



SCOUT HERITAGE VICTORIA

ANNUAL REPORTING, AWARDS PRESENTATION MEETING 2024



Saturday, 12th October 2024 at 11:00 a.m.

62A Mackie Road, Bentleigh East

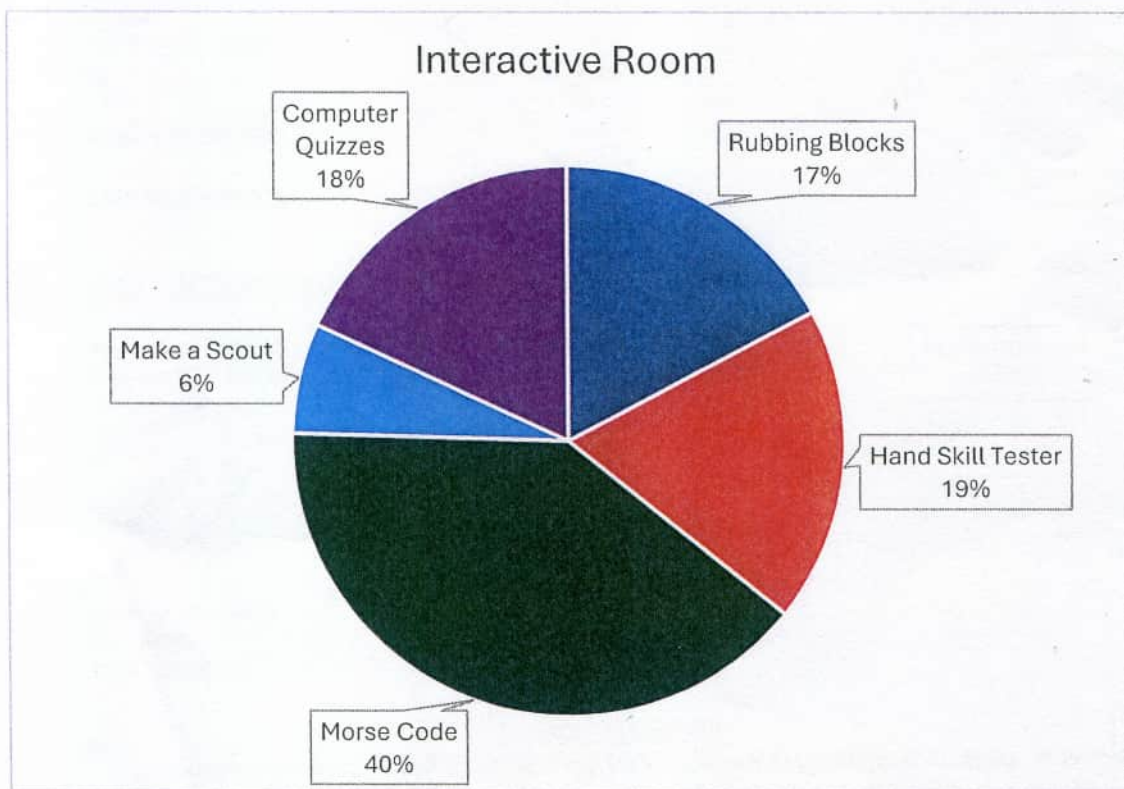
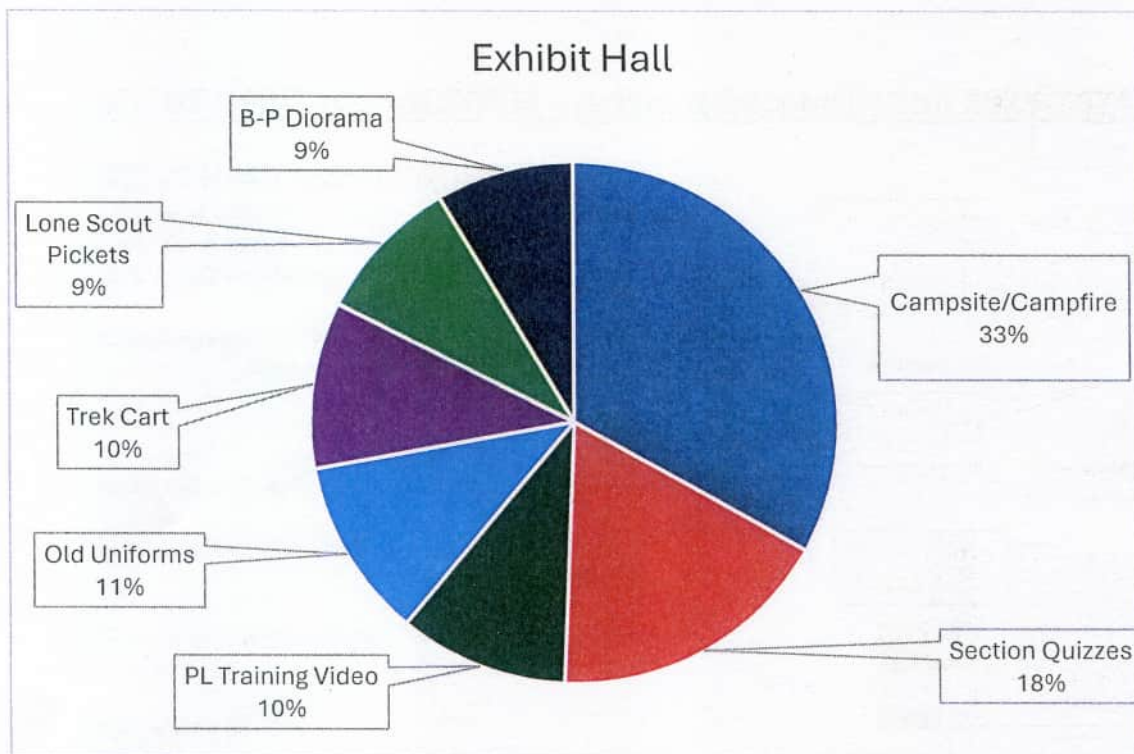
AGENDA

