

**ROLE DESCRIPTION**

Assistant State Commissioner -  
Adventurous Activities Training

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|--------------------|---------------------------------------------------------------|
| <b>Title</b>       | Assistant State Commissioner- Adventurous Activities Training |
| <b>Reports to</b>  | State Commissioner – Adult Training & Development             |
| <b>Measurement</b> | Membership, Quality and Participation                         |

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

The Assistant State Commissioner - Adventurous Activities Training will manage activity and adventure training across core Scouting as well as the specialized disciplines. They are members of the State Training Leadership team; driving quality training in Victoria through a positive and proactive leadership approach. We will be at the forefront of positive change in Scouting.

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

**National Training Team – Victoria**

This role shares in the State Commissioner's leadership of members of the National Training Team in Scouts Victoria to support the delivery of training that is effective and relevant to Leaders: in line with adult learning principles, the latest curriculum and contemporary program delivery approaches.

**PRIMARY RESPONSIBILITIES**

- Provide leadership, guidance and support to adventure and activity training, and the members of the team facilitating this



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- Oversee the management of adventure activity training, ensuring their safety, effectiveness and efficiency
- Support the development and implementation of Standard Operating Procedures and Activity Plans
- Promote innovation and new ideas in activities and activity training
- Support the implementation of the National Adventurous Activities Framework in the context of Scouting in Victoria
- Develop and maintain strong relationships with key stakeholders, including members, staff, volunteers and partners
- Foster a positive and supportive working environment
- Provide mentorship and professional development opportunities to trainers within and beyond the adventure and activities spaces
- Ensure effective communication and collaboration between Adventure training and other teams within the organisation
- Provide guidance on adventurous activities training opportunities and requirements for other areas of Scouting, including the National Training Team; other management teams; Group and Section Leaders; and youth members

## ATTITUDE, SKILLS and KNOWLEDGE REQUIRED

### Attitude

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the program
2. Have a commitment towards the importance of activities and the 'out' in Scouting
3. Be inclusive in leadership style encouraging their teams to excel
4. Be respectful of all their team accepting individual differences as a resource
5. Uphold and demonstrate a commitment to the implementation of Child Safe Scouting
6. Be willing to be adaptive, accept feedback and change plans accordingly

### Skills

1. Be able to motivate, lead, communicate with and motivate adult leaders and work harmoniously to grow the program
2. Have demonstrated administrative skills
3. Have planning, monitoring and delegation skills



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4. Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills in the adventurous activity environment

**Knowledge**

1. Understanding of the:
  - Australian Adventure Activity Standards
  - the National Adventurous Activities Framework
  - the Wood Badge training program
  - the SIS Training Package, and Vocational Education and Training generally
2. Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organizations
3. Demonstrated understand of the role and responsibilities of an Assistant State Commissioner -Adventurous Activity Training and a commitment to that role
4. Have attained Certificate of Advanced Adult Leadership (Leader of Adults) or
  - i. be prepared to attain Certificate of Proficiency within 12 months
  - ii. complete Certificate of Advanced Adult Leadership within 2 years
5. Already qualified as, or be willing and able to qualify as, an Adventurous Activities Guide within twelve months of appointment; and as an Assistant Leader Trainer within two years of appointment.

**Revisions**

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|---------------|
| February 2021 |
| June 2026     |
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