

CUBOREE 2026

UNIT LEADER CHECKLIST

AT THE START:

- ☐ Create a Unit contact list
- ☐ Confirm all adult roles and responsibilities (and share it)
- ☐ Discuss Camping Unit equipment with your Leaders
- ☐ Budget for optional Unit hats and a badge
- ☐ Organise a pre-Cuboree Unit camp or meeting
- ☐ Communicate with Parents about Cuboree – expected behaviour at Cuboree, packing list, what not to bring, tent arrangements, labelling all gear, swap
- ☐ badges, pocket money, normal Scouting uniform not needed.

O-DAYS:

- ☐ Check who is going to O-Day
- ☐ If at Gilwell Park O-Day, plan to visit your campsite
- ☐ Pick up merchandise at O-Day
- ☐ Update Parents after O-Day
- ☐ Distribute Cuboree merchandise to Groups

THE MONTH BEFORE CUBOREE:

- ☐ Share the Cubs Packing List with everyone
- ☐ Plan the Campsite Layout
- ☐ Design and construct a Gateway
- ☐ Read the Role Descriptions
- ☐ Review health/welfare information before Cuboree – available early
- ☐ September – allergies, medical and dietary requirements, medication etc.
- ☐ Confirm medication arrangements
- ☐ Make sure relevant adults understand individual support needs
- ☐ Label Unit equipment clearly
- ☐ Include a trolley or two
- ☐ Plan for wet weather
- ☐ Plan for variable weather, cold or hot
- ☐ Include some craft and quiet activity resources
- ☐ Confirm adult tent sleeping arrangements
- ☐ Organise Patrols – Cubs and a Line Leader
- ☐ Organise Cub sleeping tent groupings

JUST BEFORE CUBOREE:

- ☐ Confirm Bus Route and pickups – usually two weeks before Cuboree
- ☐ Confirm Bus Captain
- ☐ Confirm Parents for Bump-in weekend

AT CUBOREE:

- ☐ On arrival by bus, collect the Unit Leader pack
- ☐ Supervise alighting from the bus
- ☐ Attach wristbands to everyone
- ☐ Discuss camp rules for Cubs – boundaries, safety, toilets, showers, hygiene
- ☐ Know the process for reporting an incident, injury, missing person or welfare concern
- ☐ Identify a quiet/safe space or strategy for Cubs who become overwhelmed
- ☐ Establish a daily Unit routine
- ☐ Allow more time to get to Tuesday Activities
- ☐ Plan how your Unit will attend Nighttime Entertainment
- ☐ Have a short Unit check-in each day
- ☐ Check in with each Line Leader every day
- ☐ Check in with each Cooks and Carers every day
- ☐ Give each Line Leader a short break during Cuboree
- ☐ Monitor water, food, sleep and general fatigue
- ☐ Organise a Group Photo
- ☐ Your job is to coordinate the adults, not do everything yourself
- ☐ As Unit Leader, don't expect to go to every activity with the Cubs
- ☐ Attend any Subcamp meetings

AT THE END OF CUBOREE:

- ☐ Confirm bump-out Parents, arrival time and who is bringing trailers
- ☐ Manage returning of all equipment back to the correct Group
- ☐ Include a post-Cuboree review

