

ROLE DESCRIPTION
State Commissioner International

Title	State Commissioner – International (Note that the exact role title may be amended after appointment as we review the broader Program Resources Team structure.)
Reports to	Deputy Chief Commissioner
Accountable to	Deputy Chief Commissioner
Direct Reports	Currently N/A
Measurement	Membership, Quality and Participation

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

The State Commissioner International will share in the Chief Commissioner's leadership focus and will lead a network of volunteers to promote International Scouting in the Unit program. They will play a role in supporting and overseeing Branch Friendship Tours and Victorian involvement in National contingents and nationally-led International Scouting projects.

Leading a network of International supporters

The State Commissioner International will lead and manage a network of youth and adult volunteers who have participated in an International event and other interested adults to lead project teams and promote International Scouting. This could include finding and supporting champions for International Scouting within other formations (e.g. Section Councils). Historically, this has been a formalised Scouts Victoria International Council, but the appointee can propose alternative model.

This network is responsible for:

- Promotion of International events.
- Promotion of funding opportunities for International events.
- Promotion of programs that support International Scouting connection (e.g. the Better World Framework, and other programs that may arise).
- Liaising with the various State Section Councils to ensure connection with Unit program delivery and Achievement Pathway progression.



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- Providing assistance to other formations in understanding International opportunities as required (including the National Training Team).

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

PRIMARY RESPONSIBILITIES

Within the Youth Sections

- Work with the State Program Team to promote International Scouting.
- Ensure that there is representation from International SMEs at section events for promotion of the International opportunities.

2. Quality program delivery

- Work with Units and Groups to support and approve Branch Friendship Tours with a focus on Safeguarding and risk management, with the support of the International Commissioner of Scouts Australia
- Coordinate the Letter of Introduction applications and approvals, working with relevant stakeholders and the International Commissioner of Scouts Australia.
- Develop policies and procedures for consideration by the Chief Commissioner of Victoria to support more transparent and efficient management of Branch Friendship Tours, Letters of Introduction, and other International activities.
- Contribute to International program ideas and development of resources to assist all Units to engage in International Scouting regardless of whether they can travel.

3. Achievement Pathways

- Be aware of the content of the Achievement Pathways with the target of increasing the proportion of youth who achieve Achievement Pathway progression through international activities.

4. Facilitate

- Ensure appropriate attendance by members of the International network at meetings of Section Councils and major forums.



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- Work with Contingent Management Teams (CMTs) to manage promotion to and Victorian member attendance in national contingents, including member management and approvals.

5. Membership

- Be a member and regular attendee of the Program Resources Team, and contribute to shared Program Resources priorities (e.g. development of Program Navigator content).
- Represent the State at Scouts Australia International Team meetings/conferences, and participate as a member of the team which may include taking on projects or providing other assistance.

6. Finance

- Provide and manage a budget.

7. Coaching/Mentoring

- Mentor members of the International network and facilitate their development.

8. Communication

- Convey the opportunities in International Scouting to the Scouting community.
- Work collaboratively with the State Leadership Team.
- Liaise with members of the State Program team to ensure that all youth members have the opportunity to engage in the International program.
- Liaise with counterparts in other States and relevant National Commissioner for standards, guidance and expertise.
- Liaise with the Deputy Chief Commissioner on relevant youth issues.
- Other duties as required by the Chief Commissioner Scouts Victoria.

ATTITUDE, SKILLS and KNOWLEDGE REQUIRED

Attitude

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the program.
2. Have a commitment towards the importance of activities and the 'out' in Scouting.
3. Be inclusive in leadership style encouraging their teams to excel.



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4. Be respectful of all their team accepting individual differences as a resource.
5. Uphold and demonstrate a commitment to the implementation of Child Safe Scouting.

Skills

1. Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills.
2. Be able to manage or oversee the management of risk associated with International Scouting activities.
3. Be able to motivate, lead, communicate with and motivate adult leaders and work harmoniously to grow participation in International Scouting.
4. Be able to have supportive and assertive conversations to assist formations in meeting Scouting requirements for international activities.
5. Have planning and delegation skills.
6. Maintain confidentiality.

Knowledge

1. Have a sound knowledge of the management of international contingents and activities, including the preparation and vetting of youth and adult members to ensure a safe and developmentally-appropriate experience.
2. Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organisations.
3. Understand and demonstrate the role and responsibilities of a State Commissioner and have a commitment to that role.
4. Have completed Scouting Essentials and Scouting Management training within twelve months and Scouting Leadership training within two years of appointment.