Opening Reflection	Adele Sharpe, OAM
Acknowledge of being on country	
Open and Welcome	Peter Datson
Attendance	
Apologies	
Minutes of previous Meeting	
Annual Reports	
State Commissioner – Heritage	Peter Datson
Financial	Peter Ingram
Other Reports	
Adoption of Reports	
Declaration of Office Bearers	
Administration/Collection Manager	Peter Datson
Museum Manager	Adele Sharpe, OAM
Treasurer	Peter Ingram
Archivist	Vacant
Secretary	Heather Tasker
Property	Jack Paterson, OAM/Gary Howard
Librarian	Vicki Goodall
Insignia	Don Barry, OAM/Marc Ortlieb
Merchandising and Housekeeper	Heather Gordon
Award Presentations	
Heritage Theme	Jamborees! 1948/49 and 1955/56 at Yarra Brae
State Representative	
Other Representatives	
Next Annual Reporting Meeting	October 2025

Front Cover Photo:
Victorian Jamborees

You are invited to enjoy a light luncheon with our Scout Heritage Team

What Youth members said about their visit to the Adventure Centre



- Fantastic display and exhibits
- Interesting and fun
- We had a great time
- Want to come back
- How does the fire work?
- Liked the thunder box (toilet)
- Thanks to the wonderful volunteers
- Badges for sale were cool

SECTION VISITS TO MACKIE ROAD HERITAGE ACTIVITY CENTRE

Day	Month	Group	Joeys	Cubs	Scouts	Vents	Rovers	Adults	Teams
THU 12	OCT	1ST ROWVILLE	4					4	IS, AS, GN, AN
TUE 10	OCT	1ST MCKINNON			9			1	PD, MG, L
MON 16	OCT	19TH CAMBERWELL		16				4	MO, HT, CL
SAT 21	OCT	SHV ARAP						?	
MON 13	NOV	5TH SANDRINGHAM			7			1	AS, IS
TUE 14	NOV	28TH GLEN EIRA VENT				7	4	3	PD, LM, GN
TUE 21	NOV	19TH CAMBERWELL		17				8	PD, LM, KP
WED 22	NOV	ASPENDALE			5			3	MO, GREG
TUE 28	NOV	HAMPTON			15			2	PD, DS
SAT 17	FEB	STATE CUB COUNCIL						5	PD
WED 14	FEB	NUNAWADING VENT				6		2	PD, CL
MON 19	FEB	9TH OAKEIGH	5	8				9	LM, MO, AJ
THU 22	FEB	1ST WEST WAVERLEY			22			4	DS, VG, GD
SAT 24	FEB	1ST RESERVOIR	6	1				6	KP, AS, IS
SAT 24	FEB	NEERIM SOUTH		7				2	DS, AD
MON 26	FEB	1ST UPPER BEACONSFIELD	4	9	3			9	MO, RT, VG, GD
MON 4	MAR	DINGLEY		8	1	2		5	PD, HT
MON 18	MAR	1ST NUNAWADING		10				3	GD, VG, AN, GN
TUE 19	MAR	1ST NUNAWADING		9				5	DS, LM, KP
THU 21	MAR	1ST NORTH BALWYN		9				8	DS, HT
THU 18	APR	CAS TERRAS BP GUILD						9	PD, AJ
SUN 5	MAY	OPEN DAY						46	
MON 20	MAY	SINGAPORE LEADERS						2	
THU 23	MAY	1ST NARRE WARREN SOUTH				7		2	PD, CL
TUE 28	MAY	1ST CANTERBURY		16				6	PD, HT
WED 5	JUNE	LYNDEN PARK		11				5	MO, KP, CL
THU 6	JUNE	CROYDON		9				6	PD, AN, GN
THU 13	JUNE	CARLTON			10			4	PD, VG, GD
TUE 18	JUNE	1ST CANTERBURY	6					6	PD, AN, GN
WED 19	JUNE	2ND/7TH WEST WAVERLEY			3			3	MO, CL, SB
THU 27	JUNE	1ST ROWVILLE			13			7	PD, AN, GN
FRI 19	JULY	DINGLEY VENTURERS				11		5	PD
MON 22	JULY	1ST HAMPTON CUBS		9				1	MO, MG, SB
MON 29	JULY	1ST MT WAVERLEY	18					3	MG, SB
TUE 6	AUG	BENTLEIGH EAST JOEYS	11					3	MG, LM
TUE 13	AUG	12TH CAULFIELD CUBS		11				3	DS, HT
THU 22	AUG	3RD CROYDON JOEYS	9					9	SB, AN, GN
SAT 24	AUG	1ST CROYDON HILLS CUBS		11				6	PD, SB
WED 28	AUG	1ST CENTRAL MOORABIN		3				4	PD, SB
THU 29	AUG	1ST MCKINNON CUBS		11				3	MG, LM
TUE 3	SEPT	1ST WEST WAVERLEY		32				6	PD, LM, GN, AN
THU 5	SEPT	1ST SANDRINGHAM		9	5			3	DS, MG
TUE 10	SEPT	1ST MCLEOD CUBS		16				6	MO, DS, MG
THU 19	SEPT	1ST NUNAWADING JOEYS		15				3	LM, AN, GN
		TOTALS Youth	63	247	93	33	4	235	Youth and Adults 675

