

ROLE DESCRIPTION

Assistant State Commissioner – Joey Scouts

Title	Assistant State Commissioner – Joey Scouts
Reports to	State Commissioner – Joey Scouts
Direct Reports	State Council Leadership Team
Measurement	Unit program quality; member participation and retention

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

The Assistant State Commissioner – Joey Scouts will share in the Chief Commissioner's leadership focus, leading the State Council in its support for Units in Groups to deliver an awesome youth program. That's a youth program that's adventurous, fun, challenging and inclusive, that keeps young people coming back!

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

State Council

The Assistant State Commissioner – Joey Scouts will assist in leading the State Council, a team of volunteers supporting appropriate age range Scouting within the State and will include Leadership team, Project Leaders and others as deemed appropriate.

PRIMARY RESPONSIBILITIES

Supporting Units

Work with the District Leader – Joey Scouts to systematically:

- Understand and know what is happening at Unit level.
- Monitor and track program delivery, engagement and member retention at Unit Level.
- Provide proactive early intervention and direct support.



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Driving Unit Program Quality while making program easier to deliver

Work with the State Leader Program and District Leaders to support Units in delivering a quality program that engages young people and meets their development needs which encourages full participation. This includes support for:

- Delivering an adventurous, challenging, fun and inclusive program
- Facilitating progress in Achievement Pathways, encouraging participation across all elements
- Assisting in developing and facilitating effective Unit Councils
- The implementation of youth leading, adult supporting
- Using digital tools to manage and support the program

Development and retention

With the State Council:

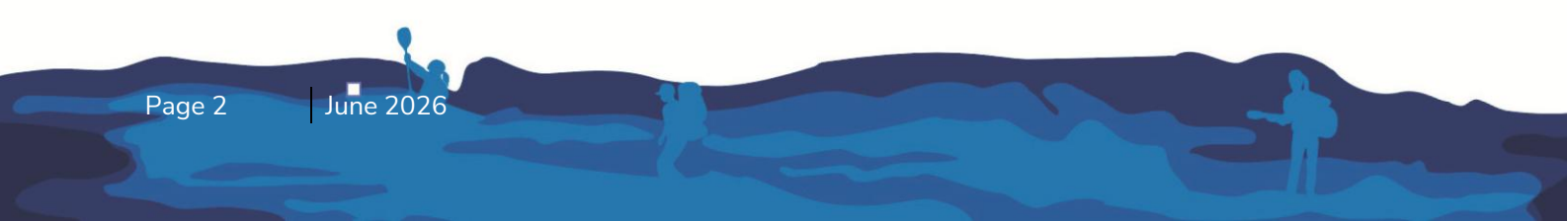
- Work across sections to develop shared approaches to retention at transition ages ensuring that all youth members have the opportunity to seamlessly move through the sections and have the opportunity to fully engage in the program.
- Assist in developing the skills and capacity of Leaders to deliver the program
- Contribute to external promotion campaigns relevant to the Scout age-range

Assisting the leadership team

- Assist in driving any change in culture, practices and attitudes needed to support Scouts Victoria's strategic priorities and meet the needs of young people.

Connections across Scouting

- Communicate Scout activities and resources to the Scouting community
- Be a member and regular attendee of the State Council contributing to shared projects (this may include recruiting section experts to contribute to Project Patrols as needed).
- Be part of the selection process for State Leaders and Project Leaders – where appropriate.
- Work collaboratively with the Major Events portfolio to ensure that major activities for Scouts are age-relevant, well supported by adults, and informed by youth voice.
- Contribute expertise and effort towards any State retention plans, including through the strategic priority of making program delivery easier for Units.
- Work collaboratively with the State Leadership Team, liaising with the Assistant Chief Commissioner – Program on relevant youth issues.
- Other duties as required by the State Commissioner and Chief Commissioner Scouts Victoria.



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ATTITUDE, SKILLS and KNOWLEDGE REQUIRED

Attitude

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method, and currency in the program.
2. Value diversity in its many forms and use it to build the strength of teams
3. Walk the talk on delivering customer service excellence, understanding that local Scouting is what we're here to support
4. Believe in the power of youth leadership in delivering and supporting their program.
5. Uphold and demonstrate a commitment to the implementation of Child Safe Scouting

Skills

1. Personal knowledge of and active experience working with the Scout age-group
2. Have a track record of building effective and inclusive teams in Scouting or externally
3. Be able to include young people meaningfully in making decisions that affect them
4. Have planning, monitoring and delegation skills
5. Be able to coach and mentor team members in a way that is empowering while also meeting performance standards, including having courageous conversations
6. Demonstrate risk management, work health and safety (WHS), Scoutsafe and Child Safety skills
7. Maintain confidentiality

Knowledge

1. Have an understanding of Adult membership and training requirements.
2. Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organisations
3. Have an understanding of different program delivery contexts in Victoria, including challenges and opportunities in rural and regional Victoria
4. Have completed Wood Badge level training as a Youth Program Leader
5. Have completed Program Support Leader training to Wood Badge level or be willing to complete this within twelve months.

