



About this Notice

This collection notice outlines the personal information that we collect via or in connection with the ScoutHealth platform (ScoutHealth), why we collect your personal information, what we collect, how we collect it, and who we share it with.

Scouts Victoria is committed to protecting your information in accordance with applicable privacy laws and our Privacy Policy. Applicable legislation includes the Privacy Act 1988 (Cth) and the Australian Privacy Principles, and the Health Records Act 2001 (Vic) and the Health Privacy Principles. Defined terms used in this Notice have the meaning given to them in this Notice or, where not defined here, in the Scouts Victoria Privacy Policy.

Please read this notice carefully before providing any information. By creating an account and submitting information through ScoutHealth, you consent to the collection, use, and disclosure of your or your child or child in your care's personal information in accordance with this notice and our Privacy Policy.

Why we collect your information

Scouts Victoria collects personal and health information where it is reasonably necessary to provide the services outlined in our Privacy Policy. This includes so that we can safely arrange and facilitate activities and programs.

If this information is not collected, we may be unable to provide our services safely or at all to you or your child or meet our legal obligations.

The information we may collect include:

- **contact information** being full name, residential address, phone numbers and email addresses.
- **identity information** being date of birth.
- **health and sensitive information** being dietary requirements, allergies, medical conditions, disabilities, other conditions and any relevant emergency medical details.

How we collect this information

We collect health information and personal information through ScoutHealth when any of this information is input into ScoutHealth by a user and submitted to us.

How we use and disclose this information

Scouts Victoria will use and disclose the personal and health information it collects for the purpose of delivering our services, or for a related secondary purpose as appropriate.



Access to information collected through ScoutHealth is limited to the individual to whom the information relates and their Parent (where the individual is a Youth Member), and to the following persons:

- Leaders will have access to members within their area of responsibility, dependent on their role
- authorised Scouts Victoria staff and State Leadership team where required for their role.
- System Administrators - where required to administer, support, maintain, secure or audit ScoutHealth

In each case, provided these persons are authenticated users with a secure user account.

Scouts Victoria may disclose information collected via ScoutHealth,, where reasonably necessary for its functions or activities, including to third parties— for example to medical practitioners, government departments, the individual's Parent, service providers and others as set out in our Privacy Policy — and where required by law or with your consent (or the consent of the Parent in the case of a Youth Member). Where sensitive information is disclosed to a third party, you will be notified unless otherwise prohibited by law.

Information collected via ScoutHealth will not be used for the purposes of marketing, generative artificial intelligence, or transmitted outside of Australia unless with explicit consent.

Accessing and correcting your information

You may access and update personal information provided through ScoutHealth at any time by logging into your account.

You may also make a formal request to access or correct any personal information Scouts Victoria holds about you or your child or child in your care, by contacting the Privacy Officer.

If your membership is listed as inactive in Scouts Victoria's membership system, your access (and the access of your Parent) to ScoutHealth will be revoked as a security measure.

Consent for Youth Members

If you are the Parent providing information on behalf of a Youth Member:

- You consent to Scouts Victoria collecting, using, and disclosing the Youth Member's personal information in accordance with this notice.
- Once your Youth Member turns 14 years of age, you confirm that you have obtained their consent to the provision of their personal information through ScoutHealth.



Complaints

If you wish to make a complaint about the way Scouts Victoria manages your personal information, please contact:

The Privacy Officer at Scouts Victoria

- **Mail:** 152 Forster Road, Mt Waverley, VIC 3149; or
- **Email:** privacy.officer@scoutsvictoria.com.au.

If you are not satisfied with the response, you may escalate your complaint to the:

- Office of the Australian Information Commissioner at oaic.gov.au or on 1300 363 992; or
- Health Complaints Commissioner in relation to health information at hcc.vic.gov.au/make-complaint, or on 1300 572 113.

Changes to this notice

Scouts Victoria may update this collection notice from time to time. We will notify you of any material changes when you next log into ScoutHealth.

Confirmation of consent

I have read and understood this collection notice. I consent to Scouts Victoria collecting, using, and disclosing my personal and health information (or that of my minor where applicable) in accordance with this notice, Privacy Policy 2026 and Health Records Data Management Policy.