STATE COMMISSIONER

The SHV Team have been busy with a wide range of activities during the year:

- Victorian Scout Gallantry and Meritorious Conduct Awards – all known awards are now available for viewing from our website site
- Scout Heritage Films – this project continues to make more historic films (almost 60) available for viewing from the website
- Port Melbourne Group is moving to the old Albert Park hall after renovation by Scouts Victoria – now the *Albert Park Group*. SHV have collated a history timeline of Albert Park for the reopening, and we will present a display of items from our collection
- SHV members are actively involved in ASF activities and their conferences in Geelong and Warragul
- Engaging in supporting the Geelong Heritage Centre and the Pax Hill Heritage Centre with their activities and research
- Liaison with the Scouts Victoria Facilities Sub Committee on future accommodation for SHV
- Offering support and research opportunities for the Gilwell 100 Years celebration in January 2026
- The relocation of our primary Badge/Scarf collection to Mackie Road for ease of access
- Involvement at Cuboree 2023 with sales of badge packs to Cubs and Joeys in Cherry Lane
- Developing a working relationship with other State Heritage Groups to share ideas and resources
- Congratulations to Lawrie Weston, Di Morgan and Aram Joukadjian for their awards on 1st August 2023
- SHV team members were involved with the Prahran Mechanics History Library Showcase to promote our place in the history community
- Conducting our annual Plan>Do>Review> of Youth Activities and updates to our Quizzes and Interactive Activities
- Finalising Secondary Roles of team members to acknowledge their years of service with SHV
- Liaison with Queensland Heritage about assisting with the Heritage Display at AJ2025 at Maryborough
- Welcoming new team members to assist with SHV projects and visit support activities
- Refreshing our SHV flyers to advertise our Centre and Youth Visit activities
- Providing an information session and display at the Leader of Adults Conference in February 2023
- Involvement in the National Heritage Festival in May, coinciding with our annual Open Day
- Displays at Scout Group functions, Mudbash Open Day, Government House with the King's Scout/Queen's Scout Honour Roll and in our showcase at the Victorian Scout Centre 'Jamborees', seeing we are leading up to a Jamboree year
- Research activities including Dandenong Police Paddocks, 1st Canterbury, former Chief Commissioners and other Group anniversaries
- Loaning old Scouting items for a TV show – Thank God You're Here
- Upgrading of IT equipment for our research and presentation activities
- Updating our Adventurer Centre Operations Manual to assist new (and old) Team members for our youth visits

My thanks to all the SHV Team for their dedication and contribution in preserving and promoting the History of Scouting in Victoria.

Peter Datson.

ADMINISTRATION

We are grateful to the Victorian Scout Foundation for funding our operational costs to provide utilities, collections materials and general day to day activities for our archives and youth visit activities.

Our finances have strengthened in 2023/2024 with income from badge sales, youth visits, donations, and research activities. Our expenditure also supports our collection preservation and conservation activities as we continue to catalogue our existing and incoming donations.

I am truly grateful to Heather Tasker, our hard-working Secretary who takes and distributes our minutes and handles a larger number of items of correspondence.

Peter Ingram continues to provide sound financial support and monitoring and claim back the GST on our expenditure.

Bob Doyle keeps our IT systems updated and secure and offers Team members ongoing support in all IT matters.

Having a physical property involves contact with local authorities, pest control, fire services, essential service compliance as well as ongoing maintenance and upgrades to our collection holdings and I thank Gary Howard and Jack Paterson for the upkeep of the Centre.

Peter Datson.

