

**Title**

General Manager – International

**Reports to**

Director – Support Services

State Commissioner – International

International Commissioner of Australia

**Direct Reports**

Support Services Team

**Appointment Term**

November 2025 to February 2028

**Position Type**

Voluntary

Scouts Australia is a Child Safe organisation. We are inclusive of all, regardless of gender, sexuality, race, religion, or ability, and do not tolerate any form of harm, abuse, or neglect.

Australian Jamborees are a crucial part of the Scout Journey for thousands of young people, they develop lifelong memories and personal growth of every youth member who attends. The General Manager – International leads the AJ2028 International Team, responsible for coordinating the participation of International Contingents at 27th Australian Jamboree (AJ2028).

This role reports to the Director – Support Services and works collaboratively across the AJ2028 team, Scouts Victoria, Scouts Australia and other Branches to ensure the Jamboree experience reflects the excitement, values and diversity of modern Scouting.

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organization of the Scouting Movement).

**Primary Responsibilities**

- Lead planning and coordination for all international aspects of the Jamboree.
- Act as the primary liaison between the Jamboree Organising Committee and international Scouting organisations.
- Work closely alongside the National and Victorian International Commissioners.
- Coordinate invitations, registrations, and onboarding processes for international contingents.
- Provide cultural support and guidance to ensure an inclusive and welcoming environment for overseas participants.
- Manage logistics for international participants, including arrival/departure planning, orientation, and support services.
- Oversee visa-related support and documentation guidance for international attendees.
- Ensure accurate and timely communication with international contingents about requirements, expectations, and event information.

- Support risk management processes relating to international travel, safety, and participant welfare.
- Lead the International Team, including staff and volunteers, ensuring roles and responsibilities are clear and appropriately resourced.
- Represent the Jamboree at national and international Scouting forums or meetings where required.
- Provide regular updates and reports to the Jamboree Executive/Board on international engagement, risks, and key issues.

## **Attitude**

- Enthusiastic and committed to Scouting values.
- Culturally aware and respectful when engaging with international partners.
- Participatory Leader who empowers others and values youth-led input.
- Strategic thinker with a solution-focused approach.
- Calm and adaptable in a fast-paced, event-driven environment.
- Collaborative and inclusive communicator.
- Strong sense of accountability and transparency.
- Uphold and demonstrate a commitment to the implementation of Child Safe Scouting

## **Skills**

- Proven leadership and project management ability.
- Strong communication, organisation and delegation skills.
- Good at building and maintaining partnerships.
- Can plan, organise and manage projects.
- Able to negotiate and resolve problems.
- Can manage travel planning and support visiting international groups.
- Organised, with good attention to detail.
- Comfortable speaking and presenting in international settings.
- Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills in the adventurous activity environment

## **Knowledge**

- Understands Scouts Australia rules, policies and how the organisation works.
- Knows how international Scouting organisations operate.
- Understands international travel needs, cultural differences and global event expectations.
- Aware of safety and risk management, especially for international activities.
- Understands how to work with volunteers at large events.