



ROLE DESCRIPTION

Assistant State Commissioner – Joey Scouts

Title	Assistant State Commissioner – Joey Scouts
Reports to	State Commissioner – Joey Scouts
Measurement	Unit program quality; member participation and retention

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

The Assistant State Commissioner – Joey Scouts will share in the Chief Commissioner’s leadership focus and will assist in leading the State Joey Scout Council in its support for Joey Scout Units in Groups to deliver an awesome youth program. That’s a youth program that’s adventurous, fun, challenging and inclusive, that keeps young people coming back!

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

State Joey Scout Council

The Assistant State Commissioner – Joey Scouts will assist in leading the State Joey Scout Council, a team of volunteers supporting Joey Scouting within Regions and will include Joey Scout Commissioners – Region, State Leaders, Project Leaders and representatives as deemed appropriate.

PRIMARY RESPONSIBILITIES

Within the Section Assist in ensuring the Joey Scout Commissioners – Regions work through the District Leader – Joey Scouts to:

- Monitor, track and respond with direct support.
- Provide proactive early intervention.
- Understand and know what is happening at Unit level.



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Quality program delivery

- Assist in ensuring that Joey Scouts are provided a quality program to engage them and meet their developmental needs which entices full participation.
- Actively support and encourage the State Joey Scout Council's goal of at least 4 Unit councils per year in every Joey Scout Unit in Victoria.
- Actively support and encourage all Joey Scout units to run regular Unit Councils to ensure youth led program initiatives.

Achievement Pathways

- Encourage participation in the Achievement Pathways with the target of increasing the percentage of youth who achieve each level, including the Joey Scout Challenge Peak Award.

Development

- Assist in promoting the Joey Build and Joey Start programs, and future recruitment and retention initiatives.
- Assist in the onboarding and induction of leaders to the section.
- Assist with the establishment of new Units, assist the growth of existing Units, and explore models for delivery when required.
- Develop the skills and capacity of leaders to deliver the program within the Section.
- Assist with initiatives and working groups across sections that deliver common program resources and support for Units.

Facilitate

- Encourage a process, through Regions and Districts to Joey Scout Units, that enables proactive support to all leaders in delivering a challenging and fun program.
- Give open, honest and timely support.
- Attend regular meetings of the State Joey Scout Council.
- Assist in driving to ensure relevancy for both the operation of the State Joey Scout Council and Scouting and their activities within Victoria.

Membership

- Be a member and regular attendee of the State Joey Scout Council.
- Be part of the selection process for Joey Scout Commissioners – Region, State Leaders – Joey Scouts and Project Leaders – Joey Scouts where appropriate.
- Provide expertise for the State Retention Strategy of making program delivery easier.



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Coaching and mentoring

- Mentor members of the State Joey Scout Council and facilitate their training for the role.

Communication

- Promote Joey Scouting and their activities to the Scouting community.
- Work collaboratively with the State Leadership Team when needed.
- Liaise with other members of the State Program Team to ensure that all youth members have the opportunity to seamlessly move through the sections and have the opportunity to fully engage in the program.
- Be a delegate for the State Commissioner Joey Scouts when needed.
- Liaise with the Assistant Chief Commissioner – Program on relevant youth issues.
- Other duties as required by the Chief Commissioner Scouts Victoria.

ATTITUDE, SKILLS and KNOWLEDGE REQUIRED

Attitude

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the program.
2. Have a commitment towards the importance of activities and the 'out' in Scouting.
3. Be inclusive in leadership style encouraging their teams to excel.
4. Be respectful of all their team accepting individual differences as a resource.
5. Uphold and demonstrate a commitment to the implementation of Child Safe Scouting and Scout Safe principles.

Skills

1. Personal knowledge of and active experience in working with the Joey age-group.
2. Ability to motivate, lead, communicate with and motivate adult leaders and work harmoniously to grow the program.
3. Be able to include young people meaningfully in making decisions that affect them.
4. Have planning, monitoring and delegation skills.
5. Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills in the adventurous activity environment.
6. Maintain confidentiality.





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Knowledge

1. Have an understanding of Adult membership and training requirements.
2. Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organisations.
3. Have an understanding of different program delivery contexts in Victoria, including challenges and opportunities in rural and regional Victoria.
4. Have completed Wood Badge level training as a Youth Program Leader.
5. Have completed Program Support Leader training to Wood Badge level or be willing to complete this within twelve months.