VISITS TO OUR MUSEUM AND ADVENTURE CENTRE

As we reflect on the period under review, it is pleasing to note an increase in the number of visits conducted compared with last year.

Forty-four visits including one open day were conducted, giving us the opportunity to welcome and share our rich Scouting history with 675 visitors. This figure is represented by 235 adults and 440 youth (63 Joeys, 247 Cubs, 93 Scouts, 33 Venturers and 4 Rovers).

Many of our visitors offer positive feedback which is always welcome, as it enables us to gauge what they have learnt and enjoyed from their visit. Sometimes, ideas for future displays are received and these are also welcome.

We cannot underestimate the important role played by our tour guide team. Visits cannot be

conducted unless we have a sound base of volunteers. Each Visit requires a minimum of three guides - sometimes more depending on the numbers expected. This year the team has contributed 402 volunteer hours to the conduct of visits. This figure does not include the time involved in processing and recording the bookings, nor the time devoted to providing special displays at local groups. Our sincere thanks go to all the team who have made themselves available, particularly those who have "done the extra mile", often at short notice.

This year we were pleased to welcome Stephen Bond to the team.

Our current tour guide team consists of:

Stephen Bond
Peter Datson
Geoff Dean
Alison Dingwell
Vicki Goodall
Michelle Grierson
Aram Joukadjian

Christine Landsberg
Greg Lanyon
Liz Mendoza
Ann Naughtin
Geoff Naughtin
Marc Ortlieb

Kay Perkins
Adele Sharpe OAM
Ian Sharpe OAM
David Stidston OAM
Heather Tasker
Bob Taylor AM

We are always seeking to expand our team of guides and would welcome hearing from anyone who could be interested. Training is provided, the company is great (and so is the pay!).

Come and join us! Please contact either Peter Datson (0418 350 114) or Adele Sharpe on (9857 6387) – we would love to hear from you.

~ The Bookings Team ~



Cubs in
Activity
Room
with
Rubbing
Blocks

COLLECTIONS

SHV is blessed (and cursed) with the number of donations which arrive at the Centre. Whilst some are duplicate items already held in the Collection, we often find items we have not seen before or are a real 'treasure'.

We are developing strategies to recycle textiles and badges going into youth visit packs and for sale in the shop.

The Team continues to work on items based on Categories to sort, catalogue and store to grow our verified collection.

- Jamboree Memorabilia
- Flags
- Ceramic / Metal items
- Annual Reports
- Formation (Groups / District) Records
- Printed Articles

- Books and Periodicals
- Log Books / Minute Books / Scrapbooks / Diaries
- Leader and Youth Award Records
- Camp Shirts
- Honour Boards / Plaques
- Uniform
- Badges / Scarves
- Videos and Films

As we finalise a category we can move to another to verify and record our huge holding of memorabilia.

Having a database and definitive storage location and photographing items is vital to assist with our increasing research requests.

Peter Datson.

IT SUPPORT

Routine tasks like providing support to the Adventure Centre Team and the Collections Team plus updating of computer operating systems and managing backups continues to occupy a lot of time on Monday workdays.

The ability to provide support remotely using the VPN has been improved with the limited use of WOL and RDP technologies to assist. It is possible to maintain a lot of the systems from a remote location at times when the Mackie Road site is not in operation, and to also assist remotely with some things on a Monday when the centre is operating but IT Support is not on site.

Access to the VPN and RDP has been extended to the two team members maintaining the Badges and Scarves database so that they can simultaneously update the Access database remotely using the Remote Desktop protocol to connect to computers at Mackie Road. This has resolved the problems that we were having with data conflicts although some latency still exists in the system due to the bandwidth available.

An additional tiny-desktop computer has been purchased and added to the Domain to allow more data entry operators to work simultaneously. Additional ESET Protect licences have been purchased to protect this new workstation plus two laptops being used off site by members of the team. An additional 27" Touch-screen computer has been

purchased for use in the Adventure Centre and for off-site displays and a replacement laptop has been purchased to make the editing of video files off-site more efficient.

The ability to view and retrieve documents from within the DB/TextWorks textbases has been extended to the Media Catalogue textbase. This has allowed the downloading and launching of video files as part of searches of this textbase, both at Mackie Road and remotely via the VPN.

A training session was run for the team on how to deal with cyber-attacks on their home computers.

The end-of-support for Windows 10 in October 2025 means that a minimum of 4 desktop computers and one laptop will ideally need replacing before then. After that time, they will no longer receive security updates and therefore will progressively become more vulnerable to attack.

The IT Support work has been limited in the past 12 months due to family health issues limiting Bob Doyle's availability. The recent recruitment of Peter Richardson into an additional IT Support position means that the workload can be shared and his system administration experience will assist in the growth of the IT systems at Scout Heritage Victoria into the future.

5/09/2024

VICTORIAN HISTORY SHOWCASE

SHV was invited to be an exhibitor at the Victorian History Showcase organised by the PMI Victorian History Library Inc. in August 2023. PMI used to be known as The Prahran Mechanics Institute. We have been exhibitors at this showcase in previous years.

