



Individual Adult Volunteer Plan

Phase 1

The Individual Adult Volunteer Plan Phase 1 should accompany the application for adult membership and be completed for an adult member changing roles.

The expectation is that this Phase will be achieved no later than 12 months after joining the Movement or assuming a new role within the Movement.

If unable to tick each box, and your Team leader is unable to assist, refer to your next level up Team Leader or Branch Office for assistance.

I have received;

a copy of my role description

the Code of Ethics and Code of Conduct (Policy & Rules P5.2) *(in application)*

I have discussed what I would like to achieve in Scouting with my Team Leader

I have identified and agreed current proficiencies¹ relevant to the role with my Team Leader

I understand my rights and responsibilities as listed in the Mutual Agreement (Policy & Rules P5.3.5) *(in application)*

I commit to completing the requirements of the Certificate of Proficiency relevant to my role by _____² *Refer Training Plan overleaf*

I am aware who will provide me with support towards achieving a Certificate of Proficiency, that person being

I understand that should I not complete the requirements of the Certificate of Proficiency I will participate in an Adult Volunteer Performance Plan with my Team Leader.

Trainee Name:

Team Leader Name:

Membership Number:

Membership Number:

Signature:

Signature:

Date:

Date:

¹ These are to be mapped to requirements of the Certificate of Proficiency and agreed by Branch Commissioner Adult Training and Development (or equivalent)

² This is expected to occur within 6 months of joining subject to course availability within the Branch but must be no later than 12 months from joining.

Training Plan

Certificate of Proficiency – Youth Program Leader (Section Leader)

| Name: | Group: | Target date: |
|--|---|--------------|
| The On-Demand Scouting Preliminary and Scouting Essentials modules must be completed before applying to attend the Scouting Essentials Course. | | |
| Scouting Preliminary: On-Demand Modules | Child Safe Scouting - <i>Must be completed within 3 Months of Starting</i> | |
| | WHS and Scouting - <i>Must be completed within 3 Months of Starting</i> | |
| | I'm an Adult Leader | |
| | Preliminary Scout | |
| | Educational Objectives and SPICES | |
| | The Scout Method | |
| | Youth Leading Adult Supporting | |
| Scouting Essentials: On-Demand Modules | I'm a Scout | |
| | Thank you B-P | |
| | Plan>Do>Review> | |
| | Youth Led Programming | |
| | Achievement Pathways | |
| | Building Resilience | |
| | Youth Empowerment | |
| | Being Inclusive | |
| | Managing Behaviours | |
| The Patrol System for One Program | | |
| Scouting Essentials Course | These are fun, engaging training courses held at some great Scouting campsites or at Scout Halls near you. Check the course calendar and apply at https://scoutsvictoria.com.au/age-sections-adults/training/ | |
| Scouting Adventure On-Demand Modules | Elementary Navigation | |
| | Navigation Skills | |
| | Operate Communication Systems | |
| | Camping Skills | |
| | Equipment for Lightweight Camping | |
| | Bushwalking Skills | |
| | Plan and Guide Outdoor Activities | |
| | Minimal Environmental Impact Practices | |
| | Planning for Outdoor Activities | |
| | Interpreting Weather | |
| | Group Facilitation | |
| Responding to Emergencies | | |
| Scouting Adventure Course | <p>These are fun, engaging training courses held at some great Scouting campsites or at Scout Halls near you. Check the course calendar and apply at https://scoutsvictoria.com.au/age-sections-adults/training/</p> <p>Recognition of Proficiency is available to those with existing skills. A form with guidance is available under Training Resources.</p> <p>You attend the Scouting Adventure after your Scouting Essentials course. If you have completed all pre-requisites and booked your Scouting Essentials course, you should also be able to apply for Scouting Adventure, even if you haven't yet attended Essentials.</p> | |
| On The Job Training – Youth Program Leader | | |
| Once the On the Job – Youth Program Leader phase is completed, it is submitted to your Team Leader online. Once verified by your Team Leader (they will get an email) this will automatically be recorded on your membership record on Extranet the next day. | | |
| Certificate of Proficiency Awarded | | |
| Your training up to this point is recognised with the Certificate of Proficiency (COP), represented through the 'Gilwell Woggle'. The COP is the training qualification that allows you to be appointed as an assistant youth program leader, rather than a trainee. | | |

Training Plan

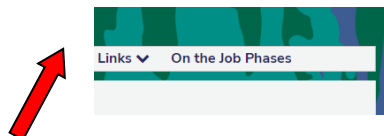
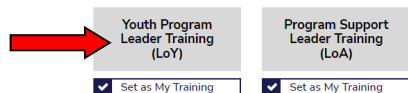
Certificate of Proficiency –Program Support Leader (Group/District Leader)

| Name: | Group: | Target date: |
|--|--|--------------|
| The On-Demand Scouting Preliminary and Scouting Essentials modules must be completed before applying to attend the Scouting Essentials Course. | | |
| Scouting Preliminary: On-Demand Modules | Child Safe Scouting - <i>Must be completed within 3 Months of Starting</i> | |
| | WHS and Scouting - <i>Must be completed within 3 Months of Starting</i> | |
| | I'm an Adult Leader | |
| | Preliminary Scout | |
| | Educational Objectives and SPICES | |
| | The Scout Method | |
| | Youth Leading Adult Supporting | |
| Scouting Essentials: On-Demand Modules | I'm a Scout | |
| | Thank you B-P | |
| | Plan>Do>Review> | |
| | Youth Led Programming | |
| | Achievement Pathways | |
| | Building Resilience | |
| | Youth Empowerment | |
| | Being Inclusive | |
| | Managing Behaviours | |
| The Patrol System for One Program | | |
| Scouting Essentials Course | These are fun, engaging training courses held at some great Scouting campsites or at Scout Halls near you. Check the course calendar and apply at https://scoutsvictoria.com.au/age-sections-adults/training/ | |
| Scouting Management On-Demand Module | Basic Leader of Adults | |
| Scouting Management Course | These are fun, engaging training courses held at some great Scouting campsites or at Scout Halls near you. Check the course calendar and apply at https://scoutsvictoria.com.au/age-sections-adults/training/ The Scouting Essentials Course and the On-Demand Scouting Management module must be completed before applying to attend the Scouting Management Course. | |
| On The Job Training –Program Support Leader Once the On the Job –Program Support Leader phase is completed, it is submitted to your Team Leader online. Once verified by your Team Leader (they will get an email) this will automatically be recorded on your membership record on Extranet the next day. | | |
| Certificate of Proficiency Awarded Your training up to this point is recognised with the Certificate of Proficiency (COP), represented through the 'Gilwell Woggle'. The COP is the training qualification that allows you to be appointed as an assistant youth program leader, rather than a trainee. | | |

Where to find the On-Demand Modules:

On-Demand Learning platform (<https://training.scouts.com.au/curriculums/index>). You will probably want to set this as 'My Training'.

You can also find the Training page using the 'Curriculums' menu up the top of the page.



Where to find the On The Job Phases:

These are also on the On-Demand Platform (<https://training.scouts.com.au/>) using the menu up the top.