



Onboarding your Group/Club/School

Step 1

Use the [template](#) on our resources page to import downloaded data. Note the field names need to be exactly the same as this template. In the InPersonSeller column leave blank or put yes. InPersonSeller means the Ticket Seller will be given a login for the purposes of doing "In-Person Sales" (cash or card).

FirstName	LastName	Email	InPersonSeller
John and Jenny	Smith	johnsmith@johnsmith.com	Yes

Tip: under first name put siblings' names together in cell so that the family only gets one URL to share e.g.

	A	B	C	D
1	FirstName	LastName	Email	InPersonSeller
2				
3				
4				
5				

Step 2

Send email to families to explain they will be getting an email from RaffleTix with their unique family URL and QR code. We have a [letter template](#) here you can customise for your school/community group.

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Fundraising and Grants

- Monster Raffle - Scout Groups
- Monster Raffle - Schools and Community Groups
- Helpful Tips For Winning More Grants
- Sausage Sizzles
- Christmas Trees
- Sporting Club Grants Program
- Get Active Kids Voucher Program
- Stronger Communities - Round 8
- Volunteer Grants 2023/24

Do you have an ambitious fundraising target? Great, because the Monster Raffle is ready to roll. Register now to start raising more cash than ever before.

Purchase Raffle Tickets Here ▶

The raffle has always been fundraising made easy! The digital raffle reduces the administrative burden on organisers so that you don't need to post, distribute, collect and return paper tickets and money. And you can just concentrate on ticket sales!

All transactions take place within a personalised Group portal and buyers receive tickets directly via email, meaning less admin for you.

You can still sell tickets face-to-face in supermarkets and shopping centres and you also have the flexibility to sell tickets via an email to friends and family or through your social media.



Customisable Letter

▼ [More](#)

Step 3

After sending email you now need to upload spreadsheet by clicking 'Bulk Upload Ticket Sellers' in the invite ticket sellers tab on your dashboard. The upload ticket sellers pop up will appear, follow prompts. Families will automatically get an email and be able to start selling once you have uploaded.

Dashboard Analytics Settings Toolkit **Invite Ticket Sellers** FAQs

Invite Ticket Sellers

Ticket Sellers are given a unique **Raffle Seller Link**.
You will be able to add your club members as Ticket Sellers and invite them to share their **unique Raffle Seller Link** on their socials.
All resulting sales will be tracked against that club member's unique Raffle Seller Link. You can even view a leaderboard to see who has generated the most sales!

[Add Ticket Seller](#) [Bulk Import Ticket Sellers](#)

Upload Ticket Sellers

Upload a CSV file with the details of your Ticket Sellers ([Download CSV Template](#))

The field order is:

- FirstName
- LastName
- Email
- InPersonSeller (either YES or leave blank)

NOTE: **InPersonSeller** means the Ticket Seller will be given a **login** for the purposes of doing "In-Person Sales" (cash or card)

Select File to Upload: no file selected

[Upload](#)

Step 4

The Group can also share the Groups URL found at the top of your dashboard on social media or posters printed and put around your community. Posters and social posts can be found in the 'Toolkit' tab on your dashboard.

SCOUTS VICTORIA
SCOUTS AND SCHOOLS MONSTER RAFFLE

[Raffle Website](#) [In-Person Sales](#)

Raffle Website: <https://scoutsvic.raffletix.com.au/scoutsvictoria?next?> [Download Raffle QR Code](#)

Dashboard Analytics Settings Toolkit **Invite Ticket Sellers** FAQs

Dashboard

Dashboard Analytics Settings **Toolkit** Invite Ticket Sellers FAQs

Toolkit

Fundraising Guide



[Download the Guide \(PDF\)](#)

Social Media Preview Image [Poster](#)



If you post your **raffle website link**, Facebook and Twitter will automatically use your social media preview image.

Download the poster, print it (A3 size), and display it around your community.

[Download the Poster \(JPG\)](#)