The Showcase brings together likeminded organisations from across Victoria and is open to the public. This year's participants were:

Family History Connection
Malvern Historical Society
Glen Eira Historical Society
Carlton Community History Group
Essendon Historical Society
East Gippsland Family History Group
Box Hill Historical Society
Seymour & District Historical Society
Heidelberg Historical Society
Leongatha Historical Society
Harry Hawker Aviation
Scout Heritage Victoria
State Library of Victoria
Victorian Railway History Library
Mornington Peninsular Family History Society
Shepparton Family History Group
National Archives of Australia

Cinema and Theatre Historical Society
Royal Historical Society of Victoria
Victorian Police Historical Society
Mechanics Institutes of Victoria
Allissa Duke – Artist

Library of the Royal United Services Institute of Victoria

Although the day was not a huge success for us financially it was a big success PR wise. People shared their memories of time spent in both Scouts and Guides; Offers of donations; Requests for visits to our museum; Questions on how and what we collected and Questions on how we catalogued our collection. Fortunately, the combined knowledge of the four of us enabled us to answer all their questions. The most asked questions of the day were about our display boards. Other organisations were impressed with them and with how quickly we could assemble and disassemble our display. We donated three books on Scouting to Mornington Peninsular Family History Society which they were delighted to accept and will provide a welcome addition to their collection.

Artist Allisa Duke made sketches of the day and kindly donated them with permission to use them.



Heather Tasker, David Stidson, Geoff. Dean and Vicki Goodall

SHOP

Members from the Scout Heritage Centre were in attendance at the 2023 Cuboree and presented youth with the opportunity to purchase a selection of badges/swap badges for \$5 via a lucky dip.

'Badger' our lucky dip monster was enjoyed by the youth as they reached into his mouth to retrieve their pack of badges.

Anyone not keen to place their hand in his mouth could take their lucky dip from a tub.

We also had a selection of camp shirts and camp blankets on display which were of great interest to

all those visiting our site.

Badger now has a home within the shop at the Heritage Centre and continues to provide enjoyment to those purchasing a lucky dip.

Stock for sale within the shop continues to vary. We now offer camp shirts and cub caps and are looking to add the lemon squeezer hats in the future. The 'free' song books remain a popular item.

Heather Gordon

Merchandising Manager

MAINTENANCE

Over the past year. we have continued our maintenance schedule as required and including:

Touching up of paint on walls and doors as required,

Re Test and Tag of items as needed and testing new items as they come into use,

Removal of debris from roof gutters and drain at rear exit,

Changed over all smoke detector and PIR batteries as required,

Replaced one track light in museum,

Installed new showcase complete with lighting in shop.

Rearranged shop display cases,

Removed excess materials from loading bay two,

Fitted new picture hanging rails to walls in meet and greet room,

Assembled new clothes racks for storage and museum use,

Numerous odd jobs as required for the general upkeep of the facility.

Jack Paterson OAM

Gary Howard

MEMBERSHIP

Membership of Scout Heritage Victoria is open to everyone. The two criteria is that one has to belong to the Victorian Branch of Scouts Australia in any capacity or formation; plus one needs to have team spirit and a sense of humour.

Membership application forms are available this

evening and the membership fee is only \$10.00 single or \$15.00 double per annum. If you wish to sign up and you are not a financial member of Scouts Victoria, then do so under Australian Scout Fellowship – Heritage with Scouts Victoria for \$50.00 per annum.

Liam Allars
Stephen Bond
Don Barry OAM
Sandra Barry
Joan Datson
Peter Datson
Geoffrey Dean
Les Delbridge
Alison Dingwall
Bob Doyle
Vicki Goodall
Heather Gordon
Phillip Gregory
Michelle Grierson
Gary Howard
Peter Ingram

Di Johnson
Aram Joukadjian
Christine Landsberg
Greg Lanyon
Graham Lawrence
Wombat Lyons
Greg McDougall
Liz Mendoza
Di Morgan
Tony Nathan
Ann Naughtin
Geoff Naughtin
Marc Ortlieb
Jack Paterson OAM
Jean Paterson OAM
Kay Perkins

Emily Potts
Brendan Pumpa
Owen Ryan
Donna Seary
Adele Sharpe OAM
Ian (Doc) Sharpe OAM
Carmel Shiel
Gary Steinhardt
David Stidston OAM
Betty Tanck
Sue Tanck
Heather Tasker
Bob Taylor AM
Lawrie Weston
Michael Wong

NEWSPAPER CLIPPINGS

Work on our newspaper clippings database has slowed down a little this year. That said, all of the office drawers for Group Clippings and Individual Clippings are catalogued, scanned and in the database. The office drawers for Miscellaneous Clippings are all catalogued, but scanning has only reached the Letter 'C' drawer.

