

Child Safety and Wellbeing AJ2028



Role Description

General Manager

Child Safety - AJ2028

Title

General Manager – Child Safety

Reports to

Director – Child Safety and Wellbeing

Direct Reports

Compliance Leader

Complex Support Leader

Appointment Term

April 2026 to February 2028

Position Type

To make the 2028 Australian Jamboree a safe and positive experience for attendees and supporters.

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities, and does not tolerate any form of harm, abuse, or neglect.

Australian Jamborees are a crucial part of the Scout Journey for thousands of young people; they develop lifelong memories and personal growth for every youth member who attends. We recognise the significant contribution of all who volunteer for the event, and we value mutual respect, flexibility, and positivity. Ensuring that our people have an enjoyable and safe experience is pivotal to the success of Australian Jamborees. Therefore, child safety and participant wellbeing is at the centre of what we do

This role requires actively identifying and implementing opportunities to ensure a consistent experience for everyone involved in the Jamboree, regardless of contingent, home branch, country, or state. This event will uphold the best possible practices in line with the Victorian Child Safe Standards and Scouts Australia and Scouts Victoria policies, procedures, and practices.

Ultimately, Scouts Victoria aims for best practice while consistently meeting our obligations to Scouts Australia (National), the Asia-Pacific Region of WOSM (APR), and the World Organisation of the Scouting Movement (WOSM).

Primary Responsibilities

- Make a significant contribution to the planning and organisation of the 2028 Australian Jamboree.

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- Develop upon, and implement the plan and vision of the Director - Child Safety and Wellbeing, within approved guidelines.
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- Operates in accordance with the Scouts Australia – Australian Scouting Youth Events Policy, the Scouts Australia – Australian Scouting Youth Events Standards, and the Victorian Child Safe legislation.
- Lead the Child Safety team through two critical phases: Pre-Event Child Safety and At-Event Complex Support.
- Ensure the physical and psychological safety of the Jamboree site, making the event a safe and positive experience for all participants and attendees.
- Ensure compliance, incident management, and risk mitigation are seamlessly integrated to provide a consistent user experience:
 - Pre-Event Child Safety:
 - Uphold and demonstrate a strong commitment to the implementation of Child Safe Scouting.
 - Ensure the wellbeing and safety of all participants is at the centre of event planning.
 - Ensure all practices meet obligations to Scouts Australia (National), the World Organisation of the Scouting Movement (WOSM), State and National government legislation and Scouts Victoria Policy
- Work and support other directorates to ensure all participants are suitably credentialed to attend, i.e., compliance with state-based mandatory modules and Working with Children checks.
- Support in the creation and delivery of the event Code of Conduct, for both youth participants (Scouts) and service Venturers
- At-Event Complex Support:
 - Support high-level, sensitive behavioural breaches and disclosures.
 - Maintain strict confidentiality with sensitive and personal information regarding all documentation, investigations, and incident reports
- Systems & Administration: Utilise incident management systems securely to log confidential investigations, maintain secure records, and build the foundation for comprehensive final reports and risk management
- Develop and maintain productive communication channels within the team, effectively resolving problems and disputes as they arise.
- Ensure reporting and documentation standards are maintained to ensure effective risk management and post-event handover.
- Continuously improve operations and activities to achieve the Association's goals and objectives.
- Ensure compliance with all applicable legislation and regulations that will apply to the Jamboree, and, where required, meet with and actively communicate with external agencies.
- Other duties as required to deliver AJ2028 as requested by the Director - Child Safety and Wellbeing, or their delegate.

Attitude, Skills and Knowledge Required

Attitude

- Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout Method in your role, and be able to motivate, build, lead, and chair teams among youth members, adult leaders, and volunteers using a variety of methods.
- Be a participatory leader who enthuses others and leads by example.
- Be inclusive in leadership style, encouraging teams to excel, collaborate, whilst empowering Youth to participate.
- Be respectful of all team members (and of those in the wider community), recognising individual differences as a resource.
- Uphold and demonstrate a commitment to the implementation of Child Safe Scouting.
- Have the availability and commitment to the time required to deliver the duties outlined in this role description.

Skills

- Be able to communicate effectively with all levels in Scouting and be an accomplished public speaker to the community.
- Ability to develop sound administrative processes to support strategic direction.
- Flexibility in approach and an ability to work under pressure are essential.
- Be able to mediate, carry out investigations, write reports and make recommendations.
- Proven ability to prioritise workloads and multitask to ensure commitments are fulfilled in a timely manner.
- Demonstrate planning and delegation skills.
- Demonstrate risk management, work health and safety, and ScoutSafe skills.
- Maintain confidentiality with sensitive and personal information.

Knowledge

- Have a sound knowledge and strong commitment to the purpose, objectives, and philosophy of Scouting, and have a clear understanding of the methods which make it distinctive from other youth organisations.
- Have a sound knowledge and strong commitment to Scouts Australia and Scouts Victoria's policies and procedures.
- Relevant qualifications or experience.
- Hold or be prepared to complete within twelve months of appointment, a Wood Badge or equivalent advanced leadership training.