

Title

General Manager Program Experience Cubs – AJ2028

Reports to

Director Program Experience – AJ2028

Term of Appointment

December 2025 – July 2028

Measurement

Membership, Quality and Participation

Position Type

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

Australian Jamborees are a crucial part of the Scout Journey for thousands of young people, they develop lifelong memories and personal growth of every youth member who attends. We recognise the significant contribution made by all who provide their time for the event, mutual respect, flexibility and positivity.

The members of the Program Experience team focus on the creative development of a challenging learning-based program of activities for all attendees of the Jamboree, this includes designing the schedule, storyline and bringing theme immersion of the program for youth participants. This role focuses on integrating the vision of the Director of Cub Experience into the Program Experience space and ensuring Cubs experience a quality program experience.

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organization of the Scouting Movement).

Primary Responsibilities

- Operate in accordance with the Scouts Australia – Australian Scouting Youth Events Policy and the Scouts Australia – Australian Scouting Youth Events Standards
- Make a significant contribution to the planning, organisation and implementation of the 2028 Australian Jamboree.
- Participate as a member of the Program Experience team, attending meetings, reporting progress, liaising with the Cub Experience Directorate and undertaking the following:
 - Assist in designing and developing a Cub program that is adventurous, fun, challenging and inclusive
 - Incorporate authentic youth member input into the work of the Directorate
 - Bring together the scheduling design, theme immersion and the experience that participants will have at Jamboree.

- Other responsibilities requested by and in support of Director of Program Experience and Director Cub Experience

Attitude

- Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the program
- Have a commitment towards the importance of activities and the 'out' in Scouting
- Be inclusive in leadership style encouraging their teams to excel
- Be respectful of all their team accepting individual differences as a resource
- Uphold and demonstrate a commitment to the implementation of Child Safe Scouting

Skills

The following skills would be beneficial for this role but demonstrated prior experience is not essential.

- Ability to communicate effectively with different teams.
- Flexibility in approach and an ability to work under pressure is essential.
- Be able to mediate, carry out investigations and make recommendations.
- Develop administrative processes to prioritise workloads and meet deadlines.
- Demonstrate risk management, work health and safety, and ScoutSafe skills.
- Maintain confidentiality with sensitive and personal information.
- Creative 'think outside the box' approach to program development.

Knowledge

Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organisations.