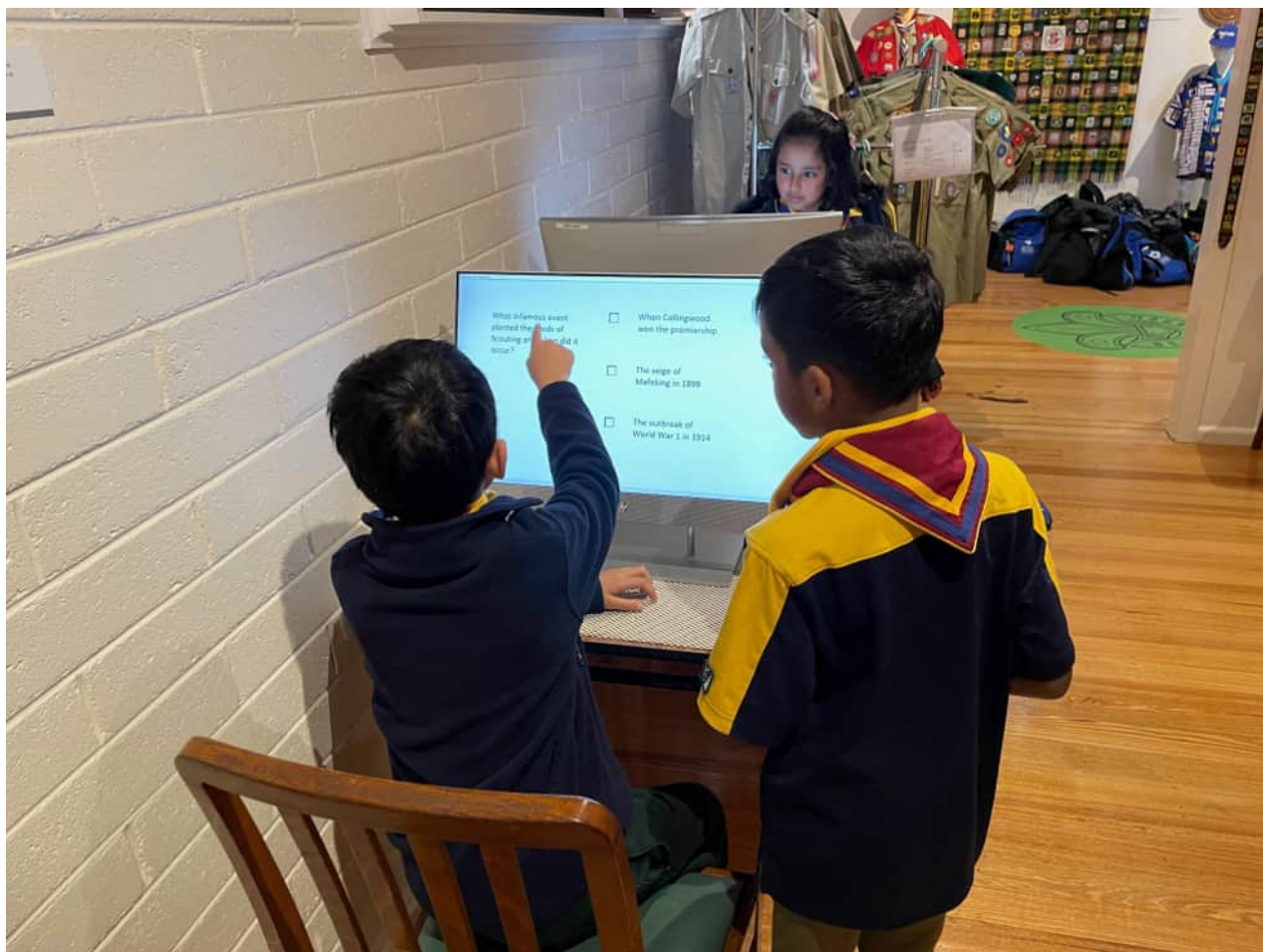
Our clipping service has continued to provide eight to ten new articles per week and, given that these are already in pdf or web format, they don't require scanning, but are catalogued once a fortnight or so. There may be minor delays in moving them from the Scanned Folder into the database as Bob Doyle takes them from the Scanned Folder, converts them to searchable pdfs

and then loads them into the database.

Although we do get new printed newspaper articles coming into the collection, these are being held over until the Miscellaneous Drawers are completed. In addition, the scrapbooks containing newspaper articles have been catalogued, but will not be scanned in the foreseeable future. These are kept in the Compactus in Room 8.

Data entry and scanning are not complicated, merely requiring basic familiarity with Microsoft Excel and the ability to scan articles into pdf format. We already have two computers at SHV set up to do this. If you're looking for a project, this is a good one to start on.

Marc Ortlieb.



