

# Child Safety and Wellbeing AJ2028



## Role Description

### General Manager:

Safety - AJ2028

## Title

General Manager – Safety

## Reports to

Director – Child Safety and Wellbeing

## Direct Reports

TBC

## Appointment Term

April 2026 to February 2028

## Position Type

To make the 2028 Australian Jamboree a safe and positive experience for attendees and supporters.

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities, and does not tolerate any form of harm, abuse, or neglect.

Australian Jamborees are a crucial part of the Scout Journey for thousands of young people; they develop lifelong memories and personal growth for every youth member who attends. We recognise the significant contribution of all who volunteer for the event, and we value mutual respect, flexibility, and positivity. Ensuring that our people have an enjoyable and safe experience is pivotal to the success of Australian Jamborees. Therefore, child safety and participant wellbeing is at the centre of what we do

This role requires actively identifying and implementing opportunities to ensure a consistent experience for everyone involved in the Jamboree, regardless of contingent, home branch, country, or state. This event will uphold the best possible practices in line with the Victorian Child Safe Standards and Scouts Australia and Scouts Victoria policies, procedures, and practices.

Ultimately, Scouts Victoria aims for best practice while consistently meeting our obligations to Scouts Australia (National), the Asia-Pacific Region of WOSM (APR), and the World Organisation of the Scouting Movement (WOSM).

## Primary Responsibilities

- Make a significant contribution to the planning and organisation of the 2028 Australian Jamboree.

- Develop upon, and impeded the plan and vision of the Director - Child Safety and Wellbeing, within approved guidelines.
- Operates in accordance with the Scouts Australia – Australian Scouting Youth Events Policy, the Scouts Australia – Australian Scouting Youth Events Standards, and the Victorian Child Safe legislation.
- Be accountable for operationalising risk and WHS matters across the Jamoree site.
- Demonstrate and actively implement risk management, WHS, and ScoutSafe skills
- Ensure all safety operations are conducted in accordance with appropriate law, policies, and procedures.
- Apply specialised risk, WHS, and ScoutSafe skills in the adventurous activity environment.
- Collaborate with activity leaders to ensure safety protocols do not hinder the “Scout Journey” but rather enable young people to safely experience personal growth.
- Develop and maintain productive communication channels within the team, effectively resolving problems and disputes as they arise.
- Ensure reporting and documentation standards are maintained to ensure effective risk management and post-event handover.
- Continuously improve operations and activities to achieve the Association's goals and objectives.
- Ensure compliance with all applicable Government laws and regulations that apply to the Jamboree, and, where required, meet with and actively communicate with government and other applicable authorities and agencies.
- Other duties as required to deliver AJ2028 or as requested by the Child Safety and Wellbeing Director or their delegate.

## Attitude, Skills and Knowledge Required

### Attitude

- Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout Method in your role, and be able to motivate, build, lead, and chair teams among youth members, adult leaders, and volunteers using a variety of methods.
- Be a participatory leader who enthuses others and leads by example.
- Be inclusive in leadership style, encouraging teams to excel and collaborate whilst empowering Youth to participate.
- Be respectful of all team members (and of those in the wider community), recognising individual differences as a resource.
- Have the availability and commitment to the time required to deliver the duties outlined in this role description.

### Skills

- Be able to communicate effectively with all levels in Scouting and be an accomplished public speaker to the community.
- Ability to develop sound administrative processes to support strategic direction.
- Flexibility in approach and an ability to work under pressure is essential.
- Be able to mediate, carry out investigations, write reports and make recommendations.

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- Proven ability to prioritise workloads and multitask to ensure commitments are fulfilled in a timely manner.
- Demonstrate planning and delegation skills.
- Demonstrate risk management, work health and safety, and ScoutSafe skills.
- Maintain confidentiality with sensitive and personal information.

## **Knowledge**

- Have a sound knowledge and strong commitment to the purpose, objectives, and philosophy of Scouting, and have a clear understanding of the methods which make it distinctive from other youth organisations.
- Have a sound knowledge and strong commitment to Scouts Australia and Scouts Victoria's policies and procedures.
- Relevant qualifications or experience.
- Hold or be prepared to complete within twelve months of appointment, a Wood Badge or equivalent advanced leadership training.