – Youth Summit
Reports to	Deputy Chief Commissioner
Direct Reports	None

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion or abilities and does not tolerate any form of harm, abuse or neglect.

This is a voluntary position.

The Project Leader – Youth Summit will share in the strategic vision of Scouts Victoria by overseeing the management of our Youth Summits being held in July 2023. This is a fixed term position of approx. 4 months to support Scouts Victoria in upskilling our youth members with skills needed to lead their own program more effectively. This role will primarily be liaising with diverse people responsible for the different aspects of the summit. There are a number of plans already in place such as purpose, location and dates. For more information about the current concept, please contact dcc@scoutsvictoria.com.au

As this role is short-term, and involves planning an event for youth members, young people are encouraged to apply.

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

PRIMARY RESPONSIBILITIES

In conjunction with the Deputy Chief Commissioner:

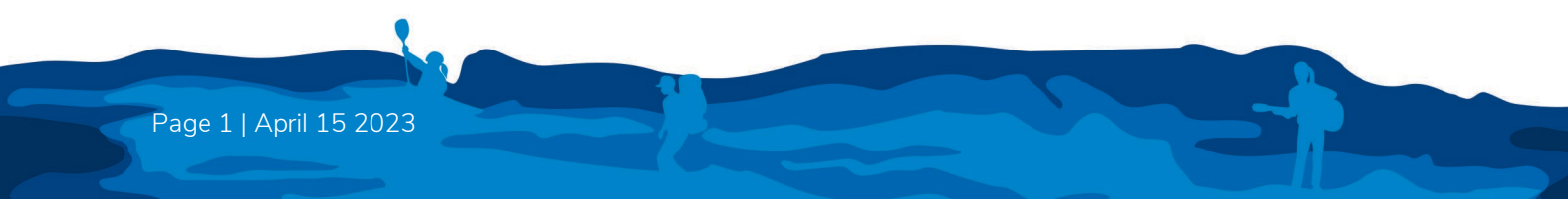
- Be the first point of contact for enquiries relating to Youth Summits.
- Assist in the development and planning of the event.
- Promote the event and monitor applications.
- Liaise with key stakeholders, such as State Councils, State Leadership Team etc
- Liaise with Group, District, Region and State teams to ensure diverse attendance.
- Liaise with subject matter experts (SME) to provide learning and teaching to the program participants.
- Provide general support to the Youth Summit initiative.

It is expected that this role will be undertaken in conjunction with your current Scouting role.

ATTITUDE, SKILLS and KNOWLEDGE REQUIRED

Attitude

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in our organisation
2. Commitment to the principle of Youth Leading, Adult Supporting.
3. Be open-minded, curious, and ready to engage with others.





Skills

This role will assist to develop these skills, and youth members are encouraged to apply.

1. Be able to lead, communicate with and motivate members to deliver the summits.
2. Have planning and communication skills.
3. Ability to communicate with people via various media including email, face-to-face and over the phone.
4. Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills.

Knowledge

1. Have a strong commitment to the aims, objectives and philosophy of the Scout Movement and have a clear understanding of the methods which make it distinctive from other youth organizations.
2. Be prepared to learn more about the policies and procedures of Scouts Victoria.