Cubs in the Activity Room doing a quiz



Above: 1st Nunawading Joeys being Invested

Below: 3rd Lower Templestowe Cubs being Invested





Badger at Cuboree



Cub and Lucky Dip with Badger at Cuboree

Cubs buying badges at Cuboree



LIBRARY

Donations, donations, donations. We are grateful for the donations as they have helped to build our collection and occasionally there is a find amongst the donations that makes us very happy. Recently we had a donation of thirty boxes of books, whilst sorting through one of the boxes, what was originally thought to be another copy of a title we already held turned out to be a first edition that we did not hold. We now have every edition printed of that title. So, if we inwardly groan when you arrive with your donations, we do appreciate them. We have almost dealt with the backlog of boxes of donations, now to concentrate on the cataloguing backlog.

The first batch of cataloguing has been uploaded to the computer and hopefully as we finish unpacking donations more of the cataloguing will make its way to the computer.

There have also been donations of periodicals and newsletters. These have been dealt with and in some cases, repairs have been affected.

Again, space has become a problem as we run out of shelves to put all these new donations on and hopefully this will not only be addressed, but actioned on over the Christmas break.

Vicki Goodall – Librarian

Heather Tasker – Periodicals



Badger, Kay, Christine, Heather and David selling Lucky Dip badges at Cuboree

JAMBOREE!

The average Scout Life of a boy is a comparatively short one and it is good for each generation of Scouts to see at least one big rally since it enables the boy to realise his membership of a really great brotherhood and at the same time brings him into personal acquaintance with brother Scouts of other districts and other countries.

— *Baden-Powell, (September 1932)*

Victoria was honoured to stage the first Australian Jamboree at Frankston in 1934/35. With the attendance of Lord Baden-Powell, the Chief Scout of the World it made for an exciting and memorable event.

Jamborees followed on a cycle of 3 years (except during World War II) with Victoria staging the 1948/49 Jamboree at Yarra Brae, followed by the 1955/56 Jamboree at Yarra Brae (now Clifford

Park). The Police Paddocks at Dandenong saw the 1964/65 Jamboree and in the same location the 1976/77 Jamboree.

Jamborees returned to Victoria in 1992 at Ballarat, followed by 2007 Jamboree at Elmore. Although COVID-19 prevented the 2022 Australian Jamboree at Elmore from running Victoria staged VicJam at Elmore as a state only event.

The Jamboree cycle has now changed to 4 years and next to be held at Maryborough in Queensland in January 2025.

At this year's ARAP Scout Heritage Victoria is delving into its vast collection of memorabilia items from the 1948/49 and 1955/56 Jamborees to highlight these Jamborees as an example of commitment and extensive organisation by the Victorian Team of the era.



FINANCE

SCOUT HERITAGE ACCOUNT

Balance at Bank	30th June 2024	\$3,975.89
Credit not Banked		1026.00
Total Funds Available		<u>\$5,001.89</u>

Less Unpresented Cheques

Date: Chq# Payee Amount

Funds available at Bank	30th June 2024	<u>0.00</u>
		<u>\$5,001.89</u>

Grant Funding 2023-2024	Local History	0.00
	Volunteer	0.00
		<u>0.00</u>
2023-2024 Income to Date		23774.83
Total Income		<u>23774.83</u>

Expenditure to Date	20637.39	
Balance		<u>\$3,137.44</u>

Tax Control to Date		-1833.58
Total	30th June 2024	<u>\$1,303.86</u>

Surplus Funds 30th June 2023		\$3,698.03
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Cash Book Balance		<u>\$5,001.89</u>
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SHV - SCOUT DEVELOPMENT FUND

Balance of Account	30th June 2024	\$29,964.27
Interest YTD 23/24		\$1,536.54



Peter G Ingram
Treasurer
30th June 2024

AUDITOR'S REPORT

I have examined the Accounts of Scout Heritage Victoria, Scout Association of Australia, as prepared by its Treasurer and comprising a Profit and Loss Statement and Bank Account Reconciliation for the year ending 30 June 2024. In doing so I have obtained all required information and explanations from the Treasurer. In my opinion, the Accounts are properly drawn up so as to give a true and fair view of the organisation's financial performance for the year ended 30 June 2024 and its available funds balance as at that date.



Signature of Auditor

Bruce Paterson
Qualifications: B.Bus (Acc)

Date: 3/19/2024

Profit and Loss Statement (Actual vs Budget)

