



Deputy Assistant - Youth

Entertainment AJ2028

Title:

Entertainment - Deputy Assistant - Youth

Reports to:

Entertainment Director

Direct Reports:

Team roles and responsibilities in the following categories as agreed.

Key Relationships:

Marketing Team – Various roles including Brand, VIP and Guest Engagement, Media, Social, Website.
Director - Venturer Experience

Appointment Term:

December 2025 to July 2028

Measurement:

Membership, Quality and Participation

Position Type:

Voluntary

This is a voluntary position aimed at current Scouting youth members (Venturer / Rover) with an interest and passion in providing entertainment programs for live and Scouting events.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

Australian Jamborees are a crucial part of the Scout Journey for thousands of young people, they develop lifelong memories and personal growth of every youth member who attends. We recognise the significant contribution made by all who provide their time for the event, mutual respect, flexibility and positivity.

This role supports and provides youthful contribution to the development and delivery of a vibrant entertainment program designed to engage and delight all Jamboree attendees. Working as part of a leading executive team the incumbent contributes to the planning and execution of a diverse range of activities and performances that ensure participants enjoy a memorable and high-energy experience.

The entertainment program, both on and off stage, is a cornerstone of the Jamboree, shaping the atmosphere and creating lasting moments for Jamboree participants, cast, and crew alike.

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

Primary Responsibilities

- To provide guidance and input to the Entertainment directorate as selected by the incumbent and approved by the Entertainment Director to facilitate the success of the event.
- Provide input towards the design of, and assist with coordinating of an Entertainment Program to enable an engaging night entertainment.
- Help to engage with Entertainment acts as required, both external and Scout based, to develop nightly program activities (including opening and closing parade)
- Provide authentic youth member input into the work of the Directorate.
- Make a significant contribution to the planning and organisation of the 2028 Australian Jamboree.
- Implement the above plan with the endorsement of the Entertainment and Chief Directors.
- Be accountable for aspects of the directorate such as, but not limited to
 - Planning & Operations of the overall event.
 - Liaison with Marketing teams.
 - Media Creation / B Roll Content delivery for Stage Screens
 - Entertainment Socials
 - Venturer Team Liaison
- Contribute to the timeline for all key milestones of the directorate event plan.
- Contribute to a monthly report of the Operations Directorate to the Jamboree Executive Committee
- Uphold and recognise the need for professional-like, strong and positive relationships between the Marketing and Entertainment Teams to ensure brand alignment and content development.
- Participate as a member of the Jamboree Organising Committee, attending meetings, reporting progress, presenting the Directorate plan and contributing to the overall planning of the Jamboree relevant to areas involving your Directorate.
- Provide input to the event status report.
- Operate in accordance with the Scouts Australia – Australian Scouting Youth Events Policy and the Scouts Australia – Australian Scouting Youth Events Standards
- Contribute to the preparation of a comprehensive final report at the conclusion of the event for submission to the Branch Executive Committee/National Executive Committee.
- Any other responsibilities requested by and in support of Entertainment Director

Attitude, Skills and Knowledge Required

Attitude

- Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the entertainment program
- Have a commitment towards the importance of activities and the 'out' in Scouting
- Be inclusive in leadership style encouraging their teams to excel
- Be respectful of all their team accepting individual differences as a resource
- Uphold and demonstrate a commitment to the implementation of Child Safe Scouting

Skills

- Strategic thinker with an ability to articulate visions, strategies and plans.
- Ability to develop sound administrative processes to support strategic direction.
- Flexibility in approach and an ability to work under pressure is essential.
- Be able to mediate, carry out investigations, write reports and make recommendations.
- Proven ability to prioritise workloads and multitask to ensure commitments are fulfilled in a timely manner.
- Relevant team management qualifications or experience.
- Demonstrate planning and delegation skills.
- Demonstrate risk management, work health and safety, and ScoutSafe skills.
- Maintain confidentiality with sensitive and personal information.
- Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills in the entertainment / live events environment
- Experience in Media & Live Content capture / delivery.
- Show an understanding or willingness to learn of the elements and undertakings of the Entertainment and Live Events industry.
- Prior experience in providing Entertainment services and programs at Scouting events or theatre shows, and/or live events industry.

Knowledge

- Have an interest in learning and developing skills in the Live Events Industry.
- Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organisations
- Understand and demonstrate the role and responsibilities of a Deputy Assistant for Entertainment and show a commitment to that role.
- Already have completed or are willing to complete Basic Activity or Leader of Adult Basic training within twelve months of appointment.
- Have attained Certificate of Advanced Adult Leadership (Leader of Adults) or
 - be prepared to attain Certificate of Proficiency within 12 months
 - complete Certificate of Advanced Adult Leadership within 2 years