For the period from 1/07/2023 to 30/06/2024

	Actual	Budget	Percentage
Surplus Funds 1/07/2023		0.00	
INCOME			
Budget & Donations			
Budget - Scouts Victoria	10,000.00	10,000.00	100%
Donations	475.04	300.00	158%
Total - Budget & Donations	10,475.04	10,300.00	
Grants			
Voluntee Grant	0.00	3,200.00	
Visits			
Donations	65.00	500.00	13%
Entrance Fees	4,008.23	3,000.00	134%
Shop Sales	801.90	1,000.00	80%
Total - Visits	4,875.13	4,500.00	
Members Fees			
Members Fees	210.00	300.00	70%
Other Income			
GST Refunds	1,070.84	100.00	
Hire Fees	200.00	1,500.00	13%
Other Refunds	88.00	-	
Total - Other Income	1,358.84	1,600.00	
Sales			
Books	0.00	100.00	0%
Badges & Other Items	5,689.92	200.00	2845%
Reports	100.00	400.00	25%
Searches	0.00	500.00	0%
Total - Sales	5,789.92	1,200.00	
Total Income	\$22,708.93	\$21,100.00	
LESS EXPENSES			
Archival Expenses	2,099.28	2,000.00	105%
Collection Expenses	0.00	1,000.00	0%
Collections	2,962.10	1,000.00	296%
Total - Expenses	5,061.38	4,000.00	
Less Computer Expenses			
Hardware	2,788.97	1,000.00	279%
Internet	583.44	900.00	65%
Network	0.00	1,200.00	0%
Software	242.14	120.00	202%
Total -Computer Expenses	3,614.55	3,220.00	
Less Functions			
ARAP	340.00	400.00	85%
Open day	341.00	200.00	171%
Total - Functions	681.00	600.00	
Less Marketing Expenses			
Marketing	0.00	600.00	0%
Less Membership Subscriptions			
AMaGA	161.00	150.00	107%
Less Museum			
Displays	157.98	1,000.00	16%
Museum	50.00	500.00	10%
Off Site Displays	143.00	500.00	29%
Total - Museum	350.98	2,000.00	
Less Office Expenses			
Branch Fees - Insurance	0.00	5,000.00	0%
Catering	130.00	400.00	33%
Equitment	1,825.45	1,000.00	183%
House Keeping	660.69	500.00	132%
Materials & Fittings	51.87	1,000.00	5%

Profit and Loss Statement (Actual vs Budget)

For the period from 1/07/2023 to 30/06/2024

	Actual	Budget	Percentage
Office Expenses Continued			
Photocopying	2,317.79	1,000.00	232%
Postage	266.00	100.00	266%
Stationary	128.97	500.00	26%
Training	0.00	500.00	0%
Travel	156.62	1,000.00	16%
Misc	565.00	500.00	113%
Bank Transactions	0.00		
Total - Office Expenses	6,102.39	11,500.00	
Less Grants			
PROV Grant	0.00		
Total - Grants	0.00		
Less Project Expenses			
Project -	0.00	1,000.00	0%
Less Property Expenses			
BENTLEIGH EAST			
Electricity	2,173.85	2,000.00	109%
Council Charges	286.75	500.00	57%
Fire Service	0.00	150.00	0%
Maintenance	223.57	2,000.00	11%
Pest Treatment	385.00	500.00	77%
Water	330.95	200.00	165%
PRESTON			
Fire Service	103.55	300.00	35%
Maintenance	0.00	500.00	0%
Pest Treatment	0.00	300.00	0%
Total - Property Expenses	3,503.67	6,450.00	
Less Security			
Bentleigh East	436.70	1,000.00	44%
Key Holding Fee	57.20	60.00	95%
Preston	2,502.10	300.00	834%
Total - Security	2,996.00	1,360.00	
Total Expenses	\$22,470.97	\$30,880.00	
Profit/Loss	\$237.96	-\$9,780.00	
Date:	30th June 2024		

MINUTES

**Saturday 21st October 2023 AT 11.00 a.m.
62A Mackie Road, East Bentleigh**

Opening Prayer: Adele Sharpe OAM.

Welcome to all: Wombat Lyons, David Jones, Rob Motton.

Acknowledgement of Country

Remembering: Lord Michael Baden-Powell, Aline Thompson and Ada Wilkinson. Who all passed away during the year.

Attendance: as per list.

Apologies: as per list

Minutes of previous Meeting:

Moved: David Stidston seconded Adele Sharpe OAM carried.

REPORTS:

State Commissioner – Heritage	Peter Datson
Financial	Peter Ingram
Administration	Peter Datson

Adoption of Reports: Moved: Don Barry seconded: Les Delbridge carried.

Declaration of Office Bearers:

Administrative Manager:	
Collections Manager:	Peter Datson
Museum Manager:	Adele Sharpe OAM
Treasurer:	Peter Ingram
Secretary:	Heather Tasker
Property:	Jack Paterson OAM/Gary Howard
Librarian:	Vicki Goodall
Insignia:	Don Barry OAM/Marc Ortlieb
Merchandising Manager:	Heather Gordon
Housekeeper:	Heather Gordon

Award Presentations: Kel McMeeken SHV – Certificate of Appreciation,
Heather Tasker – 50-year Service Award,
Owen Ryan – 10-year Service Award,
Di Morgan – 15-year Service Award and Outstanding Service Award,
Laurie Weston – Distinguished Service Award,
Aram Joukadjian – Outstanding Service Award.

Heritage Theme: The Brownsea Island Experiment.

State Representative: Wombat Lyons, Assistant Chief Commissioner – Program Support Leaders.

Other Representatives: David Jones AM FCA – Victorian Scout Foundation.

Display of Heritage Films.

Next ARAP: Saturday 19th October 2024 at 11.00 a.m.

Meeting Closed: 11.51 a.m.



20